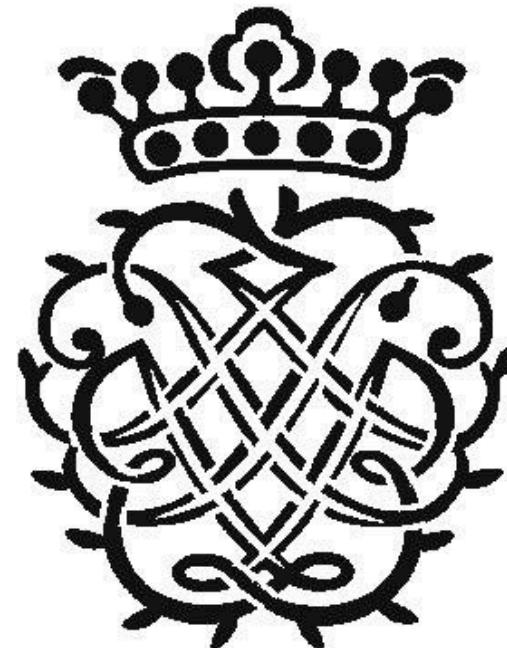
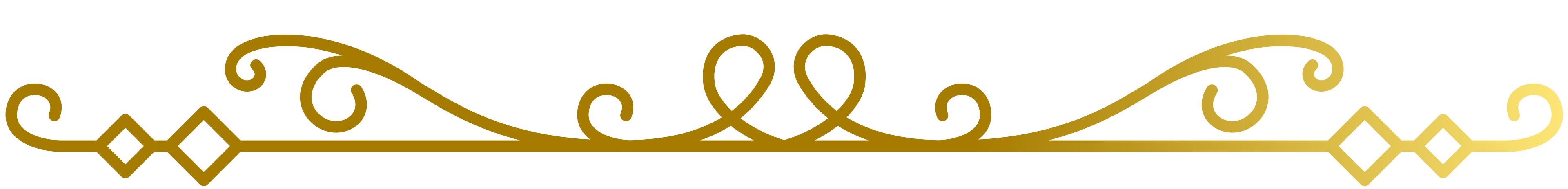




