



Application Form for Home

Submit Directly to ACC Member Only — See Other Side

Date of Application: _____ Date Received by ACC Member: _____

Name(s): _____

Address: _____

Phone # _____ Alternate # _____

Request Permission to: _____

Read terms and conditions below:

1. Work will **NOT** begin until written approval is received from ACC Committee.
2. All work is to conform to VPHOA documents. Failure to comply will require owner/applicant to revise or remove changes at his/her expense.
3. Include a sketch of proposed changes including measurements where applicable. Any alterations/additions not shown on sketch will be denied.
4. Owner/Applicant is responsible for all permits. (Contractor may acquire permits but it is ultimately the homeowners' responsibility.)
5. Approved requests will be addressed promptly. For requests requiring additional discussion by the ACC, applicant will receive a response from committee within 10 business days of receipt of request.

I understand and agree to the terms and conditions listed above. _____ Initials

Owner/Applicant Signature: _____

To be completed by Architectural Committee:

Project Approved () Project Not Approved () * Board Approval Required ()

*If a new home or remodel of existing home-you must have Board Approval

Follow-up Required Yes () No ()

ACC Chairperson's Signature : _____

ACC **Majority Members Signatures: _____

**(The ACC Majority must sign, if not available refer to the VPHOA Board for additional signatures)

Date: _____

**A copy of this form is to be given to the VPHOA
Board.**

ARCHITECTURAL CONTROL COMMITTEE MEMBERS

ROBIN BROWNELL, CHAIRPERSON	3249 POINTE AVE.	518-424-9790
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SUSAN POULIN	4433 VANTAGE CIRCLE	207-576-6429
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LAURIE JONES	2112 VANTAGE TRACE	863-633-0204
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BRUCE McLEISH	3234 POINTE AVE	863-202-9734
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PROVIDE A DETAILED SKETCH OF PROPOSED WORK BELOW

Exterior Design Requirements for New Home Construction or Remodeling

Vantage Pointe Architectural Control Committee [ACC] ~ [April, 2024]

- **The builder or prime contractor in charge of construction shall provide a set of final prints to the ACC for approval prior to beginning of construction.**
- Single family stucco over concrete design, single or duplex, with 1, 1 ½ or 2 car garages. Exterior design to match the style and continuity of existing homes.
- Set back requirements for single home or duplex. Front, back and sides with or without screen room. Concrete slab in rear [see county requirements attached].
- Screen rooms must have separate insulated roof with non-load bearing walls without footers. Exterior walls will be metal, either rolled or vertical siding, white or black in color. Screen or windowed rooms located under the main roof of the house will have stucco exterior walls to match the house.
- Single house roofs may be gabled or hip on twin lots [A & B] with 4-foot spacing between [each home 2-foot off 0- lot line]. No exceptions on the 4-foot spacing between homes and each home must have matching roof lines.
- On hip roof homes rain gutters and downspouts must be installed on both homes on the 4-foot side to control water runoff between the homes.
- House colors are limited to five (5) basic color combinations which are registered and available at Sherwin Williams Paint store or through the ACC.
- Front window(S) [with or without arched top] is generally in three depths [36, 48, or 60 inches] and of colonial style. Other windows in the house are to be standard single or double hung.
- On the front of the house the lower raised stucco trim band [13 inches wide] will run under the 36"D window, will intersect at the bottom of the 48"D window and will intersect at the side of the 60"D window. Generally the height from the floor slab at the bottom of the trim band will be from 14" to 17" with allowance for some difference in the depth of the window. If any doubt check with ACC.
- [Optional] upper raised stucco trim band [13 inches wide] located on the garage side only and on post when available, will be located with the top of the band flush with garage door opening.
- For single homes with 4-foot spacing between there shall be no construction or mechanical systems located in that space. This is necessary for noise reduction, air circulation and unobstructed passage for emergencies.
- All homes must have a covered recessed entry under the main roof. Entries with posts will have house numbers on the post. No screening allowed. Flush front homes will have the numbers located between the garage opening and the entry way, and in all cases the numbers will be same in style and size.
- Width of concrete driveways will be from the outer edge of the garage foundation to the garage side of entry way with a curved area to the other side of the entry way.
- All homes will use standard black pole with sensor and yard light [available from VPHA] which will be installed in the center of the large front window in line with the other lights on the street [generally about 26 to 28 feet from the edge of the road]. These lights are to always be on as they also act as VP street lights.
- Always contact the Irrigation Chairman before installing irrigation system.
- Contractor is responsible for the current monthly fee to cover irrigation and lawn service, from the time the sod is down until the certificate of occupancy is issued. The fee needs to be paid directly to VPHA [Vantage Pointe Homeowners Association].
- The \$500.00, one time new home assessment, is due when the certificate of occupancy is issued and is payable to VPHA [Vantage Pointe Homeowners Association].
- **If any of the above requirements are not clear, or if any other questions occur, please contact the ACC Chairperson or VPHOA Pres/VP or Designee for further clarification.**

Homeowner Signature

Address

Date

Telephone Number