Saradha Sahajya Requirement Registration Form

No.

A-43, Bharati Tower, Forest Park, Bhubaneswar-751009, www.saradhasahajya.com
saradhasahajya@gmail.com, Ph: 9777930130, 8249149014

Phone:

Name:

Email:

Address:

About You	About Maid	Job Details
Male○ Female○ Veg○ Non-veg○	Male○ Female○ Married○ Unmarried○	Jhadu: Daily once○ twice○
Total family members:	SC☐ ST☐ Christian☐ Muslim☐	Pocha: Wkly○ Alt-day○ Daily○
Adults: Children: Pet:	Preferred age:	Pocha: sitting☐ standing☐
Son age: Daughter age:	Preferred area:	Bartan☐ Dusting☐ Bathroom-clean☐
Father age: Mother age:	Experience required:	Kapda-wash: hand☐ machine☐
House size:	Stay: in-house○ outhouse○	Kapda: dry & fold☐ iron☐
Budget/Salary:	Person's Fooding: Yes○ No○	Bed-making☐ Bedsheet-change☐

Person's name & address:	1.	2.
	3.	

Terms and Conditions: -

1. Confirm your requirement with a non-refundable fee of Rs.500. Then we will arrange a person and call you to our office for meeting / interview. All meeting / interview / discussion **venue** will always be **our office**.
2. During interview, sharing contact details with the candidate will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of Rs.10000* and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement. *variable.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
7. Our job is only to bring together the candidate and the employer and facilitate the hiring process. We'll have no further **liability** whatsoever after the recruitment takes place. You should check the credentials while selecting a candidate and take full ownership and responsibility of the employee in all respect after that.
8. We don't certify or undertake responsibility for the character/ conduct/ behaviour of the person. We don't do background/ police **verification**. However, we guarantee to exchange in case of negative verification report.
9. Salary is to be paid positively on 1st of every month. **Leaves** to be allowed 3 per month (paid leave).
10. You will not employ the person for any work other than the job discussed. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm &10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job details of the person nor employ him / her with anyone else.
14. The employer undertakes to abide by all prevailing & future laws of the land with respect to this employment.
15. In case you violate any of the above conditions Saradha Sahajya will have the right to deny you a person.

Registration fees received Rs:

Security deposit received Rs:

Customer SIGNATURE **Date** **for Saradha Sahajya**

Saradha Sahajya Requirement Registration Form

No.

A-43, Bharati Tower, Forest Park, Bhubaneswar-751009, www.saradhasahajya.com
saradhasahajya@gmail.com, Ph: 9777930130, 8249149014

Phone:

Name:

Email:

Address:

About You	About Childcare Maid	Job Details
Male○ Female○ Veg○ Non-veg○	Male○ Female○ Married○ Unmarried○	Child: Massage☐ Bathe☐ Feed☐
Total family members:	SC☐ ST☐ Christian☐ Muslim☐	Child-Food-prepare☐
Adults: Children: Pet:	Preferred age:	Child Room: cleaning☐ dusting☐
Child age: Son○ Daughter○	Preferred area:	Child-kapdawash: hand☐ machine☐
Child normal☐	Experience required:	Child-kapda-iron☐ Bottle&bartan☐
House size:	Stay: in-house○ outhouse○	Child-Bathroom-clean☐
Budget/Salary:	Person's Fooding: Yes○ No○	Child-Sleep-with-maid☐

Person's name & address:	1.	2.
	3.	

Terms and Conditions: -

1. Confirm your requirement with a non-refundable fee of Rs.500. Then we will arrange a person and call you to our office for meeting / interview. All meeting / interview / discussion **venue** will always be **our office**.
2. During interview, sharing contact details with the candidate will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of Rs.14000* and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement. *variable.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
7. Our job is only to bring together the candidate and the employer and facilitate the hiring process. We'll have no further **liability** whatsoever after the recruitment takes place. You should check the credentials while selecting a candidate and take full ownership and responsibility of the employee in all respect after that.
8. We don't certify or undertake responsibility for the character/ conduct/ behaviour of the person. We don't do background/ police **verification**. However, we guarantee to exchange in case of negative verification report.
9. Salary is to be paid positively on 1st of every month. **Leaves** to be allowed 3 per month (paid leave).
10. You will not employ the person for any work other than the job discussed. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm &10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job details of the person nor employ him / her with anyone else.
14. The employer undertakes to abide by all prevailing & future laws of the land with respect to this employment.
15. In case you violate any of the above conditions Saradha Sahajya will have the right to deny you a person.

Registration fees received Rs:

Security deposit received Rs:

Customer SIGNATURE **Date** **for Saradha Sahajya**

Saradha Sahajya Requirement Registration Form

No.

