



## **Monthly Accounting Fees for SMMEs**

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| <b>Summary</b>   | <p>We offer a suite of professional services that integrate accounting, tax, payroll and legal advisory to meet the full spectrum of your business needs. Our accounting solutions cover everything from day-to-day bookkeeping to financial statement preparation and management reporting. We ensure your tax affairs are fully compliant, providing support with corporate tax calculations, return filings and strategic tax advice to help you navigate regulatory requirements and reduce risk. Our payroll services guarantee seamless processing of employee salaries, accurate statutory deductions and compliance with labour legislation. We also assist with business structuring, drafting policies, contracts and governance frameworks to support operational resilience and long-term sustainability</p> |
| <b>Basic</b><br><br><b>R999 (excl. VAT)</b><br><br><b>Up to R3M turnover</b>     | <ul style="list-style-type: none"> <li>● Income tax</li> <li>● Monthly bookkeeping</li> <li>● IT14 Annual Return</li> <li>● IRP6 1<sup>st</sup> &amp; 2<sup>nd</sup> Period</li> <li>● CIPC Returns</li> <li>● Tax Clearance Pin</li> <li>● Annual Financial Statements</li> </ul>   |
| <b>Standard</b><br><br><b>R1999 (excl. VAT)</b><br><br><b>Up to R5M turnover</b> | <ul style="list-style-type: none"> <li>● Income tax &amp; PAYE</li> <li>● Monthly bookkeeping</li> <li>● IT14 Annual Return</li> <li>● IRP6 1<sup>st</sup> &amp; 2<sup>nd</sup> Period</li> <li>● CIPC Returns</li> <li>● Tax Clearance Pin</li> <li>● Annual Financial Statements</li> <li>● Payroll and monthly PAYE return submission</li> <li>● Monthly UIF submission</li> </ul>  |
| <b>Premium</b><br><br><b>R2999 (excl. VAT)</b><br><br><b>Up to R7M turnover</b>  | <ul style="list-style-type: none"> <li>● Income tax, VAT &amp; PAYE</li> <li>● Monthly bookkeeping</li> <li>● IT14 Annual Return</li> <li>● IRP6 1<sup>st</sup> &amp; 2<sup>nd</sup> Period</li> <li>● CIPC Returns</li> <li>● Tax Clearance Pin</li> <li>● Annual Financial Statements</li> <li>● Payroll and monthly PAYE return submission</li> <li>● Monthly UIF submission</li> <li>● VAT reports</li> <li>● VAT return submission</li> </ul>   |

# Consultation

Each consultation is charged at **R600** and includes tailored guidance to address your specific accounting, tax, payroll or legal advisory needs.

# Version History

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| Apr 1, 2025 | <ul style="list-style-type: none"><li>V1.1</li></ul> |
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