

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

BUYER: Cadoret, David
PHONE #: 401-574-8131

CREATION DATE : 07-FEB-17
BID NUMBER: 7551257,1
TITLE: BURLINGAME CAMPGROUND, CAMP STORE AND
REC CENTER CONCESSIONS

BLANKET START : 01-MAR-17
BLANKET END : 31-OCT-22
BID CLOSING DATE AND TIME: 15-FEB-2017 02:00:00

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DOA CONTROLLER
ONE CAPITOL HILL, 4TH FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

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DEM DIV OF PARKS AND RECREATION
1100 TOWER HILL ROAD
NORTH KINGSTOWN, RI 02852
US

Requisition Number: 1490689

Note to Bidders: THIS IS A REVENUE PRODUCING CONTRACT FOR THE STATE OF RHODE ISLAND DIVISION OF ENVIRONMENTAL MANAGEMENT WITH NO BUDGETARY EXPENSES ALLOCATED.

Amendment Description: .

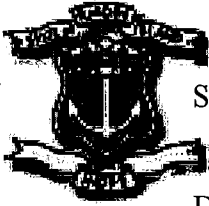
THIS ADDENDUM POSTS ALL NOTES/CLARIFICATIONS FROM PRE BID CONFERENCE AND ANSWERS QUESTIONS SUBMITTED ON LINE.

Line	Description	Quantity	Unit	Unit Price	Total
1	DEM - 2017 - 2022 BURLINGAME STATE PARK CONCESSION. SUBMIT PRICING ON ATTACHED BID FORM.	1.00	Each		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

February 10, 2017

ADDENDUM NUMBER ONE

RFQ #7551257

TITLE: Burlingame Campground, Camp Store and Rec Center Concessions

Closing Date and Time: 2/15/17 at 2:00 PM

Per the issuance of this ADDENDUM #1 (24 pages) the following is noted:

This addendum posts sign in sheet from mandatory pre bid conference held 2/2/17 at 10am.

This addendum posts notes/clarifications from pre bid conference.

This addendum posts all handouts from pre bid conference.

This addendum posts answers to questions submitted on line and accepted to 2/6/17 at 5pm.

This addendum posts results from previous solicitations. Please note that this is the first time all areas (Campground, Camp Store, and Concessions) have been included in one bid.

This addendum posts Acknowledgement of Addendum (a) sheet which should be submitted with bid proposal. Failure to do so may result in your bid being deemed non-responsive.

As noted by the buyer at pre bid conference:

- This is a mandatory pre bid conference

- Only those vendors on the sign in sheet will be allowed to submit proposals. Please make sure the vendor name you write in on the sheet is the same one that will be on the bidder certification form.

- Questions are being accepted on line until 2/6/17 at 5pm. The email address and instructions how to submit questions is on the bid proposal. Answers to questions received will be posted as an addendum on the state purchasing website...www.purchasing.ri.gov.

- Bid bond (SURETY) is required. The required surety is \$87,394.25 as indicated in the bid. That figure is based on 5% of the historical gross figures, the capital improvement payment, and the Environmental Police payment.

- Performance bond will not be required. Based on previous experience with this type of solicitation bond companies are hesitant to issue performance bonds and those that are have very strict requirements. The State does not want to place an excessive burden on the prospective vendor.

- The winning bidder will need to be registered with the RI Sec of State and be in good standing. If you are not registered at the time of the bid opening you will be given time when the tentative letter of award is issued.



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February 10, 2017
ADDENDUM NUMBER ONE
RFQ #7551257

TITLE: Burlingame Campground, Camp Store and Rec Center Concessions

-The following documents should accompany each bid (packet will be handed out):

1. RIVIP 3 page generated bidder certification form. Make sure Section 3-Ownership Disclosure is filled on. This is actually generated with all information printed out after you register on the division of purchases website.

2. W-9 form. State form is different from Federal form.

3. Attachment A. Business Summary Form.

4. Attachment B. Reference and similar projects experience form.

5. Attachment C. Pricing Submission Form.

-Bids should be submitted in a sealed envelope to:

RI Dept. of Administration, Division of Purchases, 2nd floor, 1 Capitol Hill, Providence, RI
Please be aware the our reception area is undergoing some renovations. I do not know if they will be complete or not by 2/15.

-Written on the outside of the envelope should be:

Bid number (7551257)

Title of the bid: Burlingame Campground, Camp Store and Recreation center Concession

Bid closing date and time: At this time it is 2/15/17 at 2pm.

-As bids are received they will be date and time stamped by the time clock in the reception area of the Division of Purchases.

