

Clinical Social Work Supervision Contract

State of Maryland

I. Purpose

This contract establishes a formal agreement for clinical supervision between the Supervisor and the Supervisee to ensure compliance with the Maryland Board of Social Work Examiners (BSWE) requirements for clinical social work licensure (LCSW-C).

II. Parties

Supervisor Name: _____

License Type: ☐ LCSW-C ☐ Equivalent License (Specify: _____)

License Number: _____ Date of Licensure: _____

Address: _____

Phone: _____ Email: _____

Supervisee Name: _____

License Type: ☐ LMSW ☐ LCSW (working toward LCSW-C)

License Number: _____ Date of Licensure: _____

Agency/Employer: _____

Agency Address: _____

Phone: _____ Email: _____

III. Supervision Goals

1. To promote the development of the supervisee's clinical social work skills and ethical competence.
2. To ensure client welfare through quality professional services.
3. To prepare the supervisee to meet requirements for the LCSW-C license, including 100 hours of supervision minimum over at least 3,000 hours of clinical social work experience, per Maryland BSWE regulations.
4. To encourage adherence to the NASW Code of Ethics and Maryland BSWE standards.

IV. Supervision Structure

Format: ☐ Individual ☐ Group ☐ Both

Frequency: _____ hours per _____ (e.g., 1 hour per week)

Duration of Contract: From _____ to _____

Location: ☐ In-person ☐ Virtual ☐ Hybrid

Supervision Fee (if applicable): \$80(ind.) \$60(grp) per session OR \$300 (ind) \$200 (grp) per month weekly sessions.

V. Responsibilities of the Supervisor

1. Hold an active LCSW-C license (or equivalent approved by BSWE) in good standing.
2. Provide clinical supervision focusing on diagnostic assessment, treatment planning, psychotherapy, ethics, and cultural competence.
3. Maintain records of supervision hours.
4. Offer periodic performance evaluations.
5. Notify the supervisee promptly if supervision cannot continue.
6. Provide verification of supervision to BSWE upon completion.

VI. Responsibilities of the Supervisee

1. Maintain an active LMSW or LCSW license in good standing.
2. Attend all scheduled supervision sessions.
3. Prepare cases and topics for discussion.
4. Apply feedback and adhere to ethical and professional standards.
5. Notify the supervisor of any ethical or clinical concerns.
6. Keep client information confidential, except as permitted by law.
7. Maintain accurate logs of hours.
8. Understand supervision does not imply supervisor assumes legal liability.

VII. Confidentiality

All case discussions will protect client confidentiality per the NASW Code of Ethics, HIPAA, and Maryland law. Exceptions include suspected abuse, danger to self/others, or court orders.

VIII. Evaluation & Feedback

The supervisor will provide periodic evaluations. Either party may terminate supervision with two weeks' written notice.

IX. Documentation & Reporting

Both parties will maintain accurate supervision logs. The supervisor will sign the Maryland BSWE Supervision Verification Form upon completion.

X. Ethical and Legal Compliance

Both parties agree to adhere to Maryland BSWE regulations, the Maryland Social Work Practice Act, and the NASW Code of Ethics.

XI. Signatures

Supervisor Signature: _____ Date: _____

Supervisee Signature: _____ Date: _____

Witness (optional): _____ Date: _____

Attachments (optional):

☐ Supervisor's license verification

- ☐ Supervision plan or outline
- ☐ BSWA Supervision Verification Form