A-43, Bharati Tower, Forest Park, Bhubaneswar-751009, www.saradhasahajya.com
saradhasahajya@gmail.com, Ph: 9777930130, 8249149014

Phone:

Name:

Email:

Address:

About You	About Patient-Care Attendant	Job Details
Male○ Female○ Veg○ Non-veg○	Male○ Female○ Married○ Unmarried○	Sponging☐ Bathing☐
Total family members:	SC☐ ST☐ Christian☐ Muslim☐	Tube-feeding☐ Mouth-feeding☐
Adults: Children: Pet:	Preferred age:	Oxygen☐ Nebuliser☐ Catheter☐
Patient age: male○ female○	Need: Trained○ Untrained○	Clean: Bedpan☐ Urine-pot☐ bucket☐
Patient condition:	Experience required:	Change: diaper☐ molly-sheet☐
Need night help: once○ many times○	Stay: in-house○ outhouse○	Tracheostomy-suction☐
Budget/Salary:	Person's Fooding: Yes○ No○	Massage: once○ twice○

Person's name & address:	1.	2.
	3.	

Terms and Conditions: -

1. Confirm your requirement with a non-refundable fee of Rs.500. Then we will arrange a person and call you to our office for meeting / interview. All meeting / interview / discussion **venue** will always be **our office**.
2. During interview, sharing contact details with the candidate will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of Rs.12000* and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement. *variable.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
7. Our job is only to bring together the candidate and the employer and facilitate the hiring process. We'll have no further **liability** whatsoever after the recruitment takes place. You should check the credentials while selecting a candidate and take full ownership and responsibility of the employee in all respect after that.
8. We don't certify or undertake responsibility for the character/ conduct/ behaviour of the person. We don't do background/ police **verification**. However, we guarantee to exchange in case of negative verification report.
9. Salary is to be paid positively on 1st of every month. **Leaves** to be allowed 3 per month (paid leave).
10. You will not employ the person for any work other than the job discussed. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm &10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job details of the person nor employ him / her with anyone else.
14. The employer undertakes to abide by all prevailing & future laws of the land with respect to this employment.
15. In case you violate any of the above conditions Saradha Sahajya will have the right to deny you a person.

Registration fees received Rs:

Security deposit received Rs:

Customer SIGNATURE Date for Saradha Sahajya

Saradha Sahajya Requirement Registration Form

No.

A-43, Bharati Tower, Forest Park, Bhubaneswar-751009, www.saradhasahajya.com
saradhasahajya@gmail.com, Ph: 9777930130, 8249149014

Phone:

Name:

Email:

Address:

About You	About Cook	Job Details
Male○ Female○ Veg○ Non-veg○	Male○ Female○ Married○ Unmarried○	Breakfast☐ Lunch☐ Dinner☐
Total family members:	SC☐ ST☐ Christian☐ Muslim☐	Tea-snacks☐ Food-serving☐
Adults: Children: Pet:	Cook type: odia☐ indian☐ chinese☐	Clearing-dining-table☐
Son age: Daughter age:	Preferred age:	Clean-cooking-bartan☐
Father age: Mother age:	Preferred area:	Clean: Store☐ Fridge☐
House size:	Experience required:	Kitchen: Jhadu☐ Pocha☐ Dusting☐
Budget/Salary:	Stay: in-house○ outhouse○ Fooding☐	Shopping: Grocery☐ vegetable☐

Person's name & address:	1.	2.
	3.	

Terms and Conditions: -

1. Confirm your requirement with a non-refundable fee of Rs.500. Then we will arrange a person and call you to our office for meeting / interview. All meeting / interview / discussion **venue** will always be **our office**.
2. During interview, sharing contact details with the candidate will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of Rs.12000* and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement. *variable.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
7. Our job is only to bring together the candidate and the employer and facilitate the hiring process. We'll have no further **liability** whatsoever after the recruitment takes place. You should check the credentials while selecting a candidate and take full ownership and responsibility of the employee in all respect after that.
8. We don't certify or undertake responsibility for the character/ conduct/ behaviour of the person. We don't do background/ police **verification**. However, we guarantee to exchange in case of negative verification report.
9. Salary is to be paid positively on 1st of every month. **Leaves** to be allowed 3 per month (paid leave).
10. You will not employ the person for any work other than the job discussed. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm &10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job details of the person nor employ him / her with anyone else.
14. The employer undertakes to abide by all prevailing & future laws of the land with respect to this employment.
15. In case you violate any of the above conditions Saradha Sahajya will have the right to deny you a person.

Registration fees received Rs: .....

Security deposit received Rs: .....

Customer SIGNATURE ..... **Date** ..... **for Saradha Sahajya** .....

Saradha Sahajya Requirement Registration Form

No.