Southern California  
Junior Bach Festival



**SCJBF 2026 RETURNING Teacher Registration Instructions**

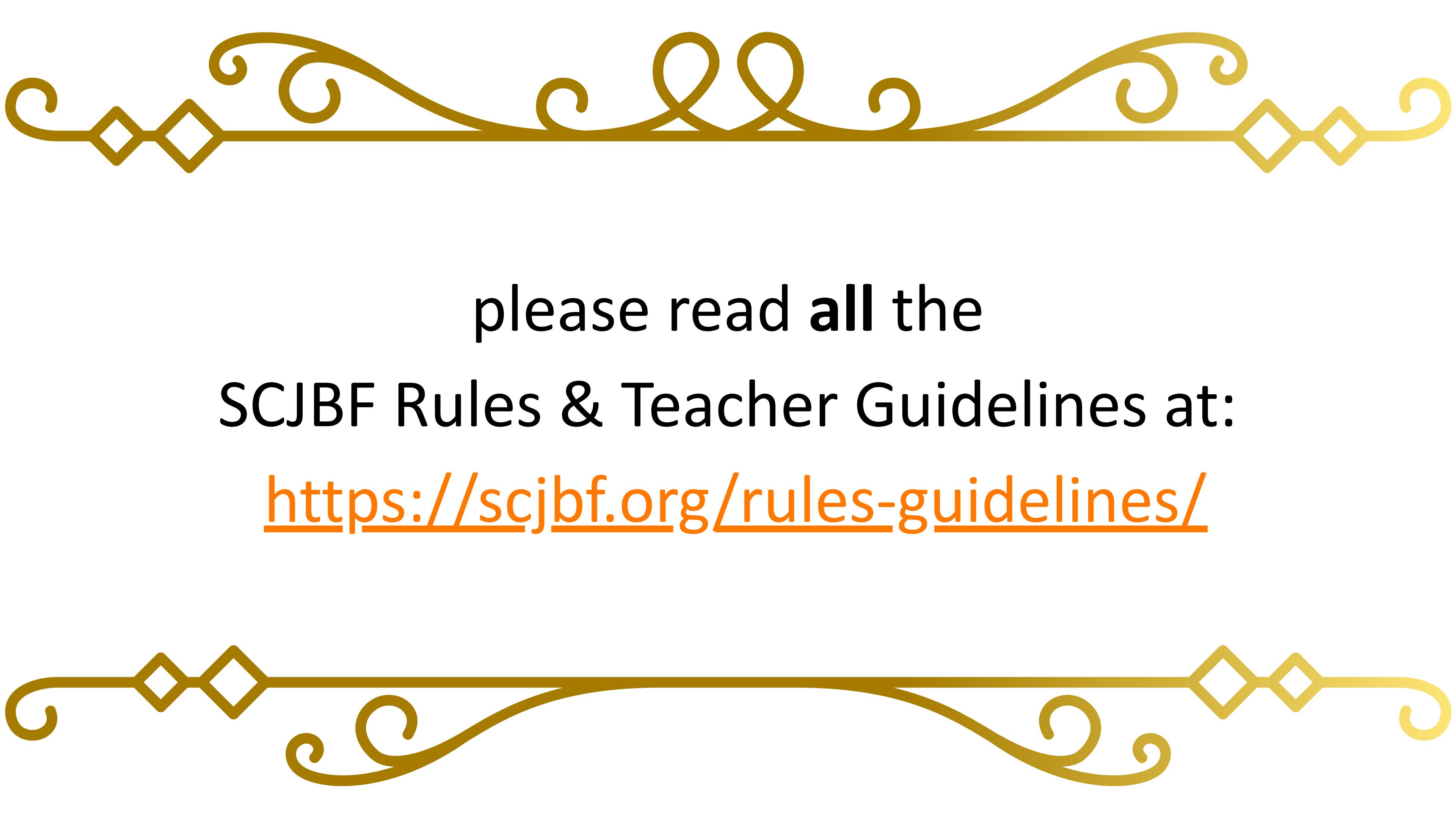


# NEW for 2026

- The 32 former Bach Branch Festivals have been reorganized to create 19 **new** SCJBF Bach Branch Festivals.
- Teachers may also now belong to any **one** of the **new** SCJBF Branches
- please read through the information at:

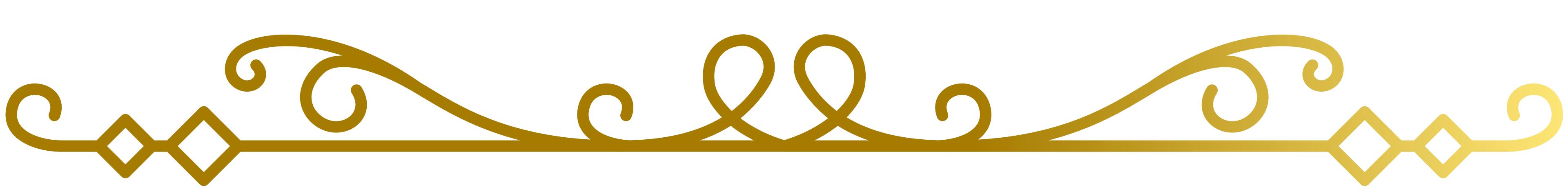
**<https://scjbf.org/keyboard-branch-festivals/>**





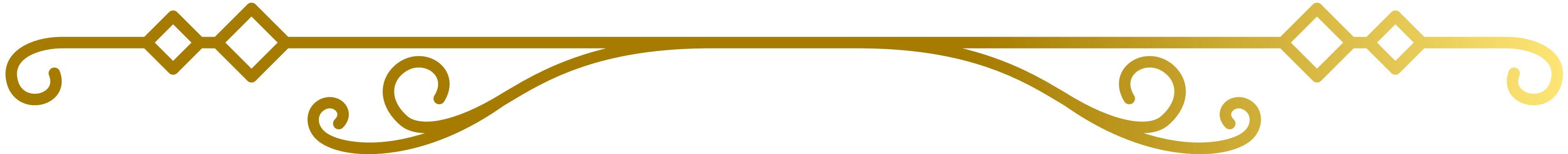
please read all the  
SCJBF Rules & Teacher Guidelines at:

<https://scjbf.org/rules-guidelines/>



repertoire lists are available at:

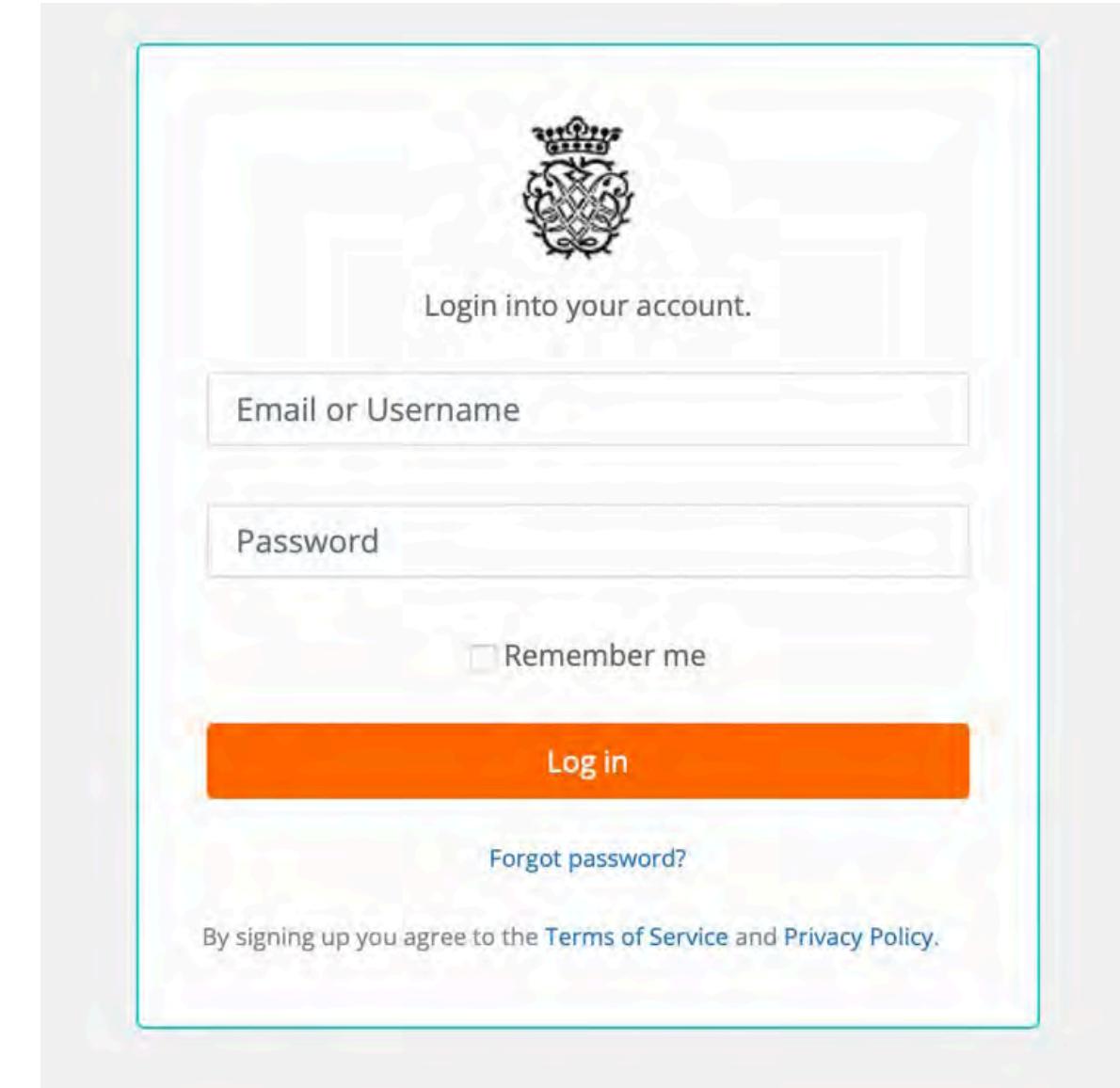
<https://scjbf.org/repertoire-lists/>



now you are ready to login at:

<https://scjbf.eventsteps.com>

Please open the link in a new window  
to continue reading instructions during  
the registration process





- You **may** land on the “Welcome” page for one of the **2025** SCJBF Bach Festivals

2025 Southern California Junior Bach Festival · Southern California Junior Bach Festival - Complete Works Audition



Log out

## welcome

2025 Southern California Junior Bach Festival Complete Works Audition (CWA)

### Complete Works Audition Festival Date

September 28, 2025 (Sunday)