-It is conceivable that 2 or more bids may be submitted with the same percentage of gross sales to be paid to the state. (The capital improvements is a set figure (170,000 annually) and police detail is a set figure (5,000).) If this happens the bid that is received the earliest will be tentatively awarded the contract subject to DEM review.

-There have been two exhibits posted along with the bid itself. Exhibit A are building descriptions and photos and Exhibit B are the operation schedules and requirements.



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February 10, 2017
ADDENDUM NUMBER ONE
RFQ #7551257

TITLE: Burlingame Campground, Camp Store and Rec Center Concessions

Notes from pre bid conference:

Robert Paquette, Chief of Parks and Recreation, gave an overview of the specifications in the bid package.

DEM does not keep track of how many staff the vendor uses. There are staffing requirements in the bid package.

Vendor can choose the waste company they wish to utilize. Roll offs would be acceptable. However, containers with covers would be better due to the seagull problem. Vendor needs to coordinate with DEM.

The electric meter(s) are in the name of the State of RI. Meter(s) are read at the end of the season and then billed to the concessionaire. The usage for last year was:

Camp Store: \$3,000.00

Rec Center: \$2,100.00

Reserve America has the current contract in the campground.

Campground has well water.

Concessionaire carries the license for the propane.

DEM handles all major infrastructure issues.

DEM handles lifeguards.

Concessionaire is permitted to advertise at their own expense.

The campground has a leach field. Vendor is not responsible for maintenance/care of leach field.

Concessionaire can rent canoes/kayaks.

All sites must be mowed/maintained.

Out of state firewood is not to be brought into the campground. Only sell kiln dried fire wood.

A tour was conducted of the campground:

There will be nothing in the 3 bay building (presently had current vendor's vehicle and equipment inside). Vendor will be responsible for the building.

Restrooms:

The cleaning of restrooms is detailed on page 17 of the solicitation. The CONCESSIONAIRE is responsible for providing the necessary cleaning supplies, cleaning equipment and the daily cleaning of the facilities:

Minimum of three (3) cleanings per day, Sunday through Thursday.

Minimum of four (4) cleanings per day, Friday and Saturday.

This is a MINIMUM requirement. Conditions may warrant additional cleanings.



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February 10, 2017
ADDENDUM NUMBER ONE
RFQ #7551257

TITLE: Burlingame Campground, Camp Store and Rec Center Concessions

Vendor is not responsible for the pump house.
Vendor can schedule special events. This will need to be coordinated with DEM.
There is no WIFI in the campground.
All paper products are supplied by the vendor.

Questions submitted on line:

Can you supply the total sales for the last three seasons?

Posted in this addendum.

Amount of staff used in the last three seasons?

See staffing requirements in bid specifications.

Who is the current waste company?

DEM does not track. Vendor can choose their waste company.

Can we have a detailed list of all costs associated with the campground operation? Store inventory, Police, Power, Water and Reserve America?

DEM does not track.

Detailed Financial Statements for the past Three Seasons?

DEM does not require financial statements.

What Percentage of gross is the current contractor paying?

Percentage of Gross Sales for Campground Reservations and POS items:

\$0.00 Up to \$500,000.00	10%
\$500,000.01 Up to \$699,999.99	16%
\$700,000.00 Up to \$799,999.99	19%
\$800,000.00 Up to \$849,999.99	26%
\$850,000.00 Up to \$899,999.99	31%
Above \$900,000.00	38%

Did the previous contractors contract include the Capitol Improvement Payment that is in this Solicitation? And if it was included what was the percentage or dollar amount?

Previous Capital Improvement amount: \$150,000.00



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February 10, 2017
ADDENDUM NUMBER ONE
RFQ #7551257

TITLE: Burlingame Campground, Camp Store and Rec Center Concessions

What Percentage is the contractor who runs the store paying? And What percentage is the Arcade?

The Arcade and Camp Store did not include a percentage of gross sales. The concessionaire paid a straight bid amount.

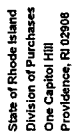
Can a list of what buildings that the Concession is responsible to pay the electrical bills be provided?

See Utilities on page 19 of the solicitation for list of buildings the concessionaire is responsible for electricity

Is it possible to get a copy of the current Concession contracts for Campground, Camp Store and Recreation Center?

Posted in addendum.

