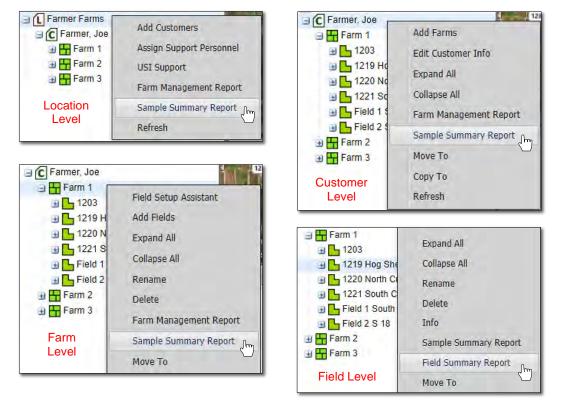


Help Document / Training Tutorial

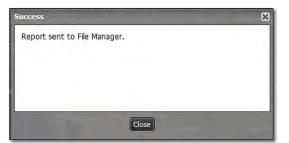
Generating Sample Summary Reports

Users can create Sample Summary Reports from the Location / Grower / Farm / Field levels.

- 1. Sample Summary Report: This selection creates a grower / farm / field / acres report on the customer profile. It converts the report to a PDF file, and gives you the option to view the report.
 - A. Right click on the desired level (Location / Customer / Farm / Field). Click on the **Sample Summary Report** selection.



B. An indicator will appear briefly stating the report has been saved to the File Manager.



C. After several seconds, another window will appear showing that a completed report is ready to view. Click on the **View PDF** link to open the report.

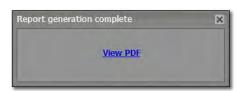


- Users can also access the report from the File Manager.



Sample Summary Report continued...

Archive Mode: Send to: Archive Onercor Storage Card Start: 01/30/2019 End: 02/06/2019 End: 01/30/2019 End: 02/06/2019 End: 02/06/2019	Grower:	✓ Farm:		👻 Field:	-	✓ Apply	Filter
Sample Summary Farm Management Rep Options Retry Job	Archive Mode: 🔲 Send to:	Archive	Storage Card	Start: (01/30/2019	End: 02/06/2019	10
Farm Management Rep Show Results Retry Job	JOB NAME		GROWER	FARM	FIELD	SCHEDULED	
Farm Management Rep Options mer, Joe 2019-02-06 15:49:48	STATUS: Complete (2)						
Farm Management Rep Show Results Retry Job	Sample Summary	0	Earmer, Joe	Farm 1	1219 Hog Shed	2019-02-06 16:10:18	
Retry Job	Farm Management Rep	Contraction of the second seco	rmer, Joe			2019-02-06 15:49:48	
		Show Results	ſm				
Delete Job		Retry Job	\square				
		Delete Job					



The same window will appear showing that a completed report is ready to view. Click on the **View PDF** link to open the report.

- **D.** Open the File Manager and right click on the Sample Summary Report. Click on **Show Results**.
- E. Depending on the number of Farms / Fields, this report could result in multiple pages.
- F. From this PDF you can print the report, or save to a specific location on your local computer.
- G. When finished reviewing / printing / saving the report, exit out of the PDF.

