



Application for Employment

Position You Are Applying For: _____

Desired Salary: _____

Date Available For Work: _____

DOB: _____

Personal Information:

Last Name: _____

First Name: _____

Middle: _____

Address: _____

City: _____

State: _____

Zip: _____

Home Phone: _____ Cell Phone: _____ Email Address: _____

Social Security Number: _____

Are you a U.S. Citizen? ☐ Yes ☐ No

Have you ever been convicted of a felony? ☐ Yes ☐ No

If selected for employment are you willing to submit to a pre-employment drug screening test? ☐ Yes ☐ No

Education:

School Name	Location	Years Attended	Degree Received	Major

Other Training, Certifications, or Licenses held: _____

Employment:

Employer: _____ Dates Employed: _____

Work Phone: _____ Pay Rate: _____ to: _____

Address: _____

City: _____ State: _____ Zip: _____

Position: _____

Duties Performed: _____

Reason for Leaving: _____

May we contact them? ☐ Yes ☐ No

REFERENCES:

Name	Title	Company	Phone

Acknowledgement and Authorization

☐ I certify that all answers given herein are true and complete to the best of my knowledge.

☐ I authorize investigation of all statements contained in the application for employment as may be necessary in arriving at an employment decision.

☐ In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant _____ Date: _____