END OF QUESTIONS



Mandatory Pre-bid Conference: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

BID NUMBER	7551257
BID TITLE	BURLINGAME CAMPGROUND, CAMP STORE AND REC CENTER CONCESSIONS
PRES-BID DATE AND TIME	2/2/17 AT 10AM

Purchasing Representative	
DCADORET	
Mandatory Pre-bid START TIME	10:05
Mandatory Pre-bid END TIME	12:00

	COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	CONTACT EMAIL	CONTACT PHONE NUMBER	CONTACT FAX NUMBER	PROPOSAL SUBMITTED FOR Purchasing Use Only
1	STARR PURCHASING	Dan A. Capone	1 Capital Hill Ave. SE	DAVID.CHADOFF @KUCHAJUNG.RI.GOV	901-574-831		
2	RIPARKS	Gina Simeon					
3	Berkman Corp	Moss Burdick	1 Bulfinch St. Charlottesville	Ambrosius no car m's	901-741-3690		
4	REDACTED						
5	Parkings Comp Serv Inc	Nancy Lamb	100 Lewis Turn Charleston NC	Lamb N	844-525-0850		
6	DEM PARKS	Robert P. Brette					
7	BAT Services Erie Park	BAT Services	43 Acme rd / Barn ME 04804 Hartford CT	Bangate@aol.com	207-944-7755		
8	PBS Inc	Pete Trimmer P.C.S.	Jensen RZ 0341 LAFAZIA DC		818-744-3680		
9							
10							
11							
12							
13							
14							
15							



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

February 7, 2017
ADDENDUM NUMBER ONE
RFQ #7551257
TITLE: Burlingame Campground, Camp Store and Rec Center
Concessions

The next nine (9) pages were handed out at the pre bid conference.

Month	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
April	\$ 9,771.00	\$ 7,620.00	\$ 9,110.00	\$ 7,726.00	\$ 7,893.00	\$ 3,589.00	\$ 11,349.00
May	\$ 81,119.00	\$ 78,055.00	\$ 81,309.00	\$ 77,407.00	\$ 77,238.00	\$ 91,231.00	\$ 72,460.00
June	\$ 111,430.00	\$ 100,400.00	\$ 135,834.00	\$ 107,228.00	\$ 113,953.00	\$ 108,730.00	\$ 128,369.00
July	\$ 325,060.00	\$ 338,344.00	\$ 295,154.00	\$ 259,603.00	\$ 296,625.00	\$ 322,702.00	\$ 326,844.00
August	\$ 271,404.00	\$ 236,620.00	\$ 291,480.00	\$ 289,137.00	\$ 299,747.00	\$ 258,129.00	\$ 265,345.00
September	\$ 80,290.00	\$ 85,784.00	\$ 56,777.00	\$ 47,704.00	\$ 54,229.00	\$ 93,516.00	\$ 95,092.00
October	\$ 23,193.00	\$ 23,297.00	\$ 13,899.00	\$ 32,646.00	\$ 26,339.00	\$ 14,091.00	\$ 13,487.00
November	\$ -	\$ (2,224.00)	\$ -	\$ -	\$ (117.00)	\$ (610.00)	\$ (55.00)
December	\$ -	\$ (100.00)	\$ -	\$ -	\$ -	\$ 120.00	\$ -
GROSS SALES:	\$ 902,267.00	\$ 867,796.00	\$ 883,563.00	\$ 821,451.00	\$ 875,907.00	\$ 891,498.00	\$ 912,891.00

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

SURETY REQUIREMENTS

BIDDER IS REQUIRED TO PROVIDE A BID SURETY IN THE FORM OF A BID BOND, OR A CERTIFIED CHECK PAYABLE TO THE STATE OF RHODE ISLAND, IN THE AMOUNT OF A SUM NOT LESS THAN FIVE PERCENT (5%) OF THE BID PRICE. BID SURETY MUST BE ATTACHED TO THE BID FORM. THE SUCCESSFUL BIDDER WILL ALSO BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one

hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

State of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases

RIVIP BIDDER CERTIFICATION COVER FORM

SECTION 1 - BIDDER INFORMATION

Bidder must be registered as a vendor on the RIVIP system at www.purchasing.ri.gov to submit a bid proposal.

Solicitation Number:

Solicitation Title:

Bid Proposal Submission
Deadline Date & Time:

RIVIP Vendor ID #:

Bidder Name:

Address:

Telephone:

Fax:

Contact Name:

Contact Title:

Contact Email:

SAMPLE

SECTION 2 —DISCLOSURES

Bidders must respond to every statement. Bid proposals submitted without a complete response may be deemed nonresponsive.

Indicate "Y" (Yes) or "N" (No) for Disclosures 1-4, and if "Yes," provide details below

- ☐ 1. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has been subject to suspension or debarment by any federal, state, or municipal governmental authority, or the subject of criminal prosecution, or convicted of a criminal offense within the previous 5 years. If "Yes," provide details below.
- ☐ 2. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has had any contracts with a federal, state, or municipal governmental authority terminated for any reason within the previous 5 years. If "Yes," provide details below.
- ☐ 3. State whether the Bidder, or any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder or any parent, subsidiary, or affiliate has been fined more than \$5000 for violation(s) of any Rhode Island environmental law(s) by the Rhode Island Department of Environmental Management within the previous 5 years. If "Yes," provide details below.
- ☐ 4. State whether any officer, director, manager, stockholder, member, partner, or other owner or principal of the Bidder is serving or has served within the past two calendar years as either an appointed or elected official of any state governmental authority or quasi-public

SAMPLE

corporation, including without limitation, any entity created as a legislative body or public or state agency by the general assembly or constitution of this state.

