

**JOINT MEETING OF THE  
SALMON CREEK FIRE PROTECTION DISTRICT &  
SALMON CREEK VOLUNTEER FIRE DEPARTMENT  
BOARD OF DIRECTORS MINUTES**

**May 9, 2024, 10:00 A.M.  
3895 Thomas Rd, Miranda CA 95553**

1. **Call to Order:** The meeting was called to order at 10:09 a.m. by Dan Gribi.
2. **Attendance:** Dan Gribi, Carleen Cochran and Linda Vandyke with the Salmon Creek Fire Protection District (SCFPD). Julian King (Chair), Debbie O'Brien (Vice Chair), Maria Gale (Treasurer), and Michaela Clupny (Secretary) with the Salmon Creek Volunteer Fire Department (SCVFD). Sarah McPhee with the Salmon Creek Community School (SCCS). Matt Quintenton, Robert Switzer and Jesse Hill firefighters and/or supporters of the SCVFD.
3. **Approval of the Minutes for February 8, 2024:** On a motion by Dan and a second by Carleen the February 8, 2024 minutes were approved unanimously, without discussion.
4. **Discussion Topics**

Sarah McPhee asked to be heard prior to the discussion items on the Agenda to request the support of the SCVFD and SCFPD in a grant the SCCS is applying to upgrade their water system and provide a new kitchen for the School.

Both the SCVFD and SCFPD agreed to assist the SCCS, especially with personnel versed in water systems.

A. **Possible conflict of interest in having one person serve as both the Treasurer and Secretary:** Currently Linda serves as both the Secretary and the Treasurer for the SCFPD. In the future the Secretary may be required to certify documents the Treasurer has overseen the preparation of. We are currently waiting for an answer from the County Auditor.

B. **Obtaining a bond for the Treasurer;** We have been advised that the Treasurer needs to be bonded, however, we have not yet been told the required amount of the bond. We are waiting for an answer from the County Auditor.

C. **How do we want to distribute the Special Tax monies between the SCVFD and SCFPD (lump sum based on the adopted budget or request funds from the County as bills come in);** After a thorough discussion it was decided that the distribution of funds would remain as adopted (80% to the SCVFD, 15% to the trust fund and 5% to the administration of the SCFPD).

D. Who takes title to the Department's current assets: After a discussion between both Boards it was decided that the SCVFD would retain ownership of the current assets.

E. How will the Fire House Solar Power Installation Grant be administered (i.e. who will sign, monitor and complete any required paperwork): After a discussion between both Boards, it was decided that the SCVFD will sign and administer the Solar Power Installation Grant. The SCVFD will also provide the maintenance of the system. A couple changes would be needed to the agreement: Due to the condition of the fire house roof and the shaded conditions on the parcel, the solar panels will need to be mounted on a trailer and the fire house is off grid and will not be able to participate in an energy buy-back program.

5. Public Comments

Each speaker is limited to three (3) minutes. Such time allotment, or portion thereof, shall not be transferred to other speakers. The Board may not act on an item not on the Agenda.

Jesse Hill spoke to the group that having a connection with just one person in the County is very helpful when dealing with them regarding permits, grants, etc.

6. Discussion of Any Other Tasks to be Completed in the First Year: There was no discussion regarding tasks that need to be completed for our first year.

7. Board of Directors Reports/Announcements: There were no reports or announcements from the Board members.

8. Announcement of Next Meeting: June 17, 2024

9. Adjournment on a motion by Carleen and a second by Dan, the meeting was adjourned at 11:09 a.m. and at this point the SCVFD opened their Board meeting. Refer to them for their minutes.

These minutes were approved by the Salmon Creek Fire Protection District Board of Directors at their June 17, 2024 meeting.



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Linda Vandyke, Secretary/Treasurer  
Salmon Creek Fire Protection District