

**Wakulla COAST Board Meeting**  
**Monday, December 04, 2023**  
**Meeting Minutes**

**Location:** COAST Charter School - 48 Shell Island Road, St. Marks, Florida

**Board Members in Attendance:** Alan Wittmier, Nancy Stokely, Jamie Gray

**Others in Attendance:** Virginia Harrington, Lesley Gerrell, Virginia Harrington, Nick Weaver, Christine Dichio

**Call to Order:** The meeting was called to order at 6:00 by Nancy Stokely

**Public Comments:** Concern with if we have a new principal and when they will be in place?

Nancy Stokely - Yes we have made an offer and the contract details are being worked out - planned start date is January 8th, 2024

**District Update:**

- Nick Weaver - All is great
- Testing for district schools will take place in December for Elementary and Middle, High school will take place when we return after break

**Approval of Minutes from November 13th, 2023**

- Jamie Gray motioned to approve the minutes. Alan Wittmier seconded the motion. All in favor - Motion passed

**Principalship and Interviews: Followup**

- Board has made an offer for Principal, Board is currently working with the school legal firm to draw up a probationary contract and have a new principal in place starting January 8th, 2024 at the return of school.
- Current staff assigned to principal duties - Distribution of assignments and proposed stipends - Board has agreed to keep stipends in place throughout January to ease the transition and allow for training time for a new principal in place.
- Motion was made by Jamie Gray to continue the assignments and stipends as needed and allow for additional duties if necessary. Seconded by Alan Wittmier. All in Favor - Motion passed unanimously.
- Email for board for increased ease of communication.
  - [boardchair@coastcharter.us](mailto:boardchair@coastcharter.us)

**Budget Review - Updated information**

- Updated budget was provided to the board for review.
- Current Budget was handed out with updates on \$ spent for the year.
- Semester bonus information provided to board for approval
  - The 2% bonus was approved by the board - this is what the school has provided in the past and the budget allows for this year as well.
  - Jamie Gray made a motion to approve the staff bonus as in the past years. Alan Wittmier seconded the motion. All in favor - Motion passed unanimously

**Adjournment**

- The motion to adjourn the meeting at 6.39p.m.
- Next Meeting is scheduled for February 26th, 2023