Disclosure details (continue on additional sheet if necessary):

SECTION 3 —OWNERSHIP DISCLOSURE

Bidders must provide all relevant information. Bid proposals submitted without a complete response may be deemed nonresponsive.

If the Bidder is publicly held, the Bidder may provide owner information about only those stockholders, members, partners, or other owners that hold at least 10% of the record or beneficial equity interests of the Bidder; otherwise, complete ownership disclosure is required.

List each officer, director, manager, stockholder, member, partner, or other owner or principle of the Bidder, and each intermediate parent company and the ultimate parent company of the Bidder. For each individual, provide his or her name, business address, principal occupation, position with the Bidder, and the percentage of ownership, if any, he or she holds in the Bidder, and each intermediate parent company and the ultimate parent company of the bidder.

MAKE SURE FILL OUT

SECTION 4 —CERTIFICATIONS

Bidders must respond to every statement. Bid proposals submitted without a complete response may be deemed nonresponsive.

Indicate "Y" (Yes) or "N" (No), and if "No," provide details below.

THE BIDDER CERTIFIES THAT:

- ☐ 1. The Bidder will immediately disclose, in writing, to the State Purchasing Agent any potential conflict of interest which may occur during the term of any contract awarded pursuant to this solicitation.
- ☐ 2. The Bidder possesses all licenses and anyone who will perform any work will possess all licenses required by applicable federal, state, and local law necessary to perform the requirements of any contract awarded pursuant to this solicitation and will maintain all required licenses during the term of any contract awarded pursuant to this solicitation. In the event that any required license shall lapse or be restricted or suspended, the Bidder shall immediately notify the State Purchasing Agent in writing.
- ☐ 3. The Bidder will maintain all required insurance during the term of any contract pursuant to this solicitation. In the event that any required insurance shall lapse or be canceled, the Bidder will immediately notify the State Purchasing Agent in writing.
- ☐ 4. The Bidder understands that falsification of any information in this bid proposal or failure to notify the State Purchasing Agent of any changes in any disclosures or certifications in this Bidder Certification may be grounds for suspension, debarment, and/or prosecution for fraud.
- ☐ 5. The Bidder has not paid and will not pay any bonus, commission, fee, gratuity, or other remuneration to any employee or official of the State of Rhode Island or any subdivision of the State of Rhode Island or other governmental authority for the purpose of obtaining an award of a contract pursuant to this solicitation. The Bidder further certifies that no bonus, commission, fee, gratuity, or other

remuneration has been or will be received from any third party or paid to any third party contingent on the award of a contract pursuant to this solicitation.

6. This bid proposal is not a collusive bid proposal. Neither the Bidder, nor any of its owners, stockholders, members, partners, principals, directors, managers, officers, employees, or agents has in any way colluded, conspired, or agreed, directly or indirectly, with any other bidder or person to submit a collusive bid proposal in response to the solicitation or to refrain from submitting a bid proposal in response to the solicitation, or has in any manner, directly or indirectly, sought by agreement or collusion or other communication with any other bidder or person to fix the price or prices in the bid proposal or the bid proposal of any other bidder, or to fix any overhead, profit, or cost component of the bid price in the bid proposal or the bid proposal of any other bidder, or to secure through any collusion, conspiracy, or unlawful agreement any advantage against the State of Rhode Island or any person with an interest in the contract awarded pursuant to this solicitation. The bid price in the bid proposal is fair and proper and is not tainted by any collusion, conspiracy, or unlawful agreement on the part of the Bidder, its owners, stockholders, members, partners, principals, directors, managers, officers, employees, or agents.
7. The Bidder: (i) is not identified on the General Treasurer's list created pursuant to R.I. Gen. Laws § 37-2.5-3 as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.
8. The Bidder will comply with all of the laws that are incorporated into and/or applicable to any contract with the State of Rhode Island.

7. The Bidder: (i) is not identified on the General Treasurer's list created pursuant to R.I. Gen. Laws § 37-2.5-3 as a person or entity engaging in investment activities in Iran described in § 37-2.5-2(b); and (ii) is not engaging in any such investment activities in Iran.

_____ 8. The Bidder will comply with all of the laws that are incorporated into and/or applicable to any contract with the State of Rhode Island.

