

**SALMON CREEK FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS AGENDA**

June 24, 2023, 9:00 A.M.

3895 Thomas Rd, Miranda CA 95553

1. Call to Order
2. Attendance
3. Approval of the Minutes for June 10, 2023
4. Consent Calendar

A. Adoption of Resolution 23-05 Approving the SCFPD
Budget for Fiscal Year 2023-24

5. Public Comments

Each speaker is limited to three (3) minutes. Such time allotment, or portion thereof, shall not be transferred to other speakers. The Board may not act on an item not on the Agenda.

6. Continue Discussion of Tasks to be Completed in the First Year
7. Board of Directors Reports/Announcements
8. Announcement of Next Meeting
9. Adjournment

**SALMON CREEK FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MINUTES**

June 10, 2023 10:00 A.M.

3895 Thomas Rd, Miranda CA 95553

1. Call to Order: The meeting was called to order at 10:09 a.m. by Vice Chair Carleen Cochran.

2. Attendance: Carleen Cochran, Vice Chair and Linda Vandyke, Secretary/Treasurer. Dan Gribi was absent due to illness.

3. Approval of the May 27, 2023 Minutes: Linda Vandyke moved to adopt the minutes and Carleen Cochran seconded the motion. The minutes were approved, unanimously, without comment.

4. Consent Calendar

- A. Linda Vandyke moved to adopt Ordinance 23-01 (Administer the Special Tax) and Carleen Cochran seconded the motion. The ordinance was adopted without comment.
- B. Carleen Cochran moved to adopt Resolution 23-03 (Approving Conflict of Interest Code) and Linda Vandyke seconded the motion. The resolution was adopted without comment.
- C. Linda Vandyke moved to adopt Resolution 23-04 (Authorizing Humboldt County to Collect Taxes on Behalf of the SCFPD)) and Carleen Cochran seconded the motion. The resolution was adopted without comment.

5. Public Comments

Rachel McDoughall made a comment regarding the three (3) minute limit per speaker wishing to make a comment at the meetings. She suggested that the Board remind the public of the time limit and advise them to request additional time, if needed, prior to making their comment. As the Board cannot act on a public comment, if the suggestion requires Board action it can be placed on a future Agenda.

6. Discussion Regarding Tasks to be Completed in the First Year

- Linda Vandyke gave Carleen Cochran the spare post office box key. Carleen will be responsible for picking up the mail when Linda cannot.
- Carleen Cochran will post meeting notices on the Salmon Creek Community Board (Facebook) and post the Agenda Packet on the Salmon

Creek Bulletin Board (paper copy). We will also talk to Dan Gribi about constructing some sort of weather proof structure for the Agenda Packets.

- The Board members also discussed how to address the Exemption Request deadline being March 1 and how we can honor exemption requests the first year. No solution was reached at this meeting.
- The Board members discussed asset transition. Both Carleen and Linda agreed that the assets of the Salmon Creek Volunteer Fire Department should remain with them.

7. Board of Directors Reports/Announcements: There were no reports or announcements.

9. Announcement of Next Meeting: June 24, 2023, 9:00 a.m., 3895 Thomas Rd., (Salmon Creek Community School Library).

10. Adjournment: Carleen Cochran moved to adjourn the meeting and Linda Vandyke seconded the motion. The meeting was adjourned at 10:56 a.m.

RESOLUTION NUMBER 23-05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SALMON CREEK FIRE PROTECTION DISTRICT
APPROVING THE ANNUAL BUDGET 2023-24**

WHEREAS, the Salmon Creek Fire Protection District had the attached Annual Budget 2023-24, Attachment "A" prepared.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby approves Attachment "A" and directs the Secretary of the Board to file said Budget with the County of Humboldt Board of Supervisors.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Salmon Creek Fire Protection District, Miranda, CA, this **24th day of June, 2023**, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

SIGNED:

DAN GRIBI, CHAIR
SALMON CREEK FIRE PROTECTION DISTRICT

ATTEST:

LINDA VANDYKE, SECRETARY
SALMON CREEK FIRE PROTECTION DISTRICT

ATTACHMENT "A"

SALMON CREEK FIRE PROTECTION DISTRICT ANNUAL BUDGET 2023-24

Expenditure Description	Amount
Administration	
Post Office Box Rental	68.00
Postage	
Bank Fees	
Website Fees	
Printing & Copying	
Office Supplies	
Total Administration	
SCVFD Distribution (% of Special Tax Amount?)	
SCVFD Annual Expenses	
Total SCVFD Distribution	
SCFPD Trust Fund (% of Special Tax Amount?)	
SCFPD Reserves	
Total SCFPD Trust Fund	
Income	
Special Tax	22,000.00
Total Income	22,000.00