



Saradha Sahajya Requirement Registration Form

A-43, Bharati Tower, Forest Park, Bhubaneswar-751009, www.saradhasahajya.com
saradhasahajya@gmail.com, Ph: 9777930130, 8249149014

No. _____

Phone: _____

Name: _____

Email: _____

Address: _____

About You	About Maid	Job Details
Male <input type="radio"/> Female <input type="radio"/> Veg <input type="radio"/> Non-veg <input type="radio"/>	Male <input type="radio"/> Female <input type="radio"/> Married <input type="radio"/> Unmarried <input type="radio"/>	Jhadu: Daily once <input type="radio"/> twice <input type="radio"/>
Total family members: _____	SC <input type="checkbox"/> ST <input type="checkbox"/> Christian <input type="checkbox"/> Muslim <input type="checkbox"/>	Pocha: Wkly <input type="radio"/> Alt-day <input type="radio"/> Daily <input type="radio"/>
Adults: _____ Children: _____ Pet: _____	Preferred age: _____	Pocha: sitting <input type="checkbox"/> standing <input type="checkbox"/>
Son age: _____ Daughter age: _____	Preferred area: _____	Bartan <input type="checkbox"/> Dusting <input type="checkbox"/> Bathroom-clean <input type="checkbox"/>
Father age: _____ Mother age: _____	Experience required: _____	Kapda-wash: hand <input type="checkbox"/> machine <input type="checkbox"/>
House size: _____	Stay: in-house <input type="radio"/> outhouse <input type="radio"/>	Kapda: dry & fold <input type="checkbox"/> iron <input type="checkbox"/>
Budget/Salary: _____	Person's Fooding: Yes <input type="radio"/> No <input type="radio"/>	Bed-making <input type="checkbox"/> Bedsheet-change <input type="checkbox"/>

Person's name & address: 1. _____ 2. _____
3. _____

Terms and Conditions: -

1. Confirm your requirement with a non-refundable fee of Rs.500. Then we will arrange a person and call you to our office for meeting / interview. All meeting / interview / discussion **venue** will always be **our office**.
2. During interview, sharing contact details with the **candidate** will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of **Rs.10000** and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
7. Our job is only to bring together the candidate and the employer and facilitate the hiring process. We'll have no further **liability** whatsoever after the recruitment **takes place**. You should check the credentials while selecting a candidate and take full ownership and responsibility of the employee in all respect after that.
8. We don't certify or undertake responsibility for the character/ **conduct/** behaviour of the person. We don't do background/ police **verification**. However, we guarantee to **exchange** in case of negative verification report.
9. Salary is to be paid positively on 1st of **every** month. **Leaves** to be allowed 3 per month (paid leave).
10. You will not employ the person for any work other than the job discussed. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm & 10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job details of the person nor employ him / her with anyone else.
14. The employer undertakes to abide by all prevailing & future laws of the land with respect to this employment.
15. In case you violate any of the above conditions Saradha Sahajya will have the right to deny you a person.

Registration fees received Rs: _____

Security deposit received Rs: _____

Customer SIGNATURE

Date

for Saradha Sahajya





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No. _____

Phone: _____

Name: _____

Email: _____

Address: _____

About You	About Childcare Maid	Job Details
Male <input type="radio"/> Female <input type="radio"/> Veg <input type="radio"/> Non-veg <input type="radio"/>	Male <input type="radio"/> Female <input type="radio"/> Married <input type="radio"/> Unmarried <input type="radio"/>	Child: Massage <input type="checkbox"/> Bathe <input type="checkbox"/> Feed <input type="checkbox"/>
Total family members: _____	SC <input type="checkbox"/> ST <input type="checkbox"/> Christian <input type="checkbox"/> Muslim <input type="checkbox"/>	Child-Food-prepare <input type="checkbox"/>
Adults: _____ Children: _____ Pet: _____	Preferred age: _____	Child Room: cleaning <input type="checkbox"/> dusting <input type="checkbox"/>
Child age: _____ Son <input type="radio"/> Daughter <input type="radio"/>	Preferred area: _____	Child-kapdawash: hand <input type="checkbox"/> machine <input type="checkbox"/>
Child normal <input type="checkbox"/>	Experience required: _____	Child-kapda-iron <input type="checkbox"/> Bottle&bartan <input type="checkbox"/>
House size: _____	Stay: in-house <input type="radio"/> outhouse <input type="radio"/>	Child-Bathroom-clean <input type="checkbox"/>
Budget/Salary: _____	Person's Fooding: Yes <input type="radio"/> No <input type="radio"/>	Child-Sleep-with-maid <input type="checkbox"/>

Person's name & address: 1. _____ 2. _____

3. _____

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3. Once selected you pay us a non-refundable fee of Rs.14000 and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
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11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm & 10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
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No. _____

