

# SUMMER SCHOOL REGISTRATION ROADMAP

## Your Step-by-Step Registration Journey

### **Step 1 – Read the Course Information**

Review the Summer School course options, locations, dates, fees and programme structure.

### **Step 2 – Download the Registration Guidance**

Read the Summer School Registration, Visa Guidance, Acceptance Letter Conditions and Fee Policy.

### **Step 3 – Submit Initial Registration Details**

Provide your passport copy, selected course dates, intended duration of study, accommodation preference and funding information.

### **Step 4 – Accommodation Preference Form**

Complete the accommodation form if you need assistance with shared accommodation, single accommodation, hotel options or group accommodation.

### **Step 5 – Pay Registration Fee and Tuition Deposit**

Pay the £50 non-refundable registration fee and the required tuition deposit. For short courses, the minimum tuition deposit is £250.

### **Step 6 – Receive Acceptance Letter**

Once reviewed and approved, Takeoff Aviation Academy will issue your personalised Acceptance Letter for visa and registration purposes.

### **Step 7 – Apply for the Correct UK Visa**

Most international participants attending for six months or less should normally apply under the UK Standard Visitor route for study purposes.

Official guidance:

<https://www.gov.uk/standard-visitor/visit-to-study>

### **Step 8 – Optional Immigration Assistance**

If you want Takeoff Immigration Services to assist with your visa application, complete the Immigration Services Intake Form before checkout.

Takeoff Immigration Services is regulated by the Immigration Advice Authority.

IAA Registration Number: F201200646

### **Step 9 – Complete Post-Acceptance Travel Form**

After receiving your Acceptance Letter, complete the Arrival, Transfers and Travel Information Form.

### **Step 10 – Download the Welcome Pack**

Read the Welcome Pack before travelling to the United Kingdom.

**Step 11 – Travel to the UK and Attend Summer School**

Arrive in the United Kingdom, attend registration, join your programme and enjoy your learning experience with Takeoff Aviation Academy.

