



**DATE:** Sunday, April 7, 2024.

**HOURS:** 10am-4pm

**LOCATION:** Artist & Fare and O'so Brewing Company. 1800 Plover Road, Plover, WI, 54467.

- Plover is four miles from Stevens Point.
- Artist & Fare is located off Interstate 39 and near Menards, Metro Market Grocery, Starbucks, and other restaurants, stores, and hotels.

**SET-UP DATES & TIMES:**

- Saturday, April 6 from 3pm-9pm for atrium, annex, and barrel room artists.
- Saturday, April 6 from 6-9pm for taproom artists.
- Sunday, April 7 starting at 6:30am. Festival begins at 10am.

**SECURITY:** There is no security for artwork on Saturday evening. Set-up your artwork at your own risk. Artist & Fare and O'so Brewing Company is open to the public until 11pm on Saturday evening.

**CHECK-IN:** Please check-in with the event coordinator, Sharon Fujimoto, at the information booth in the Atrium before you start set-up. *Contact Sharon Fujimoto at 715-252-4651.*

- Collect your booth sign and name tag at check-in.
- Sign up for booth sitter if needed.

**LOAD-IN:** A separate email will be sent to you later this week with more info about the load-in process, artist storage areas, and a load-in map.

- Artists may load in through garage doors in the three different areas of the festival.
- Garage doors can NOT stay open. Please wait for someone to open the garage door for you to conserve heat in the space.
- 15-minute unloading time at front of garage doors. Please do NOT leave your vehicle parked in front of load-in doors while you are setting up. Please be considerate of other artists that need to load-in.
- We do not provide any carts for load-in

**PARKING:** There is plenty of free parking for artists and guests near each entrance.

**ELECTRICITY:** Electricity was reserved and paid for through ZAPP. Electricity cannot be requested on the day of the festival. Please bring additional extension cords. 500-watt limit.



**INSURANCE:** Liability Event Insurance is encouraged. Any damage done to Artist & Fare and/or O'so Brewing Company is the responsibility of the artist, not the FoA Council.

**ARTIST BREAKFAST:** Complimentary breakfast and coffee for artists Sunday morning from 7:30-9am. Located in the Atrium near the information booth.

- Coffee donated by The Mission Coffee.

**ART RAFFLE:** We host an Art Raffle during the festival. Your artwork donation is appreciated but not required. Funds raised go to art education programs in Central Wisconsin. We raised \$2580 in 2023.

- Raffle tickets at \$1 each or 12 for \$10 for a chance to win artwork donated by FoA Artists.
- Please drop off your donation at the art raffle in the barrel room on Saturday or a volunteer will pick it up Sunday morning.
- Donating artists receive a 50<sup>th</sup> anniversary tote as a "Thank You".

**WI-FI:** O'so Taproom-2G Password: Brew2021. *Please note that it is unsafe to use public Wi-Fi for credit-card transactions.*

**PROGRAM:** You can download our program on our website. <https://stevenspointfoa.com/for-accepted-artists>

**SOCIAL MEDIA:** You can download images for social media on our website. <https://stevenspointfoa.com/for-accepted-artists>

**CONTACT:**

- For general information and questions contact Jessie Fritsch 715-252-4125 or [pointfoa@gmail.com](mailto:pointfoa@gmail.com).
- Do not call Jessie during set-up or event. Please contact our Event Coordinator for questions about load-in, booth set-up, or directions on Saturday or Sunday.
- Event Coordinator: Sharon Fujimoto at 715-252-4651.

**WEBSITE:** StevensPointfoA.com

**REMINDER:** An additional email will be sent to you about load-in later this week.

Thank you for joining us for our 50<sup>th</sup> year!

*FoA Council: Melissa Helene Bossenbroek, Jessie Fritsch, Elly Fritsch, Sharon Fujimoto, Erin Prais-Hintz, Diana Hoover, Paul Klein, & Tammy Rae Wolter.*