cres	Yield Date 2016-10-11 2016-10-11 2016-10-14 2016-10-14 2016-10-14 2016-10-13 Customer: Fam	Sample Date 2016-06-02 2016-06-02 2016-06-02 2016-06-02 2013-11-18 2016-06-02	# Samples 32.00 58.00 6.00 19.00 123.00 6.00	Lab Key Ag Key Ag Key Ag Key Ag Key Ag Key Ag	Retest 2020-06-02 2020-06-02 2020-06-02 2020-06-02 2017-11-18 2020-06-02
1.79 2.69 3.74 5.62 3.51	2016-10-11 2016-10-14 2016-10-14 2016-10-14 2016-10-13	2016-06-02 2016-06-02 2016-06-02 2013-11-18 2016-06-02	58.00 6.00 19.00 123.00	Key Ag Key Ag Key Ag Key Ag	2020-06-02 2020-06-02 2020-06-02 2017-11-18
2.69 3.74 5.62 3.51	2016-10-14 2016-10-14 2016-10-14 2016-10-13	2016-06-02 2016-06-02 2013-11-18 2016-06-02	6.00 19.00 123.00	Key Ag Key Ag Key Ag	2020-06-02 2020-06-02 2017-11-18
3.74 5.62 3.51	2016-10-14 2016-10-14 2016-10-13	2016-06-02 2013-11-18 2016-06-02	19.00 123.00	Key Ag Key Ag	2020-06-02 2017-11-18
5.62	2016-10-14 2016-10-13	2013-11-18 2016-06-02	123.00	Key Ag	2017-11-18
3.51	2016-10-13	2016-06-02			
			0.00		
res	ounorner. r un	ner Ine (1587.89 AC		Farm: Farm 2 (516.52 /	
	Yield Date	Sample Date	N Samples	lah	Retest
7.42	2016-10-23	2015-04-16	10.00	USI	2019-04-16
0.67	2016-10-23	2015-04-16	21.00	USI	2019-04-16
3.97	2016-10-20	2015-04-16	11.00	USI	2019-04-16
6.17	2014-10-08	2015-04-16	16.00	USI	2019-04-16
3.29	2016-10-28	2015-04-16	11.00	USI	2019-04-16
	Customer: Fam	ner, Joe (1587.89 AC)	Farm: Farm 3 (462.87)	AC)
cres	Yield Date	Sample Date	# Samples	Lab	Retest
2.65	2017-10-02	2015-12-02	9.00	USI	2019-12-02
7.66	2017-10-02	2015-11-30	24.00	USI	2019-11-30
.03	2017-10-02	2015-11-30	3.00	USI	2019-11-30
.47	2017-10-03	2015-11-10	3.00	USI	2019-11-10
7.92					2019-11-10
					2019-11-06
					2019-10-31 2019-10-31
Contraction of the second s	S. Frankling States of States of States	HER GUIDOSHUEL	2000 y 10.		2019-10-31
1 A					2019-10-12
					2019-10-12
2.95	2017-09-09	2015-10-12	6.00	USI	2019-10-12
.74	2017-10-02	2015-11-30	14.00	USI	2019-11-30
2.07	2017-09-08	2015-10-12	13.00	USI	2019-10-12
.32	2017-06-25	2015-11-30	2.00	USI	2019-11-30
5.31	2017-10-26	2015-11-09	6.00	USI	2019-11-09
					2019-11-08
- 10a.			and a second sec		2019-11-09
					2019-11-09
					2019-11-09 2019-11-30
9.13	2017-09-22	2015-11-30	8.00	USI	2019-11-30
		2015-11-30	0.00	001	2010 11-00
	397	197 2016-10-30 6.17 2014-10-30 6.17 2014-10-08 129 2016-10-28 Customer: Fair Customer: Fair cres Yield Date 2.65 2017-10-02 .68 2017-10-02 .69 2017-09-10 .717 2017-09-10 .792 2017-09-01 .69 2017-09-28 .98 2017-09-24 .44 2017-09-28 .98 2017-09-28 .98 2017-09-28 .98 2017-09-28 .93 2017-09-20 .74 2017-09-28 .93 2017-09-20 .91 2017-09-20 .92 2017-09-20 .93 2017-10-26 .91 2017-10-26 .91 2017-10-26 .91 2017-10-26 .91 2017-09-20 .92 2017-09-20 .91 2017-09-20 .92 2017-09-2	197 2016-10-30 2015-04-16 6.17 2014-10-08 2015-04-16 6.17 2016-10-28 2015-04-16 129 2016-10-28 2015-04-16 Customer: Farmer, Joe (1587.89 AC 2015-04-16 265 2017-10-02 2015-12-02 266 2017-10-02 2015-11-30 0.03 2017-00-02 2015-11-30 0.03 2017-00-02 2015-11-30 0.17 2017-00-03 2015-11-10 2.17 2017-00-10 2015-11-10 2.17 2017-09-13 2015-11-10 2.17 2017-09-08 2015-10-31 2.16 2017-09-28 2015-10-12 2.44 2017-09-23 2015-10-12 2.44 2017-09-23 2015-10-12 2.44 2017-09-23 2015-10-12 2.44 2017-09-23 2015-10-12 2.44 2017-09-23 2015-10-12 2.44 2017-09-23 2015-10-12 2.44 2017-09-23 2015-10-12	197 2016-10-30 2015-04-16 11.00 6.17 2016-10-30 2015-04-16 11.00 2.29 2015-04-16 11.00 Customer: Farmer, Joe (1587.69 AC) Customer: Farmer, Jo	197 2016-10-30 2015-04-16 11.00 USI 6.17 2016-10-30 2015-04-16 16.00 USI 2.29 2016-10-28 2015-04-16 11.00 USI Customer: Farmer, Joe (1587,69 AC) Farm: Farmer, Joe (1587,69 AC) Customer: Farmer, Joe (1587,69 AC) USI Customer: Farmer, Joe (1587,69 AC) Customer: Farm: Farmer, Joe (1587,69 AC) <tr< td=""></tr<>

Note:

The Sample Summary Report shows important data such as:

- Field name
- Sub-Field name
- Most recent yield file
- Total acres
- Most recent soil test date
- Total # of samples
- Lab name
- Projected retest date (based on identified soil test cycle)