A-43, Bharati Tower, Forest Park, Bhubaneswar-751009, www.saradhasahajya.com
saradhasahajya@gmail.com, Ph: 9777930130, 8249149014

Phone:

Name:

Email:

Address:

About You	About Driver	Job Details
Male○ Female○ Veg○ Non-veg○	Experience required:	Report in time:
Total family members:	SC☐ ST☐ Christian☐ Muslim☐	Report out time:
Adults: Children: Pet:	Married☐ Unmarried☐	Clean vehicle: Yes○ No○
Vehicle:	Preferred age:	Lunch break:
Normal running per day:	Preferred area:	Over time per hour:
Budget/Salary:	Accommodation☐ Fooding☐	Outstation night stay:

Person's name & address:	1.	2.
	3.	

Terms and Conditions: -

1. Confirm your requirement with a non-refundable fee of Rs.500. Then we will arrange a person and call you to our office for meeting / interview. All meeting / interview / discussion **venue** will always be **our office**.
2. During interview, sharing contact details with the candidate will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of Rs.12000* and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement. *variable.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
7. Our job is only to bring together the candidate and the employer and facilitate the hiring process. We'll have no further **liability** whatsoever after the recruitment takes place. You should check the credentials while selecting a candidate and take full ownership and responsibility of the employee in all respect after that.
8. We don't certify or undertake responsibility for the character/ conduct/ behaviour of the person. We don't do background/ police **verification**. However, we guarantee to exchange in case of negative verification report.
9. Salary is to be paid positively on 1st of every month. **Leaves** to be allowed 4 per month (paid leave).
10. You will not employ the person for any work other than the job discussed. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm &10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job details of the person nor employ him / her with anyone else.
14. The employer undertakes to abide by all prevailing & future laws of the land with respect to this employment.
15. In case you violate any of the above conditions Saradha Sahajya will have the right to deny you a person.

Registration fees received Rs:

Security deposit received Rs:

Customer SIGNATURE **Date** **for Saradha Sahajya**

Saradha Sahajya Requirement Registration Form

A-43, Bharati Tower, Forest Park, Bhubaneswar-751009, www.saradhasahajya.com
saradhasahajya@gmail.com, Ph: 9777930130, 8249149014

No.

Phone:

Name:

Email:

Address:

About You	About Maid-Childcare	Job Details
Male○ Female○	Male○ Female○	Jhadu: Daily once○ twice○ Bartan☐ Dusting☐
Veg○ Non-veg○	Married○ Unmarried○	Pocha: Weekly○ Alternate-day○ Daily○
Total family size:	SC☐ Christian☐	Pocha: sitting☐ standing☐ Bathroom-clean☐
Age:	ST☐ Muslim☐	Kapda: hand-wash☐ machine☐ dry&fold☐ iron☐
Pet:	Preferred age:	Bed-making☐ Bedsheet-change☐
Child age: Son○ Dtr○	Preferred area:	Child massage: once○ twice○ Child-food-prepare☐
Child normal☐	Experience:	Child kapda: hand-wash☐ machine☐ iron☐
House size:	Stay: in-house○ outhouse○	Child: room-clean☐ room-dusting☐ bathroom-clean☐
Budget/Salary:	Person's Fooding: Yes○ No○	Child-bottle&bartan☐ Child-sleep-with-maid☐

Person's name & address:	1.	2.
	3.	

Terms and Conditions: -

1. Confirm your requirement with a non-refundable fee of Rs.500. Then we will arrange a person and call you to our office for meeting / interview. All meeting / interview / discussion **venue** will always be **our office**.
2. During interview, sharing contact details with the candidate will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of Rs.12000* and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement. *variable.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
7. Our job is only to bring together the candidate and the employer and facilitate the hiring process. We'll have no further **liability** whatsoever after the recruitment takes place. You should check the credentials while selecting a candidate and take full ownership and responsibility of the employee in all respect after that.
8. We don't certify or undertake responsibility for the character/ conduct/ behaviour of the person. We don't do background/ police **verification**. However, we guarantee to exchange in case of negative verification report.
9. Salary is to be paid positively on 1st of every month. **Leaves** to be allowed 3 per month (paid leave).
10. You will not employ the person for any work other than the job discussed. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm &10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job details of the person nor employ him / her with anyone else.
14. The employer undertakes to abide by all prevailing & future laws of the land with respect to this employment.
15. In case you violate any of the above conditions Saradha Sahajya will have the right to deny you a person.

Registration fees received Rs:

Security deposit received Rs:

Customer SIGNATURE **Date** **for Saradha Sahajya**

Saradha Sahajya Requirement Registration Form

No.

