

The Association of Canadian Customs Trade Advisors (ACCTA) Event and Webinar Participation Policy

Effective Date: March 11, 2026

1. Purpose

ACCTA organizes events, conferences, and webinars to support knowledge sharing and collaboration within the customs and international trade community.

This policy establishes guidelines for participation in ACCTA events.

2. Registration

Participants must register for ACCTA events through official channels.

Registration may require:

- Participant contact information
- Payment of event fees (if applicable)
- Acceptance of ACCTA policies

ACCTA reserves the right to limit attendance.

3. Professional Conduct

Participants must conduct themselves in a professional and respectful manner during events and webinars.

Participants must not engage in:

- Harassment or discrimination
- Disruptive or abusive behavior
- Unauthorized solicitation
- Recording or distribution of presentations without permission

ACCTA reserves the right to remove participants who violate these rules.

4. Intellectual Property

Presentations, materials, and recordings provided during ACCTA events remain the intellectual property of the presenter or ACCTA unless otherwise specified.

Participants may not reproduce or distribute materials without permission.

5. Event Recording

ACCTA may record webinars or events for educational purposes.

By participating in ACCTA events, participants acknowledge that:

- Sessions may be recorded
- Recordings may be made available to members or posted on ACCTA platforms

Participants who do not wish to appear in recordings should notify ACCTA prior to the event.

6. Event Changes or Cancellation

ACCTA reserves the right to modify event schedules, speakers, or content.

In the event of cancellation:

- Registered participants may receive refunds where applicable
- ACCTA will provide reasonable notice where possible

7. Liability Disclaimer

ACCTA is not responsible for:

- Technical difficulties experienced by participants
- Third-party platforms used for webinars
- Participant reliance on information provided during events

Event content is provided for **informational purposes only**.

8. Contact

Questions regarding this Policy may be directed to:

The Association of Canadian Customs Trade Advisors (ACCTA)

Email: governance@accta-accdc.com

Website: <https://accta-accdc.com>