This document will instruct you on how to set the LCD name display on the extension. This displays internally when calling between extensions.

To Program

NOTE: This procedure is performed from extension 10 or 11 using a Partner 18D or 34D LCD Display phone.   You can also perform this at the user's phone, just skip steps 2,3,&4.

1.   At extension 10 or 11, leave the phone hung up. Press FEATURE and then dial 0 0.

2.   Press the LEFT intercom button TWICE. (LCD reads: "System Program").

3.   Press the RIGHT Intercom button ONCE. (LCD reads: "Centralized Programming").

4.   Enter the two digit extension you wish to modify. (The line buttons will illuminate).

5.   Press the LEFT Intercom button ONCE. (The current name is displayed).

        Entering a new name will erase the old one. If you just want to blank the display, press the MIC/HFAI button and then skip to step 7).

6.   Using the table below, enter the letters using the dial pad.

Letters		Numbers
A 21	N 62	
B 22	O 63	1 10
C 23	P 71	2 20
D 31	Q 72	3 30
E 32	R 73	4 40
F 33	S 74	5 50
G 41	T 81	6 60
H 42	U 82	7 70
I 43	V 83	8 80
J 51	W 91	9 90
K 52	X 92	
L 53	Y 93	Enter a space **11**
M 61	Z 94	

Example: To enter Bob Smith, you would enter 22 63 22 **11** 74 61 43 81 42
                                                                                  B   O   B   S   M   I   T   H

7.   When finished, press FEATURE 0 0 to exit programming.