Certification details (continue on additional sheet if necessary):

Submission by the Bidder of a bid proposal pursuant to this solicitation constitutes an offer to contract with the State of Rhode Island through the Division of Purchases on the terms and conditions contained in this solicitation and the bid proposal. The Bidder certifies that: (1) the Bidder has reviewed this solicitation and agrees to comply with its terms and conditions; (2) the bid proposal is based on this solicitation; and (3) the information submitted in the bid proposal (including this Bidder Certification Cover Form) is accurate and complete. The Bidder acknowledges that the terms and conditions of this solicitation and the bid proposal will be incorporated into any contract awarded to the Bidder pursuant to this solicitation and the bid proposal. The person signing below represents, under penalty of perjury, that he or she is fully informed regarding the preparation and contents of this bid proposal and has been duly authorized to execute and submit this bid proposal on behalf of the Bidder.

BIDDER

Date: _____

Name of Bidder

Signature in ink

Printed name and title of person signing on behalf of Bidder

SAMPLE

STATE OF RHODE ISLAND
FORM W-9 PAYER'S REQUEST FOR TAXPAYER
IDENTIFICATION NUMBER AND CERTIFICATION



THE IRS REQUIRES THAT YOU FURNISH YOUR TAXPAYER IDENTIFICATION NUMBER TO US. FAILURE TO PROVIDE THIS INFORMATION CAN RESULT IN A \$50 PENALTY BY THE IRS. IF YOU ARE AN INDIVIDUAL, PLEASE PROVIDE US WITH YOUR SOCIAL SECURITY NUMBER (SSN) IN THE SPACE INDICATED BELOW. IF YOU ARE A COMPANY OR A CORPORATION, PLEASE PROVIDE US WITH YOUR EMPLOYER IDENTIFICATION NUMBER (EIN) WHERE INDICATED.

Taxpayer Identification Number (T.I.N.)

Enter your taxpayer identification number in the appropriate box. For most individuals, this is your social security number.

Social Security No. (SSN)

--	--	--

Employer ID No. (EIN)

--	--

NAME

ADDRESS

CITY, STATE AND ZIP CODE

PAYMENT REMITTANCE ADDRESS, IF DIFFERENT FROM THE ADDRESS ABOVE

ADDRESS

CITY, STATE AND ZIP CODE

CERTIFICATION: Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct Taxpayer Identification Number (or I am waiting for a number to be issued to me), **and**
- (2) I am not subject to backup withholding because either: (A) I am exempt from backup withholding, or (B) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (C) the IRS has notified me that I am no longer subject to backup withholding.
- (3) I am a U.S. citizen or other U.S. person (as defined by the IRS).

Certification Instructions -- You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item (2) does not apply.

Please sign here and provide title, date and telephone number:

SIGNATURE _____ **TITLE** _____ **DATE** _____ **TEL NO** _____
Original Signature Required (Digital Signature Not Acceptable)

BUSINESS DESIGNATION:

Please Check One: Individual ☐ Corporation ☐ Trust/Estate ☐ Government/Nonprofit Corporation ☐
Partnership ☐ Medical Services Corporation ☐ Legal Services Corporation ☐
LLC Tax Classification: Single Member (Individual) ☐ Partnership ☐ Corporation ☐

TIPS:

NAME: Be sure to enter your full and correct legal name as shown on your income tax return for the SSN or EIN provided.

ADDRESS, CITY, STATE AND ZIP CODE: If you operate a business at more than one location, adhere to the following:

- 1) Same EIN with more than one location -- attach a list of location addresses with remittance address for each location and indicate to which location the year-end tax information return should be mailed.
- 2) Different EIN for each different location -- submit a completed W-9 form for each EIN and location. (One year-end tax information return will be reported for each EIN and remittance address.)

Mail Completed Form To:
Supplier Coordinator
Purchasing Department
One Capitol Hill, 2nd Floor
Providence RI 02908

Or Email To: doa.pursuppliercoordinator@purchasing.ri.gov

For State Use Only:

IRS _____ RI SOS _____ FED _____ Other _____

RI Supplier # _____ Approved _____

Date Entered _____ Entered By _____

BUSINESS SUMMARY FORM

SAMPLE

Tel No: _____ Email Address: _____

Tel No: _____ Email Address: _____

Tel No: _____ Email Address: _____

BUSINESS SUMMARY FORM (Continued)

SAMPLE

In the space below, please provide a narrative explaining your background and recent experience with similar projects as the scope of work identified in this solicitation. Please attach additional sheets if more space is needed.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