A-43, Bharati Tower, Forest Park, Bhubaneswar-751009, www.saradhasahajya.com
saradhasahajya@gmail.com, Ph: 9777930130, 8249149014

Phone:

Name:

Email:

Address:

About You	About Maid-Cook	Job Details
Male○ Female○	Male○ Female○	Jhadu: Daily once○ twice○ Bartan☐ Dusting☐
Veg○ Non-veg○	Married○ Unmarried○	Pocha: Weekly○ Alternate-day○ Daily○
Total family size:	SC☐ Christian☐	Pocha: sitting☐ standing☐ Bathroom-clean☐
Adults: Children:	ST☐ Muslim☐	Kapda: hand-wash☐ machine☐ dry&fold☐ iron☐
Son age: Dtr age:	Preferred age:	Cook: Breakfast☐ Lunch☐ Dinner☐ Tea-snacks☐
Father age: Mother age:	Preferred area:	Food-serving☐ Clearing-dining-table☐
Pet:	Experience:	Clean: cooking-bartan☐ Store☐ Fridge☐
House size:	Stay: in-house○ outhouse○	Shopping: Grocery☐ vegetable ☐
Budget/Salary:	Person's Fooding: Yes○ No○	Kitchen: Jhadu☐ Pocha☐ Dusting☐

Person's name & address:	1.	2.
	3.	

Terms and Conditions: -

1. Confirm your requirement with a non-refundable fee of Rs.500. Then we will arrange a person and call you to our office for meeting / interview. All meeting / interview / discussion **venue** will always be **our office**.
2. During interview, sharing contact details with the candidate will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of Rs.12000* and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement. *variable.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
7. Our job is only to bring together the candidate and the employer and facilitate the hiring process. We'll have no further **liability** whatsoever after the recruitment takes place. You should check the credentials while selecting a candidate and take full ownership and responsibility of the employee in all respect after that.
8. We don't certify or undertake responsibility for the character/ conduct/ behaviour of the person. We don't do background/ police **verification**. However, we guarantee to exchange in case of negative verification report.
9. Salary is to be paid positively on 1st of every month. **Leaves** to be allowed 3 per month (paid leave).
10. You will not employ the person for any work other than the job discussed. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm &10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job details of the person nor employ him / her with anyone else.
14. The employer undertakes to abide by all prevailing & future laws of the land with respect to this employment.
15. In case you violate any of the above conditions Saradha Sahajya will have the right to deny you a person.

Registration fees received Rs:

Security deposit received Rs:

Customer SIGNATURE **Date** **for Saradha Sahajya**

Saradha Sahajya Requirement Registration Form

No.

A-43, Bharati Tower, Forest Park, Bhubaneswar-751009, www.saradhasahajya.com
saradhasahajya@gmail.com, Ph: 9777930130, 8249149014

Phone:

Name:

Email:

Address:

About You	About Cook-Childcare	Job Details
Male○ Female○	Male○ Female○	Cook: Breakfast☐ Lunch☐ Dinner☐ Tea-snacks☐
Veg○ Non-veg○	Married○ Unmarried○	Food-serving☐ Clearing-dining-table☐
Total family size:	SC☐ Christian☐	Clean: cooking-bartan☐ Store☐ Fridge☐
Age:	ST☐ Muslim☐	Kitchen: Jhadu☐ Pocha☐ Dusting☐
Pet:	Preferred age:	Shopping: Grocery☐ vegetable☐
Child age: Son○ Dtr○	Preferred area:	Child massage: once○ twice○ Child-food-prepare ☐
Child normal☐	Experience:	Child kapda: handwash☐ machine☐ iron☐
House size:	Stay: in-house○ outhouse○	Child: room-clean☐ room-dusting☐ bathroom-clean☐
Budget/Salary:	Person's: Fooding Yes○ No○	Child-bottle&bartan☐ Child-sleep-with-maid☐

Person's name & address:	1.	2.
	3.	

Terms and Conditions: -

1. Confirm your requirement with a non-refundable fee of Rs.500. Then we will arrange a person and call you to our office for meeting / interview. All meeting / interview / discussion **venue** will always be **our office**.
2. During interview, sharing contact details with the candidate will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of Rs.12000* and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement. *variable.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
7. Our job is only to bring together the candidate and the employer and facilitate the hiring process. We'll have no further **liability** whatsoever after the recruitment takes place. You should check the credentials while selecting a candidate and take full ownership and responsibility of the employee in all respect after that.
8. We don't certify or undertake responsibility for the character/ conduct/ behaviour of the person. We don't do background/ police **verification**. However, we guarantee to exchange in case of negative verification report.
9. Salary is to be paid positively on 1st of every month. **Leaves** to be allowed 3 per month (paid leave).
10. You will not employ the person for any work other than the job discussed. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm &10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job details of the person nor employ him / her with anyone else.
14. The employer undertakes to abide by all prevailing & future laws of the land with respect to this employment.
15. In case you violate any of the above conditions Saradha Sahajya will have the right to deny you a person.

Registration fees received Rs:

Security deposit received Rs:

Customer SIGNATURE **Date** **for Saradha Sahajya**