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Payroll Services

KMS Tax & Accounting Solutions is a full-service tax and accounting firm providing professional and personalized services customized to each client's specific needs. Whether you are an individual in need of tax preparation and tax planning or a small business in need of bookkeeping, accounting, or payroll services, we offer the personalized, professional service you are looking for!

We recognize no two organizations are alike, so we start by evaluating your needs and develop a personalized plan to help you achieve your goals and to assist you in growing your business. We routinely review your account and can make modifications to your services as your needs and goals change.

Our full-service payroll services are designed to relieve employers of the burden of payroll processing and payroll taxes and we offer a wide range of payroll services to meet your needs. Our payroll service includes the following:

- Payroll registrations & applications for new employers
- Employee online access
- Paperless employee onboarding
- Payroll processing
- Multiple pay rates and pay schedules
- Employee payroll checks
- Electronic Check signing
- Employee direct deposit to multiple accounts
- 401K, health, vision, dental deductions
- Garnishment payment service
- Child support payment service
- Vacation and PTO time tracking
- Payroll tax payments
- Preparation of payroll tax returns
- Preparation of year-end reconciliation returns
- Preparation of W2 Forms
- Workers Comp Payments & True-up reporting
- New Hire reporting
- After-the-fact payroll

Our payroll services are provided for one affordable monthly flat fee. There is never a per employee or per check additional charge.

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Providing professional and personalized services you can count on!

If you are interested in our payroll services, please provide the following information.

Legal Name: _____ EIN: _____

DBA _____

Address: _____

Email: _____

Owner Name: _____

Date of Birth: _____ SSN: _____ Phone: _____

Address: _____

Ohio Charter Number: _____ Date Registered: _____

Description of Operations: _____

Tools or Equipment used: _____

- Voided check from payroll account or account information, i.e., bank name, routing, and account number
- Copy of EIN Letter
- Employee Information

If you are an existing employer, please provide the following information:

- Ohio Withholding Account number
- State Unemployment Account number
- Ohio Department of Job & Family Services SOURCE website login information
- Ohio BWC Policy number
- Ohio BWC website login information
- EFTPS Login information
- Copy of payroll tax returns for current year
- Copy of employee year-to-date payroll history

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Paperless Employee Onboarding

Our paperless employee onboarding service allows us to relieve you of the daunting task of collecting the employee's information. We only need basic information to setup the employee in our system to allow them to complete their new hire paperwork online. If you are interested in the paperless onboarding we will just need the following information for each employee:

First Name:

Last Name:

Address:

Social Security Number:

Date of Birth:

Start Date:

Rate of Pay:

Email Address:

Mobile Phone Number:

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