### Complete Works Audition Festival Venue

Bob Cole Conservatory of Music  
California State University, Long Beach  
1250 N Bellflower Blvd  
Long Beach 90840-7101

### Complete Works Audition VENUE Website

<https://web.csulb.edu/colleges/cota/music/maps/>

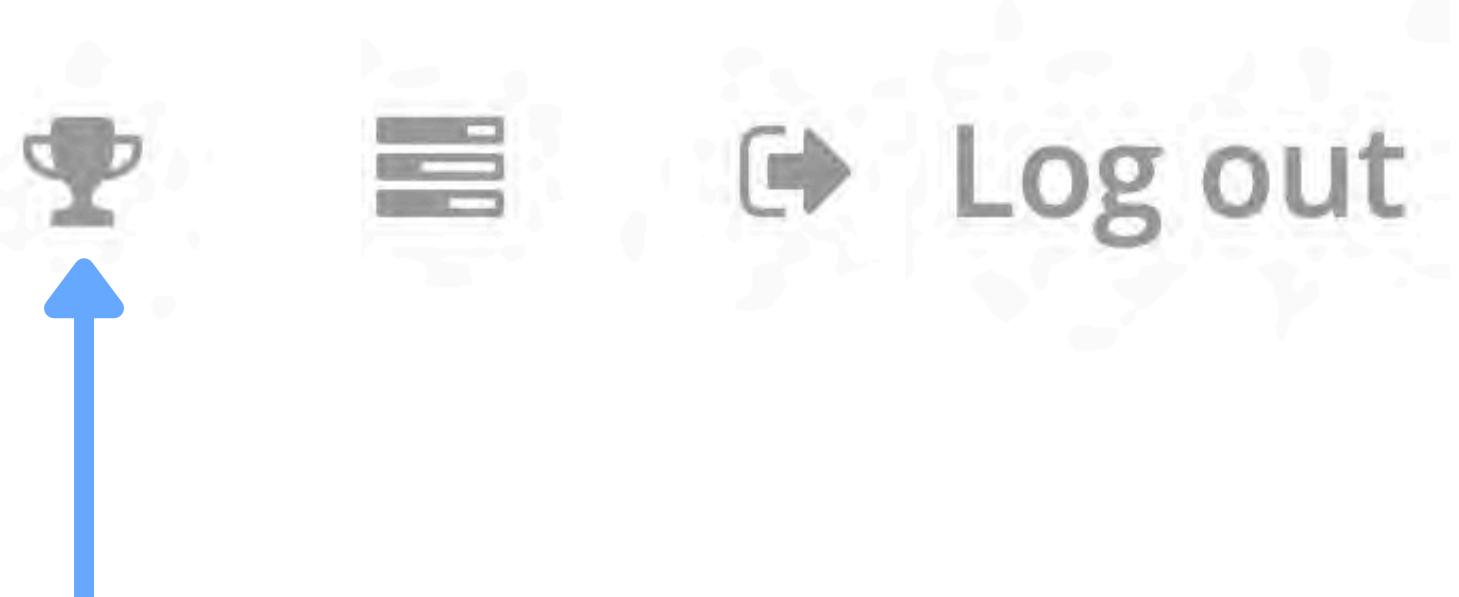
### Complete Works Audition Festival Parent Registration & Payment Deadline

June 30, 2025

[SCJBF Rules \(12-14-2025 rev\).pdf](#)

[SCJBF Teacher Guidelines \(12-13-2025 rev\).pdf](#)

- Click on the “Trophy” icon and select “2026 Southern California Junior Bach Festival”



A screenshot of a web page for the "Junior Bach Festival - Santa Monica Bay - Branch". The page has a header with a crown icon, a menu icon, and a "Log out" link. A modal window is open in the center. The modal title is "2026 Southern California Junior Bach Festival". Inside the modal, there is a list of options: "2026 Southern California Junior Bach Festival" (which is selected, indicated by a blue background), "✓ 2025 Southern California Junior Bach Festival", and "2024 Southern California Junior Bach Festival". At the bottom of the modal is an orange "Save" button. A blue arrow points from the text "Click on “Save”" to the "Save" button. Another blue arrow points upwards from the "Save" button to the trophy icon in the top navigation bar.



