

PAYROLL CALENDAR 2026

SUBMIT YOUR ROUTE SHEETS, AND COMPLETE YOUR NOTES BY 5:00 PM TO BE CREDITED OF YOUR VISITS

****PLEASE NOTE OF THE EARLY DEADLINES DUE TO PAY DAY FALLS ON WEEKEND, MONDAY, OR WITH SHORTER MONTH****

Pay Period Start	Pay Period End	Routes & Notes Deadline*	Pay Date
December 25, 2025	January 9, 2026	January 10, 2026	January 15, 2026 (Thu)
January 10, 2026	January 24, 2026	January 25, 2026	January 30, 2026 (Fri)
January 25, 2026	February 8, 2026	February 9, 2026	February 13, 2026 (Fri) — 15th is Sunday
February 9, 2026	February 23, 2026	February 24, 2026	February 27, 2026 (Fri) — 28th is Saturday
February 24, 2026	March 10, 2026	March 11, 2026	March 13, 2026 (Fri) — 15th is Sunday
March 11, 2026	March 24, 2026	March 25, 2026	March 30, 2026 (Mon)
March 25, 2026	April 9, 2026	April 10, 2026	April 15, 2026 (Wed)
April 10, 2026	April 24, 2026	April 25, 2026	April 30, 2026 (Thu)
April 25, 2026	May 9, 2026	May 10, 2026	May 15, 2026 (Fri)
May 10, 2026	May 24, 2026	May 25, 2026	May 29, 2026 (Fri) — 30th is Saturday
May 25, 2026	June 8, 2026	June 9, 2026	June 15, 2026 (Mon)
June 9, 2026	June 23, 2026	June 24, 2026	June 30, 2026 (Tue)
June 24, 2026	July 8, 2026	July 9, 2026	July 15, 2026 (Wed)
July 9, 2026	July 23, 2026	July 24, 2026	July 30, 2026 (Thu)
July 24, 2026	August 8, 2026	August 9, 2026	August 14, 2026 (Fri) — 15th is Saturday
August 9, 2026	August 23, 2026	August 24, 2026	August 28, 2026 (Fri) — 30th is Sunday
August 24, 2026	September 8, 2026	September 9, 2026	September 15, 2026 (Tue)
September 9, 2026	September 23, 2026	September 24, 2026	September 30, 2026 (Wed)
September 24, 2026	October 8, 2026	October 9, 2026	October 15, 2026 (Thu)
October 9, 2026	October 23, 2026	October 24, 2026	October 30, 2026 (Fri)
October 24, 2026	November 7, 2026	November 8, 2026	November 13, 2026 (Fri) — 15th is Sunday
November 8, 2026	November 22, 2026	November 23, 2026	November 30, 2026 (Mon)
November 23, 2026	December 8, 2026	December 9, 2026	December 15, 2026 (Tue)
December 9, 2026	December 23, 2026	December 24, 2026	December 30, 2026 (Wed)

Memo: Routes and Notes that are submitted/completed 30 days LATE from visit date will NOT be credited and is considered as a *Missed Visit*