ATTACHMENT B

REFERENCE & SIMILAR PROJECTS EXPERIENCE FORM

VENDOR NAME: SAMPLE

Owner/Business Name:		
Project Location/Address:		
City:	State:	Zip Code:
Point of Contact:		Dates of Work:
Tel Number:		Fax Number:
Email Address:		
Project Name:		
Brief Description of Project:		

Owner/Business Name:		
Project Location/Address:		
City:	State:	Zip Code:
Point of Contact:		Dates of Work:
Tel Number:		Fax Number:
Email Address:		
Project Name:		
Brief Description of Project:		

Owner/Business Name:		
Project Location/Address:		
City:	State:	Zip Code:
Point of Contact:		Dates of Work:
Tel Number:		Fax Number:
Email Address:		
Project Name:		
Brief Description of Project:		

PRICING SUBMISSION FORM

SAMPLE

Gross Sales	MINIMUM Percentage Bid of Gross Sales to Be Paid to State		BID Percentage of Gross Sales to Be Paid to State
\$0.00 Up to \$500,000.00	10	%	%
\$500,000.01 Up to \$699,999.99	12	%	%
\$700,000.00 Up to \$749,999.99	17	%	%
\$750,000.00 Up to \$799,999.99	17	%	%
\$800,000.00 Up to \$899,999.99	17	%	%
Above \$900,000.00	22	%	%

1. Percentage of Gross Sales to be bid above.
2. Capital Improvements in the amount of \$170,000.00 annually. Refer to Section 3E: Capital Improvements for further information and clarification.
3. EPO Details in the amount of \$5,000.00 annually. Refer to Section 3D: Environmental Police Officers (EPOs) for further information and clarification.

Date _____



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

February 7, 2017
ADDENDUM NUMBER ONE
RFQ #7551257
TITLE: Burlingame Campground, Camp Store and Rec Center
Concessions

Burlingame past bids.

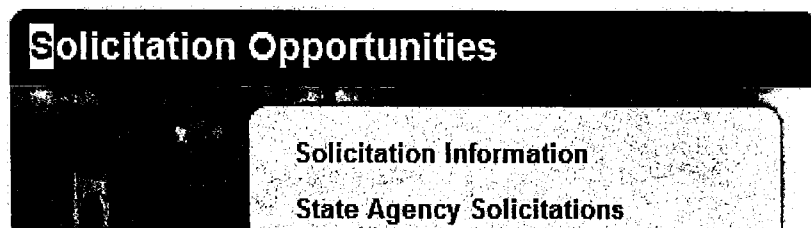
Bid 7002169 opened 9/28/06. This was for the Campground Operations. Copy of winning bidder's proposal attached.

Bid 7002170 opened 9/28/06. This was for the Camp Store and Rec Hall concessions. Copy of purchase order attached.

Bid 7549636 opened 6/24/15. This was for Camp Store Concession. Copy of submitted pricing attached.

Bid 7549650 opened 6/25/15. This was for Rec Center concessions. Copy of purchase order attached.

The very last page is a snap shot of all bids for Burlingame Campground. Vendors may access this by going to the State Purchasing website, www.purchasing.ri.gov, click State Agency Solicitations under Solicitation Opportunities:



Check "Search every solicitation status", enter keyword "Burlingame" and click search.



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

February 7, 2017
ADDENDUM NUMBER ONE
RFQ #7551257
TITLE: Burlingame Campground, Camp Store and Rec Center
Concessions

Solicitation Status:

Active(Scheduled)	▲
Awarded	
Under Evaluation	
Canceled	
Opened	▼

☒ Search every Solicitation status

Solicitation Number:

Keyword(s):

Opening Date On or After:

Opening Date On or Before:

Search

Clear

BURLINGAME STATE PARK CAMPGROUND CONCESSION									
- BID # 7002169									
BID SHEET									
GROSS SALES	PARK IMPROVEMENT	MINIMUM TO STATE OF RI	CONCESSIONAIRE'S BID TO RI BY %						
\$500,000.00 OR-	\$150,000.00	PLUS 10%	GROSS SALES	10	% GROSS SALES				
\$600,000.00	\$150,000.00	PLUS 15%	GROSS SALES	15	% GROSS SALES				
\$650,000.00	\$150,000.00	PLUS 15%	GROSS SALES	16	% GROSS SALES				
\$700,000.00	\$150,000.00	PLUS 20%	GROSS SALES	19	% GROSS SALES				
\$750,000.00	\$150,000.00	PLUS 20%	GROSS SALES	19	% GROSS SALES				
\$800,000.00	\$150,000.00	PLUS 25%	GROSS SALES	26	% GROSS SALES				
\$850,000.00	\$150,000.00	PLUS 30%	GROSS SALES	31	% GROSS SALES				
\$900,000.00 OR +	\$150,000.00	PLUS 35%	GROSS SALES	38	% GROSS SALES				
Vendor Name: <u>Burlingame Corp</u>									
Signature: <u>Burlingame Corp</u>									

Prudential Corp.