## Teacher Registration

General Organization

**Southern California Junior Bach Festival**

Region Organization

**Region IV**

Branch Organization

**Westside**

Teacher's First Name\*

Deborah H.

Teacher's Last Name\*

How

Address 1\*

Address 2

City\*

State\*

- If there are any updates, please edit the required information
- RETURNING Teachers have automatically been merged into one of the 19 **new** SCJBF Branches
- RETURNING Teachers who want to transfer to another Branch may do so by emailing **[scjbf@evensteps.com](mailto:scjbf@evensteps.com)**.

State\*

Zip\*

Country\*

Teacher's Phone Number\*

Consent Information

SCJBF 2026 Teacher Agreement

I Agree to the terms and conditions

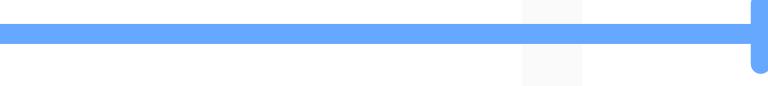
I have read and agree to abide by the Rules & Teacher Guidelines of the Southern California Junior Bach Festival found at <https://scjbf.org/rules-guidelines>.

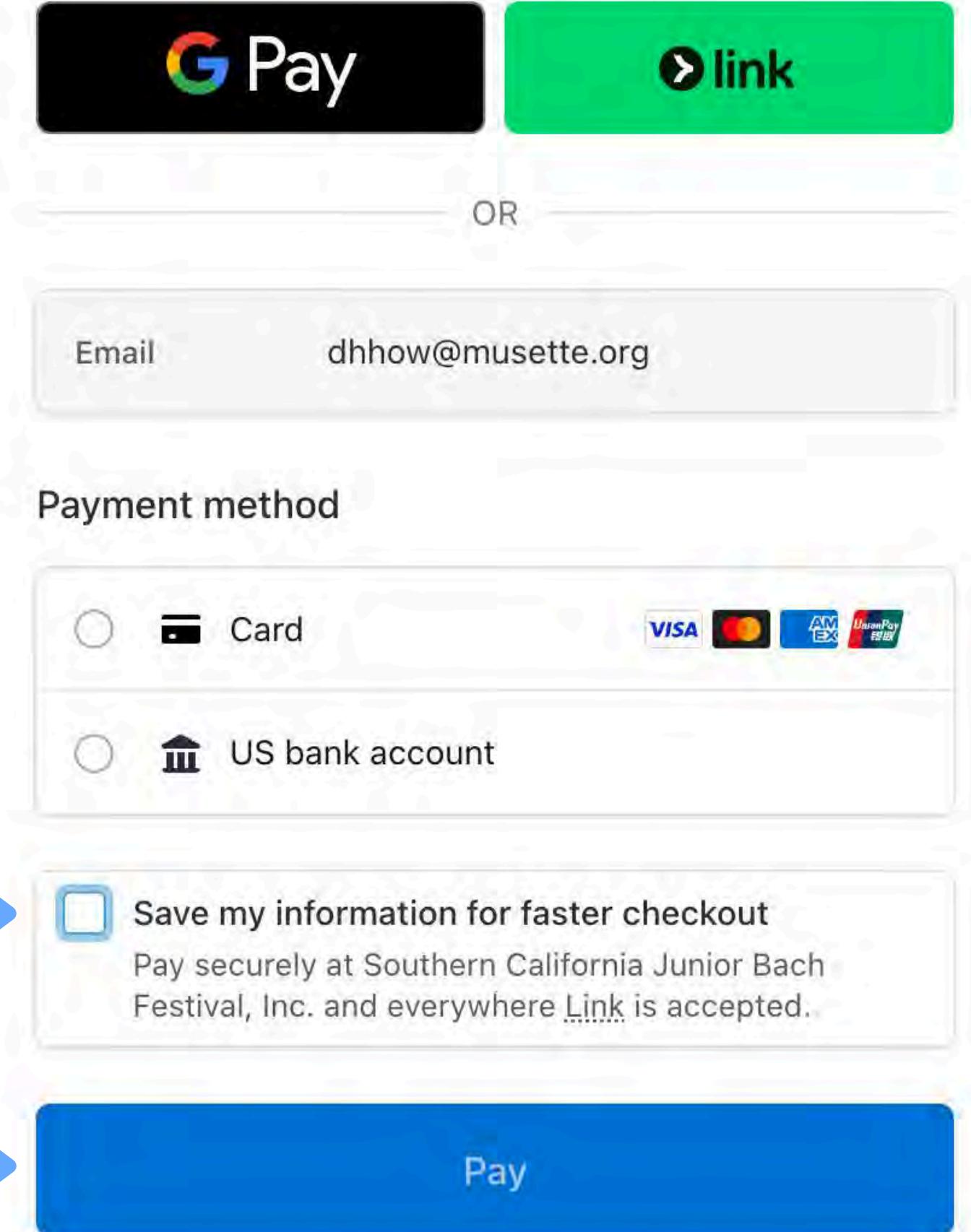
Register and Pay using Stripe

- Continue filling in the required information
- Agree to the “terms and conditions”
- Click “Register and Pay using Stripe”

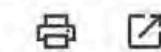
SCJBF Annual Teacher Participation Fee

**\$35.00**

- Choose a “Payment method”
- Fill in required information
- **UNCLICK** “Save my information for faster checkout” 
- Link is a STRIPE product and is **not** related to SCJBF
- Click on “Pay” 



## SCJBF Teacher Payment Confirmation Detail



scjbf@6938072.brevosend.com  
to dhhow

Thu, Dec 18, 1:37 PM (8 days ago)



### SCJBF Annual Teacher Participation Fee Payment Confirmation

Dear Teacher,

Your SCJBF Annual Teacher Participation Fee has been received.  
THANK YOU!

Payer : Deborah WMC How  
Payment GateWay : Stripe  
Payment Status : paid  
Payment Amount : 35.00

Please email [scjbf@evensteps.com](mailto:scjbf@evensteps.com) with any Registration questions.

THANK YOU!  
SCJBF

- You will receive a payment confirmation from SCJBF by email



Southern California Junior Bach Festival, Inc. <receipts+acct 1BGHyeBOuyuGqVVV@stripe.com>  
to dhhow -

