

Kapa‘a First Hawaiian Church
Church Council Meeting
4-11-2021

Treasurer’s Report

1. Mar 2021

See attachments for Income & Expense Reports

Income: \$ 13,954.28

Expense: \$ 12,159.98
 \$ 1,794.30

2. Real Property Taxes

The County delayed payment of taxes to Apr 20, 2021. Usually due in Feb & Aug each year. The amount is \$4,375.50.

3. 2020 Closing the Year

Mahalo to Terri Russell for closing fiscal year 2020. See her report.

Will begin inputting info for fiscal year 2021.

4. Just a reminder: Payment to Private Vendors/Companies for Services

- For tax purposes, vendor is required to complete a W9 tax form that includes the business’ ID # or SS#. If the vendor is paid a cumulative amount of \$600 or more in a year, the treasurer will send a tax form 1099 to the IRS as well as the vendor.
- Do not pay the vendor out of your own pocket.
- Even if it is an emergency service, BOT member should provide the W9 form to the vendor and get an invoice. The treasurer can provide payment to the vendor sooner than the regular pay periods.
- Services includes plumbing, electrical, construction, etc. Contact the treasurer if you have any questions.

5. Office Max/Hopaco

Just an FYI, Annie charged office supplies to what she understood was our account at Office Max. For reasons unknown, our account was linked to Judd St. UCC on O`ahu. There was no easy remedy via Office Max on their handling the invoice because they closed our account without notice to us for nonactivity within a three-month period.

6. Home Depot charge card update:

Have not received a response yet.

Mahalo nui
Isaiah Ka‘auwai