

KAPA`A FIRST HAWAIIAN CHURCH
Church Council Meeting Minutes
April 11, 2021

- I. Call to Order 11:16 am R. Kalei Ka`auwai, Sr.
- II. Pule Wehe/Pule `Ohana Sally Jo Manea
- III. Roll Call Sally Jo Manea
Barry Mick (Kahu), R. Kalei Ka`auwai, Sr. (Moderator), Sally Jo Manea (Secretary),
Isaiah Ka`auwai (Treasurer), Jotis Russell-Christian (Financial Secretary), Terri Russell
(BOCE), J. Lokelani Ka`auwai (BOD), Linda Ka`auwai-Iwamoto (BOT).
Excused: Milton Ching (Vice Moderator) Guests: none
Quorum: 8 yes no
- IV. Additions/deletions to agenda
Item E., Old Business, Fiscal Year Change – removed.
- V. Secretary's Report Sally Jo Manea
Minutes of March 14 Council Meeting.
Distributed by email.
Motion to Approve: Terri Russell. Second: J. Lokelani Kaauwai.
Approved unanimously.
- VI. Treasurer's Report Isaiah Kaauwai
Four reports distributed by email: 1. March Expenses, \$12,159.98. 2. Mach
Income, \$13,395.28. 3. Treasurer's Report, Narrative. 4. KFHC Financial
Report for 2020 (Terri Russell reported).
Terri noted that the transfer to the new computer and Church Windows system is
complete and it is working well. Thanks to Jotis and Isaiah for input. On the
Financial Report, the item # 102.400 for the Gather CD must be moved to "cash"
and the #219.998 item for \$329,992.22 is an asset, not a liability. They are still
getting used to the new system. Isaiah reported that the UCC investment account
report for last quarter of 2020 arrived after this report was compiled. Terri said the
correction will be made to the January 2021 accounts. Terri reported that the
church finished 2020 with a balance of + \$193.12, which is extraordinary
considering the impact of COVID 19.
Motion to Approve: Terri Russell Second: Linda Ka`auwai-Iwamoto
Approved unanimously
- VII. Kahu's Report Kahu Barry Mick
Kahu advised he may have to go to Florida from June 8-12, which does not include

a Sunday (for pulpit supply). A representative of the Tongan congregation stopped by to ask when they will be able to return to worship in the sanctuary. When it is permitted (possibly in the summer), he will let them know. When he is away in June, Kahu Bob Smith and Kahu Caroline Miura will preach in his absence. Kahu continues to facilitate the TEL ministry distance learning program. Many Kaua'i people are enrolled in these seminary-level classes.

- VIII. Moderator's Report R. Kalei Ka`auwai, Sr.
None
- IX. Vice-Moderator's Report Milton Ching
Absent and excused.
- X. Financial Secretary's Report Jotis Russell-Christian
Report distributed by email.
Motion to Approve the Executive Officers' Reports: Terri Russell
Second: Linda Ka`auwai-Iwamoto. Approved unanimously.
- XI. Committee Reports
- A. Board of Christian Education Terri Russell
Terri reported that packets were sent to Sunday School participants in March and April, about St. Patrick and Easter. Another will be sent in May. A packet was sent to Laura's nephew, a new participant, and he really enjoyed it. The next BOCE meeting is May 2nd.
- B. Board of Deacons J. Lokelani Kaauwai
Loke thanked Isaiah and Sally Jo for filling in as Deacon of the Month. Cleaners are needed for the rest of April and all of May.
- C. Board of Trustees Linda Ka`auwai-Iwamoto
Report of the March BOT meeting was sent out by email.
- D. Committees
A. Pastoral Relations Monica Ka`auwai
Kalei reported that he contacted Monica again to request she convene the committee as soon as possible. He will follow up next week.
Motion to Approve Boards & Committee Reports: Linda Ka`auwai-Iwamoto.
Second: Isaiah Kaauwai Approved unanimously.
- XII. Old Business
- A. Additional Fundraising R. Kalei Ka'auwai, Sr.
This item was removed from the agenda.
- B. Evaluation and New Contract for Kahu Monica Ka`auwai
Tabled.

C. COVID 19 Policy R. Kalei Ka'auwai, Sr.
Choir practice update. There was concern that choir members were not wearing masks during practice. Mary said that masks were removed for recordings so that words could be understood. Masks were put back on during practice.
Motion to allow choir members to remove masks when recording songs for worship service: Sally Jo Manea. Second: Linda Ka'auwai-Iwamoto. Passed with 7 votes for and one against. The discussion included comments about concern for continued COVID 19 transmission risk, even among vaccinated people.

D. Phone Tree Kahu Barry Mick
Kahu reported that a list of church attendees with phone numbers has been compiled. Isaiah asked about notification. Kahu feels it would be easy to divide the list and call when needed.

E. Remote Membership Sally Jo Manea
This item was removed from the agenda.

XIII. New Business

A. Bylaws Review/Revise Isaiah Ka'auwai
Isaiah will send out a copy of the current bylaws to Council members for review. There are many discrepancies that need attention.

XIV. Next Meeting:
Sun, May 16, 2021 @ 11:15 am

XV. 'Ohana Assignment
May-Treas Jun-Fin Sec Jul-No Mtg Aug-BoCE Sep-BoD
Oct-BoT Nov-Kahu Dec-Mod

XVI. Announcements
A. Strengthen the Church – May 23
B. `Aha Mokupuni – May 22, 9-12 am via Zoom, `Aha Mele 7 pm via zoom.
C. Christmas Fund – Dec 12
This is an FYI of the Special Offerings and approximate dates to be collected.

XVII. Pule Hookuu Sally Jo Manea

XVIII. Adjournment – Motion: Terri Russell Second: Linda Ka'auwai-Iwamoto
Time: 12:42 pm

Respectfully submitted,
Sally Jo Manea, Secretary