- You will also receive a payment confirmation from Stripe by email





- You should land on the 2026 Bach Festival “Welcome” page for your Branch
- If not, please login again

## Welcome

2026 Bach Westside Branch Festival

### Branch Festival Date

March 1, 2026 (Sunday)

### Branch Festival Venue

Westside Music Conservatory  
12424 Wilshire Blvd Ste 100  
Los Angeles (Brentwood) 90025

### Branch VENUE Website

<https://westsidemusicconservatory.com/location-directions-parking/>

### Branch Festival Teacher Registration Deadline

February 8, 2026

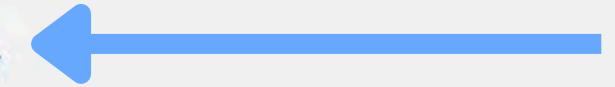
### Branch Festival Parent Registration & Payment Deadline

February 13, 2026

[SCJBF Rules \(12-14-2025 rev\).pdf](#)

[SCJBF Teacher Guidelines \(12-13-2025 rev\).pdf](#)

- Branch Festival date, venue, and deadlines will be listed as provided by your Branch Chair



- Rules & Teacher Guidelines are also available



Users

Documents

All Users

Index

Users / All Users

## Step 1: in the Left-Hand Menu

- Click on “User”
- Then, Click on “All Users”

List of Users

Create Student

Role Name

All

Participant Time Preference

First Name Or Last Name Or Email

Search

Show

10 Users List

Showing 1 to 2 of 2 Users

## Step 2: to register a Student

- Click on “Create Student”

First Name ▲   Last Name ▲   Email ▲   User Name ▲   Role Name ▲   Payment Status ▲   Action

Deborah WMC

How

dhow@musette.org

musette

Teacher

Stripe - Paid

Edit

Details

Page 1 of 1

1

NOTE: Clicking on “User” > “All Users” will open your dashboard

- You will see yourself listed
- You will see your students listed, once they are registered



Users

Documents

All Users

Create Student

Users / All Users / Create

Create Student

Student\*

Parent Email\*

Student First Name\*

Student Last Name\*

Festival\*

Instrument\*

Participant Time  
Preference\*

Category\*

Select One

Create Student

## Step 3: to “Create Student”

- Fill in the required information for:

- Parent Email
- Student First Name
- Student Last Name

- Select “Festival”

- Select “Instrument”