Phone: _____

Name: _____

Email: _____

Address: _____

About You	About Patient-Care Attendant	Job Details
Male <input type="radio"/> Female <input type="radio"/> Veg <input type="radio"/> Non-veg <input type="radio"/>	Male <input type="radio"/> Female <input type="radio"/> Married <input type="radio"/> Unmarried <input type="radio"/>	Sponging <input type="checkbox"/> Bathing <input type="checkbox"/>
Total family members: _____	SC <input type="checkbox"/> ST <input type="checkbox"/> Christian <input type="checkbox"/> Muslim <input type="checkbox"/>	Tube-feeding <input type="checkbox"/> Mouth-feeding <input type="checkbox"/>
Adults: _____ Children: _____ Pet: _____	Preferred age: _____	Oxygen <input type="checkbox"/> Nebuliser <input type="checkbox"/> Catheter <input type="checkbox"/>
Patient age: _____ male <input type="radio"/> female <input type="radio"/>	Need: Trained <input type="radio"/> Untrained <input type="radio"/>	Clean: Bedpan <input type="checkbox"/> Urine-pot <input type="checkbox"/> bucket <input type="checkbox"/>
Patient condition: _____	Experience required: _____	Change: diaper <input type="checkbox"/> molly-sheet <input type="checkbox"/>
Need night help: once <input type="radio"/> many times <input type="radio"/>	Stay: in-house <input type="radio"/> outhouse <input type="radio"/>	Tracheostomy-suction <input type="checkbox"/>
Budget/Salary: _____	Person's Fooding: Yes <input type="radio"/> No <input type="radio"/>	Massage: once <input type="radio"/> twice <input type="radio"/>

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3. Once selected you pay us a non-refundable fee of Rs.12000 and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
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Customer SIGNATURE

Date

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No. _____

Phone: _____

Name: _____

Email: _____

Address: _____

About You	About Cook	Job Details
Male <input type="radio"/> Female <input type="radio"/> Veg <input type="radio"/> Non-veg <input type="radio"/>	Male <input type="radio"/> Female <input type="radio"/> Married <input type="radio"/> Unmarried <input type="radio"/>	Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Dinner <input type="checkbox"/>
Total family members: _____	SC <input type="checkbox"/> ST <input type="checkbox"/> Christian <input type="checkbox"/> Muslim <input type="checkbox"/>	Tea-snacks <input type="checkbox"/> Food-serving <input type="checkbox"/>
Adults: _____ Children: _____ Pet: _____	Cook type: odia <input type="checkbox"/> indian <input type="checkbox"/> chinese <input type="checkbox"/>	Clearing-dining-table <input type="checkbox"/>
Son age: _____ Daughter age: _____	Preferred age: _____	Clean-cooking-bartan <input type="checkbox"/>
Father age: _____ Mother age: _____	Preferred area: _____	Clean: Store <input type="checkbox"/> Fridge <input type="checkbox"/>
House size: _____	Experience required: _____	Kitchen: Jhadu <input type="checkbox"/> Pocha <input type="checkbox"/> Dusting <input type="checkbox"/>
Budget/Salary: _____	Stay: in-house <input type="radio"/> outhouse <input type="radio"/> Fooding <input type="checkbox"/>	Shopping: Grocery <input type="checkbox"/> vegetable <input type="checkbox"/>

Person's name & address: 1. _____	2. _____
3. _____	

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2. During interview, sharing contact details with the **candidate** will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of **Rs.15000** and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
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8. We don't certify or undertake responsibility for the character/ **conduct**/ behaviour of the person. We don't do background/ police **verification**. However, we guarantee to exchange in case of negative verification report.
9. Salary is to be paid positively on 1st of every month. **Leaves to be allowed** 3 per month (paid leave).
10. You will not employ the person for any **work** other than the job **discussed**. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm & 10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job **details** of the person nor employ him / her with anyone else.
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No. _____

Phone: _____

Name: _____

Email: _____

Address: _____

About You

About Driver

Job Details

Male <input type="radio"/> Female <input type="radio"/> Veg <input type="radio"/> Non-veg <input type="radio"/>	Experience required:	Report in time:
Total family members:	SC <input type="checkbox"/> ST <input type="checkbox"/> Christian <input type="checkbox"/> Muslim <input type="checkbox"/>	Report out time:
Adults: Children: Pet:	Married <input type="checkbox"/> Unmarried <input type="checkbox"/>	Clean vehicle: Yes <input type="radio"/> No <input type="radio"/>
Vehicle:	Preferred age:	Lunch break:
Normal running per day:	Preferred area:	Over time per hour:
Budget/Salary:	Accommodation <input type="checkbox"/> Fooding <input type="checkbox"/>	Outstation night stay:

Person's name & address: 1. _____	2. _____
_____	3. _____

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2. During interview, sharing contact details with the **candidate** will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of **Rs.15000** and refundable security deposit of one-month salary. Fees paid for one requirement **cannot be adjusted or utilised** towards another requirement.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
7. Our job is only to bring together the candidate and the employer and facilitate the hiring process. We'll have no further **liability** whatsoever after the recruitment takes place. You should check the credentials while selecting a candidate and take full ownership and responsibility of the employee in all respect after that.
8. We don't certify or undertake responsibility for the character/ **conduct/** behaviour of the person. We don't do background/ police **verification**. However, we guarantee to exchange in case of negative verification report.
9. Salary is to be paid positively on 1st of every month. **Leaves** to be allowed 4 per month (paid leave).
10. You will not employ the person for any work other than the job discussed. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm & 10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job details of the person nor employ him / her with anyone else.
14. The employer undertakes to abide by all prevailing & future laws of the land with respect to this employment.
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Registration fees received Rs: _____

Security deposit received Rs: _____

Customer SIGNATURE

..... Date

..... for Saradha Sahajya





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No. _____

Phone: _____

Name: _____

Email: _____

Address: _____

About You	About Maid-Childcare	Job Details
Male <input type="radio"/> Female <input type="radio"/>	Male <input type="radio"/> Female <input type="radio"/>	Jhadu: Daily once <input type="radio"/> twice <input type="radio"/> Bartan <input type="checkbox"/> Dusting <input type="checkbox"/>
Veg <input type="radio"/> Non-veg <input type="radio"/>	Married <input type="radio"/> Unmarried <input type="radio"/>	Pocha: Weekly <input type="radio"/> Alternate-day <input type="radio"/> Daily <input type="radio"/>
Total family size: _____	SC <input type="checkbox"/> Christian <input type="checkbox"/>	Pocha: sitting <input type="checkbox"/> standing <input type="checkbox"/> Bathroom-clean <input type="checkbox"/>
Age: _____	ST <input type="checkbox"/> Muslim <input type="checkbox"/>	Kapda: hand-wash <input type="checkbox"/> machine <input type="checkbox"/> dry&fold <input type="checkbox"/> iron <input type="checkbox"/>
Pet: _____	Preferred age: _____	Bed-making <input type="checkbox"/> Bedsheet-change <input type="checkbox"/>
Child age: Son <input type="radio"/> Dtr <input type="radio"/>	Preferred area: _____	Child massage: once <input type="radio"/> twice <input type="radio"/> Child-food-prepare <input type="checkbox"/>
Child normal <input type="checkbox"/>	Experience: _____	Child kapda: hand-wash <input type="checkbox"/> machine <input type="checkbox"/> iron <input type="checkbox"/>
House size: _____	Stay: in-house <input type="radio"/> outhouse <input type="radio"/>	Child: room-clean <input type="checkbox"/> room-dusting <input type="checkbox"/> bathroom-clean <input type="checkbox"/>
Budget/Salary: _____	Person's Fooding: Yes <input type="radio"/> No <input type="radio"/>	Child-bottle&bartan <input type="checkbox"/> Child-sleep-with-maid <input type="checkbox"/>

Person's name & address: 1. _____ 2. _____
3. _____

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No. _____

Phone: _____

Name: _____

Email: _____

Address: _____

About You		About Maid-Cook		Job Details
Male <input type="radio"/>	Female <input type="radio"/>	Male <input type="radio"/>	Female <input type="radio"/>	Jhadu: Daily once <input type="radio"/> twice <input type="radio"/> Bartan <input type="checkbox"/> Dusting <input type="checkbox"/>
Veg <input type="radio"/>	Non-veg <input type="radio"/>	Married <input type="radio"/>	Unmarried <input type="radio"/>	Pocha: Weekly <input type="radio"/> Alternate-day <input type="radio"/> Daily <input type="radio"/>
Total family size: _____		SC <input type="checkbox"/>	Christian <input type="checkbox"/>	Pocha: sitting <input type="checkbox"/> standing <input type="checkbox"/> Bathroom-clean <input type="checkbox"/>
Adults: _____	Children: _____	ST <input type="checkbox"/>	Muslim <input type="checkbox"/>	Kapda: hand-wash <input type="checkbox"/> machine <input type="checkbox"/> dry&fold <input type="checkbox"/> iron <input type="checkbox"/>
Son age: _____	Dtr age: _____	Preferred age: _____		Cook: Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Dinner <input type="checkbox"/> Tea-snacks <input type="checkbox"/>
Father age: _____	Mother age: _____	Preferred area: _____		Food-serving <input type="checkbox"/> Clearing-dining-table <input type="checkbox"/>
Pet: _____		Experience: _____		Clean: cooking-bartan <input type="checkbox"/> Store <input type="checkbox"/> Fridge <input type="checkbox"/>
House size: _____		Stay: in-house <input type="radio"/> outhouse <input type="radio"/>		Shopping: Grocery <input type="checkbox"/> vegetable <input type="checkbox"/>
Budget/Salary: _____		Person's Fooding: Yes <input type="radio"/> No <input type="radio"/>		Kitchen: Jhadu <input type="checkbox"/> Pocha <input type="checkbox"/> Dusting <input type="checkbox"/>

