



Arrival Pack – UK & International Learners

Welcome to Takeoff Aviation Academy – UK Face-to-Face Programmes

📍 Location: Innovation Hub, Lancing, West Sussex

✉ Contact: info@toaa.aero | 🌐 www.takeoffgroup.co.uk

☑ BEFORE ARRIVAL CHECKLIST

- For All Learners:
- ✓ Confirmed place & paid fees
- ✓ Admission confirmation letter
- ✓ Course schedule received
- ✓ Accommodation confirmed
- ✓ Travel plan confirmed
- For International-Specific Learners:
- ✓ Valid passport (6+ months)
- ✓ UK visa issued (6-month study visa)
- ✓ Booked flight to London Gatwick or Heathrow
- ✓ Visa support letter printed for travel
- ✓ Travel insurance (recommended)

📍 TRAINING VENUE ADDRESS

Takeoff Aviation Academy – Innovation Hub
Lancing Business Park
West Sussex, BN15 [Insert postcode]
Nearest Train Station: Lancing Station (5 mins walk)

🏠 ACCOMMODATION

Takeoff offers pre-arranged accommodation:

- Cost: £35 per night (shared) / £50 (private, subject to availability)
- Includes: Bed & breakfast
- Check-in: Sunday before course starts
- Email info@toaa.aero for booking confirmation

AIRPORT TRANSFER OPTIONS

From Gatwick Airport:

- Coach: £20–£30 (One Way)
- Taxi: £80–£100 (One Way)

From Heathrow Airport:

- Coach: £25–£35 (One Way)
- Taxi: £120–£150 (One Way)

Let us know in advance if you require pickup

Travel time: Gatwick (1 hr), Heathrow (2 hrs approx.)

ORIENTATION & START DATE

- Arrival Day: Sunday (check-in & welcome)
- Orientation: Monday 09:00 – includes site tour, safety briefing, and team introductions
- First Session: Monday 10:00 sharp – don't be late!

WHAT TO BRING

- ✓ Passport / ID
- ✓ Printed course confirmation
- ✓ Notebook, stationery, or tablet/laptop
- ✓ Warm clothing / waterproofs (UK weather is unpredictable!)
- ✓ Prescription medication (if needed)
- ✓ Travel adapters (for international students)

ADDITIONAL INFO

- SIM cards available locally (from £10/month)
- Local shops & food: 5–10 mins walk from the academy
- Emergency NHS walk-in centre available nearby
- Local currency: GBP £ (card widely accepted)

EMERGENCY CONTACT

- Email: info@toaa.aero
- Onsite Coordinator (UK): TBA
- WhatsApp: TBA