- Some Branches allow Teachers to select a “Participant Time Preference”
  - Choose “AM,” “PM,” or “No Preference”

## Create Student

Users / All Users / Create

## Create Student

Student\*

Create Student

Parent Email\*

jbarrie@peterpan.com

Student First Name\*

Tinker

Student Last Name\*

Bell

Festival\*

2026 Bach Westside Branch Festival

Instrument\*

Keyboard (Piano)

Participant Time  
Preference\*

AM

Category\*

## Step 4: to select “Category”

- Click in the “Select One” box to open the drop-down menu
- Click on the Category for your student’s repertoire

Select One

Select One

J.S. Bach Repertoire (Non-Listed Works)

Anna Magdalena Bach Notebook

Category 0 – Miscellaneous Eligible Works

Category I – Short Preludes and Fugues

Category II – Various Dance Movements

Student First Name\* Tinker

Student Last Name\* Bell

Festival\* 2026 Bach Westside Branch Festival

Instrument\* Keyboard (Piano)

Participant Time Preference\* AM

Category*	Repertoire*	Movement	Time (mm:ss)*
Category VII – French Suites	<div style="border: 1px solid #ccc; padding: 5px; display: inline-block;"><span>Select One</span> <input type="text"/> <span>Select One</span> French Suite #1 in D Minor, BWV 812 French Suite #2 in C Minor, BWV 813 <b>* French Suite #3 in B Minor, BWV 814</b> * French Suite #4 in E-Flat Major, BWV 815 French Suite #5 in G Major, BWV 816 French Suite #6 in E Major, BWV 817</div>	Select Some Options	Select Some Options
Teacher Notes			

**Create**

## Step 5: select “Repertoire”

- Click in the “Select One” box to open the drop-down menu

**NOTE: in Categories with 3-Year Cyclical Repertoire**

- Works marked with \* are eligible for the 2026 Complete Works Audition

Student First Name\* Tinker

Student Last Name\* Bell

Festival\* 2026 Bach Westside Branch Festival

Instrument\* Keyboard (Piano)

Participant Time Preference\* AM

Category*	Repertoire*	Movement	Time (mm:ss)*
Category VII – French Suites	* French Suite #3 in B Minor, BWV 814	Select Some Options	
Select One	Select One	Select Some Options	

Teacher Notes

**Create**

**Step 6a: to select “Movement” (if applicable)**

- Click in the “Select Some Options” box to open the drop-down menu

Student First Name\*

Tinker

Student Last Name\*

Bell

Festival\*

2026 Bach Westside Branch Festival

Instrument\*

Keyboard (Piano)

Participant Time  
Preference\*

AM

Category\*

Category VII – French Suites

Repertoire\*

\* French Suite #3 in B Minor, BWV 814

Movement

Allemande X

Time (mm:ss)\*

Courante

Sarabande

Gigue

Select One

Teacher Notes

Create

## Step 6b: to select “Movement” (continued)

- If your student is playing more than one movement of a work with the **SAME** BWV number, add additional movement(s) by clicking in the box

## Step 6c: Additional Repertoire (if applicable)

- If your student is playing a second work with a **DIFFERENT** BWV number, add the second work by going through Steps 4, 5, 6a, and 6b again

## Step 7: enter “Time” (exact timing of the work)

- in mm:ss

- for example: 4 minutes 45 seconds is 04:45

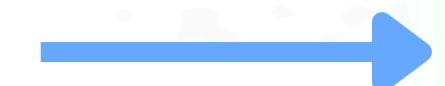


## Step 8: enter “Teacher Notes” (if any)

- Notes go to the Branch Chair

Teacher Notes

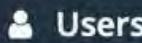
Please schedule with Peter Pan; they are a carpool.