Area 8, Buchholz



Notice of Blanket Purchase Agreement

Page 1 of 1

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
CAPITOL HILL
PROVIDENCE RI 02908

V E N D O R	28211 S & H INC 42 LAURI DR CHARLESTOWN, RI 02813
--	--

CONCESSIONS - CAMP STORE/RECREATIONAL HALL -
BURLINGAME STATE PARK

Award Number
3018759

Effective Period:
15-APR-07 - 31-OCT-11

S H I P T O	DEM PARKS SEE BELOW SEE BELOW, RI N/A United States
--	--

Date: 03-JAN-07
Buyer: J Moynihan
Shipping: Paid
Terms: NET 30

**I
N
V
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I
C
E**

DEM DIV OF PARKS AND
RECREATION
2321 HARTFORD AVENUE
JOHNSTON, RI 02919
United States

Department		Type of Requisition	Bid Number	Requisition Number
			N/A	
Line	Item	Item Description		Unit Price

		4/15/07 - 10/31/11 CONCESSIONAIRE FOR THE OPERATION OF THE CAMP STORE AND RECREATIONAL HALL AT BURLINGAME STATE PARK, ROUTE 1, CHARLESTOWN, RI 02813, AS PER BID #7002170. THE CONCESSION PERIOD IS FIVE YEARS FROM 4/15/07 TO 10/31/11 WITH A FIVE-YEAR OPTION TO BE RE-NEGOTIATED PRIOR TO THE OPTION YEARS. FOR THE OPERATION OF THE CAMP STORE AND RECREATIONAL HALL AT BURLINGAME STATE PARK, THE VENDOR IS TO PROVIDE PROOF OF INSURANCE TO THE PARKS DIVISION PRIOR TO APRIL, 2007. VENDOR MUST MAINTAIN INSURANCE DURING THE CAMPING SEASONS. ANNUAL AMOUNT PAID TO THE STATE IS \$71,622.00. CONTACT PEOPLE: DIANE ALARDI - (401) 222-6825 or STEVE WRIGHT - (401) 222-2632 SUPPLIER TELEPHONE # (401) 364-6782 SUPPLIER FAX # (401) 575-6584		
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This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at www.purchasing.ri.gov. Delivery of goods or services as described herein shall be deemed acceptance of these requirements.

BID ABSTRACT

BID #7549636

OPENING DATE TIME: 6/24/2015 @ 1:30 PM

PROJECT: BURLINGAME STATE CAMPGROUND CAMP STORE CONCESSION

AGENCY: DEM

	WP MANAGEMENT GROUP	LAMBSCAPING LLC
2015	\$15,000.00	\$16,635.00
2016	\$25,000.00	\$33,001.00
TOTALS	\$40,000.00	\$49,636.00

J:\purch_d.ata\BID ABSTRACTS\TEMPLATE w_subtotals

Notice of Contract Purchase Agreement



State Of Rhode Island and Providence Plantations
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	WP MANAGEMENT GROUP LLC 41 SAWMILL RD PO BOX 448 HOPE VALLEY, RI 02832 United States
--	---

S H I P T O	DEM DIV OF PARKS AND RECREATION 1100 TOWER HILL ROAD NORTH KINGSTOWN, RI 02852 United States
---	--

BURLINGAME STATE CAMPGROUND RECREATION CENTER CONCESSION	
Award Number	3426094
Revision Number	0
Effective Period	01-JUL-2015 - 10-OCT-2016
Approved PO Date	03-JUL-2015
Vendor Number	48066-iSupplier

Type of Requisition	CRITICAL EXPENSE REQUEST
Requisition Number	1416224
Change Order Requisition Number	
Solicitation Number	7549650
Freight	Paid
Payment Terms	NET 30
Buyer	- Cadoret, David
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's purchasing regulations, available at www.purchasing.ri.gov.

CONTRACT DATES:
7/1/15 TO 10/10/16

**BURLINGAME STATE CAMPGROUND, RECREATION CENTER CONCESSION AGREEMENT IN ACCORDANCE WITH
 PLANS, SPECIFICATIONS AND DOCUMENTS OF PUBLIC BID #7549650.**

THIS IS A REVENUE GENERATING PO IN THE AMOUNT OF \$5,500.00

**ATTACHED TO THE AGENCY COPY OF THEIR PO ARE THE CURRENT INSURANCE CERTIFICATES FOR THE
 VENDOR. IT IS THE AGENCY'S RESPONSIBILITY TO MAINTAIN CURRENT INSURANCE CERTIFICATES FOR THE
 DURATION OF THE CONTRACT.**

INVOICE TO

The State of Rhode Island accepts electronic invoices via its supplier portal. To register and submit electronic invoices, visit the supplier portal at <http://controller.admin.ri.gov/iSupplier/isup/index.php>

To submit paper invoices, mail to: Department of Administration Controller, One Capitol Hill, 4th Floor, Providence 02908.

