



UK Domestic Student Registration Process

For UK-based learners enrolling in any Takeoff Aviation Academy programme

This process applies to all students resident in the UK, whether self-funded or employer-sponsored.

1 Step 1: Explore Courses & Select Programme

- - Browse courses at: <https://takeoffgroup.co.uk/2025-26-dates-%26-fees>
- Options include:
 - SkySave (Self-paced online)
 - SkyLab (Live virtual or UK face-to-face for young learners)
 - SkyPulse (Professional upskilling – virtual or hybrid)
 - UK Face-to-Face Courses (delivered at Lancing Innovation Hub)

2 Step 2: Complete the Online Registration Form

- - Access the UK Student Registration Form (shared via course page or direct link).
- Provide:
 - Full name and contact details
 - Course of interest and preferred start date
 - Funding type (Self-funded / Employer-sponsored / Group discount)
 - Any special learning or access needs

3 Step 3: Receive Provisional Offer

- - Within 2–3 working days, you will receive:
 - A Provisional Offer Letter detailing:
 - Course start and end date
 - Delivery method
 - Tuition fees and any applicable discounts

4 Step 4: Accept Offer & Make Payment

- - Confirm your place by accepting the offer email
- Pay using:
 - Debit/Credit Card
 - PayPal / Stripe
 - Bank transfer (invoice issued if requested)
- Group or employer-sponsored learners may be invoiced directly

5 Step 5: Receive Confirmation & Onboarding Pack

- Once payment is confirmed, you will receive:
 - Final Admission Confirmation
 - Course joining instructions
 - Login credentials (for online/virtual courses)
 - Welcome pack with contact info and course calendar

6 Step 6: Begin Your Learning Journey!

- - Join the course on the scheduled start date
- Support is available throughout via:
 - Email: info@toaa.aero
 - Live chat during business hours
 - Course-specific WhatsApp/Slack groups