Create



## Step 9: Click on “Create” to save Student



Users

Documents

All Users



Index

Users / All Users

List of Users

Create Student

Role Name

All

Participant Time Preference

First Name Or Last Name Or Email

Search

Show

10 Users List

Showing 1 to 2 of 2 Users

- Once you “Create Student,” you will see the Student in your “List of Users”

First Name	Last Name	Email	User Name	Role Name	Payment Status	Action
Deborah WMC	How	dhow@musette.org	musette	Teacher	Stripe - Paid	<a href="#">Edit</a> <a href="#">Details</a>
Tinker	Bell			Student		<a href="#">Edit Student</a> <a href="#">Accompanist</a> <a href="#">Notes</a> <a href="#">Details</a>

- An automated email will be sent to the Parent to complete the registration

Page 1 of 1

1



Users

Documents

All Users



Index

Users / All Users

List of Users

[Create Student](#)

Role Name

All

Participant Time Preference

First Name Or Last Name Or Email

[Search](#)

Show

10 Users List

Showing 1 to 2 of 2 Users

First Name	Last Name	Email	User Name	Role Name	Payment Status	Action
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Deborah WMC	How	dhow@musette.org	musette	Teacher	Stripe - Paid	<a href="#">Edit</a> <a href="#">Details</a>
-------------	-----	------------------	---------	---------	---------------	--

Tinker	Bell		Student	Stripe - Paid	<a href="#">Edit Student</a> <a href="#">Accompanist</a> <a href="#">Notes</a> <a href="#">Details</a>
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Page 1 of 1

1



- The Teacher will receive a copy of the “SCJBF Student Payment Confirmation Detail” sent to the Parent by email

## SCJBF Bach Branch Festival Student Payment Confirmation



Users

Documents

All Users

Index

Users / All Users

List of Users

Role Name

All

Show

10

Users List

Showing 1 to 2 of 2 Users

- Click on “Documents” to see SCJBF Documents for your Branch

- Click on “Edit Student” to edit Student Name, Parent Email, or Repertoire

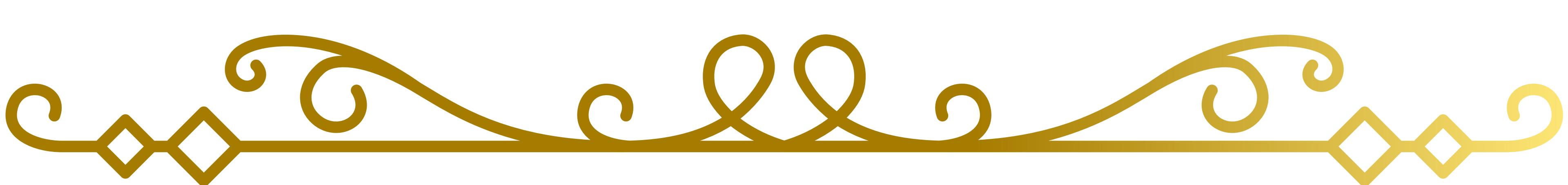
- Click on “Notes” to edit Teacher Notes to the Branch Chair

First Name	Last Name	Email	User Name	Role Name	Payment Status	Action
Deborah WMC	How	<a href="mailto:dhhow@musette.org">dhhow@musette.org</a>	musette	Teacher	Stripe - Paid	<a href="#">Edit</a> <a href="#">Details</a>
Tinker	Bell			Student	Stripe - Paid	<a href="#">Edit Student</a> <a href="#">Accompanist</a> <a href="#">Notes</a> <a href="#">Details</a>

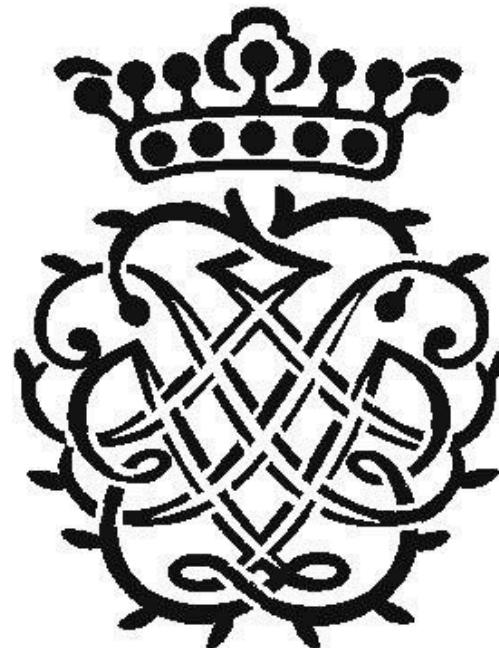
- Click on “Details” to see Registration Details and to RESEND the Parent Email for an UNPAID Student

Page 1 of 1

1



# Southern California Junior Bach Festival



Questions? [Email evensteps@scjbf.com](mailto:evensteps@scjbf.com)

**THANK YOU!**