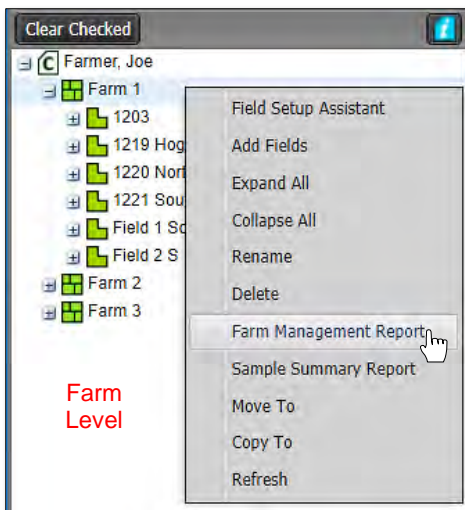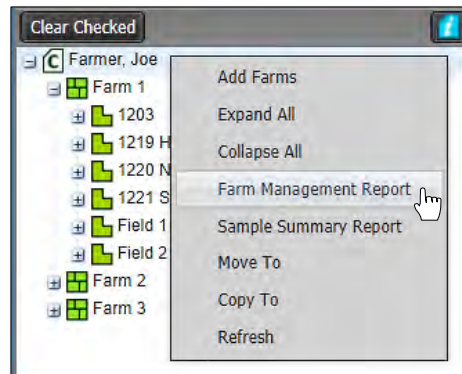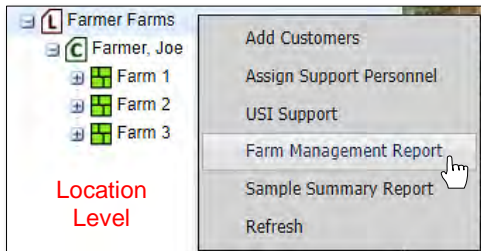## Generating Farm Management Reports
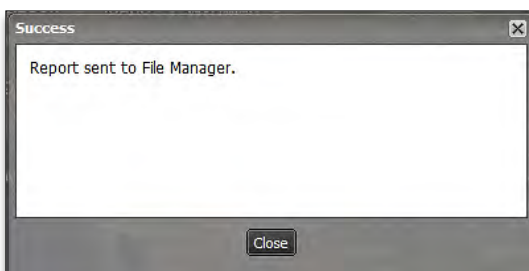
Users can create Farm Management Reports from the Location / Grower / Farm levels.

1. **Farm Management Report**: This selection creates a grower / farm / field / acres report on the customer profile. It converts the report to a PDF file, and gives you the option to view the report.
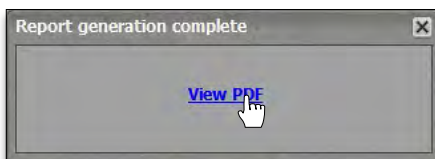
   A. Right click on the desired level (Location / Customer / Farm). Click on the **Farm Management Report** selection.

Location Level

Customer Level

Farm Level

   B. An indicator will appear briefly stating the report has been saved to the File Manager.
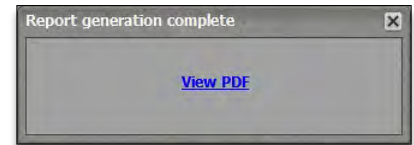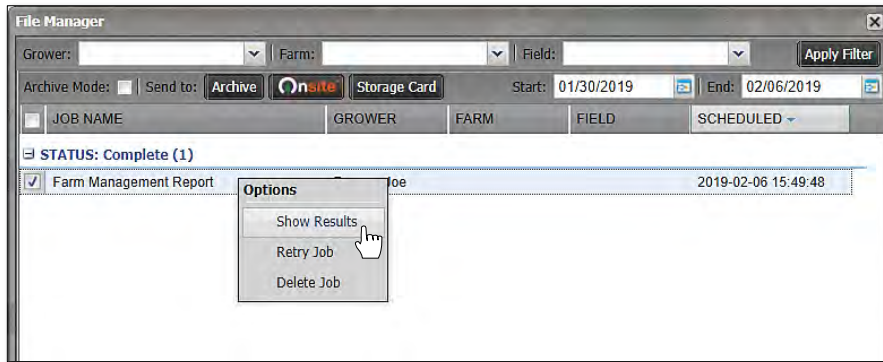

   C. After several seconds, another window will appear showing that a completed report is ready to view. Click on the **View PDF** link to open the report.

   - Users can also access the report from the File Manager.

Farm Management Report continued…

The same window will appear showing that a completed report is ready to view. Click on the **View PDF** link to open the report.

D. Open the File Manager and right click on the Farm Management Report. Click on **Show Results**.

E. Depending on the number of Farms / Fields, this report could result in multiple pages.

F. From this PDF you can print the report, or save to a specific location on your local computer.

G. When finished reviewing / printing / saving the report, exit out of the PDF.

FARMER FARMS **Account Profiles**

Location: Farmer Farms   **Customer:** Farmer, Joe   **Farm:** Farm 1   **Total Acres:** 608.49

Field	Zone	Acres
1203	---	81.14
1219 Hog Shed	---	141.79
1220 North Creek	---	12.69
1221 South Creek	---	48.74
Field 1 South	---	305.62
Field 2 S 18	---	18.51

Location: Farmer Farms   **Customer:** Farmer, Joe   **Farm:** Farm 2   **Total Acres:** 516.52

Field	Zone	Acres
N E 80 701	---	77.42
N W 160 704	---	160.67
S 80 705	---	78.97
S E 120 702	---	116.17
S W 80 703	---	83.29

Location: Farmer Farms   **Customer:** Farmer, Joe   **Farm:** Farm 3   **Total Acres:** 462.86

Field	Zone	Acres
2	---	22.65
3 & 4	---	57.66
5	---	7.03
6	---	8.47
7	---	37.92
8,9,10	---	40.17
12	---	24.44
13	---	27.69
14	---	10.64
15	---	11.98
16	---	8.44
17	---	12.95
18	---	34.74
20	---	32.07
21	---	4.32
22&23	---	15.31
24	---	8.91
25	---	7.01
26	---	16.12
27	---	16.51
28	---	4.04
29&30	---	19.13
31&32	---	34.66

Total Acres: 1587.89

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