STATE PURCHASING AGENT

Nancy R. McIntyre

State of Rhode Island: Division of Purchases

Solicitation Search Results

Click on the Solicitation number to obtain Solicitation package or awarded status to obtain award information.
*** This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached. The signed Certification Cover Form must be attached to the front of the offer. You will not receive a cover form unless you have signed in to RIVIP.

- Column Keys:
Info
A = Addendum
B = Performance Bond
P = Prebid Conference
D = Disk-Based Bidding (for RIDOT Quest Lite Bids only)
S = Surety
C = Public Copy

Solicitation Number
Click solicitation ##### to view description of solicitation, associated files, and addenda

CR = Continuous Recruitment
CR designates solicitations that may have open enrollment periods. Agencies, suppliers and potential suppliers are encouraged to view each solicitation for details.

Solicitations matching the entered criteria : 11

Return to VIP Information Center

View 200 per page

Page 1 of 1

Info	Opening Time	Solicitation Number	Status	Solicitation Title	Agency Name	Buyer Name
SBPC	02/15/2017 2:00 PM	7551257	Active(Scheduled)	BURLINGAME CAMPGROUND, CAMP STORE AND REC CENTER CONCESSIONS - DEM (38 PGS AND 1 ZIP FILE)	DEM - Environmental Management	Cadoret
C	02/15/2016 2:00pm	7550178	Awarded	WATER SYSTEMS OPERATION SERVICES AT BURLINGAME STATE PARK (13 PAGES) - CONTAINS ADDENDA (2)	DEM - Environmental Management	Cadoret
SBPC	02/15/2016 1:30 PM	7550175	Awarded	CHLORINATION SYSTEM AT BURLINGAME STATE PARK (29 PGS) - CONTAINS ADDENDA (2)	DEM - Environmental Management	Cadoret
SP	06/25/2015 1:30 PM	7549650	Awarded	BURLINGAME STATE CAMPGROUND RECREATION CENTER CONCESSION SERVICES (38 PGS) - CONTAINS ADDENDA (1)	DEM - Environmental Management	Cadoret
SP	06/24/2015 1:30 PM	7549636	Awarded	BURLINGAME STATE CAMPGROUND CAMP STORE CONCESSION - DEM (41 PGS) - CONTAINS ADDENDA (1)	DEM - Environmental Management	Cadoret
	03/28/2013 02:30 PM	7461349	Awarded	EMERGENCY TREE REMOVAL AT BURLINGAME STATE PARK (7 PGS)	DEM - Environmental Management	Cadoret
SB	12/28/2012 1:30 PM	7458395	Awarded	TREE REMOVAL & DISPOSAL WORK @ BURLINGAME STATE PARK - DEM (9 PGS)	DEM - Environmental Management	Cadoret
P	09/28/2006 1:40 PM	7002170	Awarded	CONCESSIONS - CAMP STORE/RECREATIONAL HALL AT BURLINGAME STATE PARK (9 PGS) - CONTAINS ADDENDA (1)	DEM - Environmental Management	Moynihan
P	09/28/2006 1:00 PM	7002169	Awarded	CONCESSIONS - BURLINGAME STATE PARK (9 PGS) - CONTAINS ADDENDA (1)	DEM - Environmental Management	Moynihan
SBP	01/04/2006 3:00 PM	B05833	Awarded	CONSTRUCTION SERVICES FOR THE BURLINGAME WATER SYSTEM PROJECT (3 PGS) - CONTAINS ADDENDA (3)	DEM - Environmental Management	Anderson
P	12/02/2002 2:30 PM	B01647	Awarded	A & E SERVICES - BURLINGAME STATE PARK WATER DISTRIBUTION PROJECT (25 PGS)	DEM - Environmental Management	Corr



**State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387**

**BID 7551257
Burlingame Campground, Camp Store and Rec Center Concessions**

Acknowledgement of addendum(a):

I have received and reviewed the following addendum(a) that pertain to this bid. This sheet should be submitted with your bid proposal. Failure to do so may result in your bid being considered NON-RESPONSIVE.

Addendum Number _____ **Dated** _____

Addendum Number _____ **Dated** _____

Addendum Number _____ **Dated** _____

Addendum Number _____ **Dated** _____

Addendum Number _____ **Dated** _____

Signed _____ **Dated** _____

Title _____