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Date _____

for Saradha Sahajya





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No. _____

Phone: _____

Name: _____

Email: _____

Address: _____

About You		About Cook-Childcare		Job Details
Male <input type="radio"/>	Female <input type="radio"/>	Male <input type="radio"/>	Female <input type="radio"/>	Cook: Breakfast <input type="checkbox"/> Lunch <input type="checkbox"/> Dinner <input type="checkbox"/> Tea-snacks <input type="checkbox"/>
Veg <input type="radio"/>	Non-veg <input type="radio"/>	Married <input type="radio"/>	Unmarried <input type="radio"/>	Food-serving <input type="checkbox"/> Clearing-dining-table <input type="checkbox"/>
Total family size: _____		SC <input type="checkbox"/>	Christian <input type="checkbox"/>	Clean: cooking-bartan <input type="checkbox"/> Store <input type="checkbox"/> Fridge <input type="checkbox"/>
Age: _____		ST <input type="checkbox"/>	Muslim <input type="checkbox"/>	Kitchen: Jhadu <input type="checkbox"/> Pocha <input type="checkbox"/> Dusting <input type="checkbox"/>
Pet: _____		Preferred age: _____		Shopping: Grocery <input type="checkbox"/> vegetable <input type="checkbox"/>
Child age: _____	Son <input type="radio"/> Dtr <input type="radio"/>	Preferred area: _____		Child massage: once <input type="radio"/> twice <input type="radio"/> Child-food-prepare <input type="checkbox"/>
Child normal <input type="checkbox"/>	Experience: _____		Child kapda: handwash <input type="checkbox"/> machine <input type="checkbox"/> iron <input type="checkbox"/>	
House size: _____	Stay: in-house <input type="radio"/> outhouse <input type="radio"/>		Child: room-clean <input type="checkbox"/> room-dusting <input type="checkbox"/> bathroom-clean <input type="checkbox"/>	
Budget/Salary: _____	Person's: Fooding Yes <input type="radio"/> No <input type="radio"/>		Child-bottle&bartan <input type="checkbox"/> Child-sleep-with-maid <input type="checkbox"/>	

Person's name & address: 1. _____ 2. _____
 3. _____

Terms and Conditions: -

1. Confirm your requirement with a non-refundable fee of Rs.500. Then we will arrange a person and call you to our office for meeting / interview. All meeting / interview / discussion **venue** will always be **our office**.
2. During interview, sharing contact details with the candidate will mean you have selected him / her.
3. Once selected you pay us a non-refundable fee of Rs.17000 and refundable security deposit of one-month salary. Fees paid for one requirement cannot be adjusted or utilised towards another requirement.
4. Then take him / her home, within 7 days you can **exchange** in case of incompatibility, with a fee of Rs.500.
5. We don't give any guarantee of **retention**. If the person quits within 1 month, we'll arrange a **replacement** for you with a fee of Rs.500. We'll provide a maximum of **3 options** for selection, exchange & replacement.
6. Replacement or exchange can be requested only for the exact same requirement, you will have to wait and manage by yourself until a person is arranged and pay to outgoing person at agreed rate for days worked.
7. Our job is only to bring together the candidate and the employer and facilitate the hiring process. We'll have no further **liability** whatsoever after the recruitment takes place. You should check the credentials while selecting a candidate and take full ownership and responsibility of the employee in all respect after that.
8. We don't certify or undertake responsibility for the character/ **conduct**/ behaviour of the person. We don't do background/ police **verification**. However, we guarantee to exchange in case of negative verification report.
9. Salary is to be paid positively on 1st of every month. **Leaves** to be allowed 3 per month (paid leave).
10. You will not employ the person for any work other than the job discussed. At the time of hiring fully disclose any risks / hazards involved in the job. Allow at least 2 hours' **rest** after lunch and 8 hours sleep at night.
11. That you'll give adequate food (no *basi khana*) to the person, breakfast, lunch & dinner by 9am, 2pm & 10pm.
12. That you will not hold the person against his / her will, in case he / she wants to leave the job.
13. That you will not change the location or job details of the person nor employ him / her with anyone else.
14. The employer undertakes to abide by all prevailing & future laws of the land with respect to this employment.
15. In case you violate any of the above conditions Saradha Sahajya will have the right to deny you a person.

Registration fees received Rs: _____

Security deposit received Rs: _____

Customer SIGNATURE

..... Date

..... for Saradha Sahajya

