

**SALMON CREEK FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MINUTES**

August 28, 2023, 2:00 P.M.
3895 Thomas Rd, Miranda CA 95553

1. Call to Order: The meeting was called to order at 2:13 p.m.
2. Attendance: Dan Gribi, Carleen Cochran and Linda Vandyke
3. Approval of the Minutes for June 24, 2023: A motion was made by Carleen Cochran and seconded by Dan Gribi to approve the Minutes of June 24, 2023. The minutes were approved unanimously, without comment.
4. Consent Calendar: A motion was made by Linda Vandyke and seconded by Carleen Cochran to approve the consent calendar. The consent calendar was approved unanimously, with the following comment from Linda Vandyke regarding Resolution 23-07: "In addition to myself (Linda Vandyke) being the primary account holder, Dan Gribi, Chair and Carleen Cochran, Vice Chair will be secondary account holders on both the savings and checking accounts."
 - A. Adoption of Resolution 23-05 Approving the SCFPD Budget for Fiscal Year 2023-24;
 - B. Adoption of Resolution 23-06 Authorizing a Board Member to Apply for an EIN for the District; and
 - C. Adoption of Resolution 23-07 Authorizing a Board Member to Open Bank Account(s) with Umpqua Bank in Garberville.
5. Discussion/Review of the 2023-24 Special Tax. Linda Vandyke reported to the Board that 288 parcels were taxed, with a total revenue of \$21,600.00.
6. Discussion of Registration requirements with the State Board of Equalization: The Board of Equalization fees are based on total acreage. Dan Gribi stated there were over 22,000 acres within the Salmon Creek

Fire Protection District, which places our base fee at \$3,500.00. Further discussion is required as to whether we will submit for this fiscal year or next.

7. **Public Comments:** There were no public comments.

Each speaker is limited to three (3) minutes. Such time allotment, or portion thereof, shall not be transferred to other speakers. The Board may not act on an item not on the Agenda.

8. **Continue Discussion of Tasks to be Completed in the First Year:** Dan Gribi stated that he was still working on the Asset Transfer issue and will report back to the Board with the Pros and Cons of transferring the assets to the District or leaving them with the Salmon Creek Volunteer Fire Department (SCVFD).

The SCVFD agreed to loan the District \$2,000 which will be used to open bank account(s). The Board agreed that a loan agreement document and a Memorandum of Understanding should be prepared and brought back to the Board for approval. Linda Vandyke volunteered to work on these two documents.

9. **Board of Directors Reports/Announcements:** The Board discussed fund raising options for the SCVFD. A bake sale at the Maple Hills bridge turn-out determined to be the best option. Dan offered to contact Shanna Archibald to see if she would be able to coordinate it. The date is TBD.

10. **Announcement of Next Meeting:** Saturday, September 23, 11:00.

11. **Adjournment:** A motion was made by Linda Vandyke and seconded by Carleen Cochran to adjourn the meeting at 2:50 p.m. The motion was approved unanimously, without comment.