

# **Movement in Music**

## **STUDIO POLICY STATEMENT 2022/2023**

### ***Attendance and Cancellations***

#### **Lessons:**

- **24 hours' notice** is required for all non-emergency cancellations for a make-up lesson to be offered.
- Forgotten lessons, last minute cancellations or "no-shows" will not be made up. Make-ups for missed lessons are subject to **teacher's discretion**.
- If you or your child is too ill to attend work/school, you or your child is too ill to attend a lesson. Please call/text me to cancel for illness. Contact information is at the bottom of this document.

#### **Classes:**

- As with any program, steady attendance is a requirement for success. Failure to meet such requirements can lead to adjustment in level of removal from our recital.
- Guardians are responsible for communicating absences. Call/Text/Email to inform us of the absence.
- Unless otherwise approved by the class teacher, any student who misses 3 consecutive weeks or more may be required to forfeit their class space and/or recital performance.
- Due to the limited space in each class, there are no refunds/reimbursements nor can missed classes be applied to subsequent months' tuition.
- If you or your child is too ill to attend work/school, you or your child is too ill to attend a class. Please call/text your teacher to cancel for illness.
- Exception: Our Storks class does not participate in recitals and is formed to be more flexible in terms of participation. Please still contact the teacher if class will be missed.

### ***Fees and Payment***

- Each month's fees are invoiced at the 1<sup>st</sup> of each month and are expected to be paid no later than the 16th of each month.
- In person: cash, credit card (Square Reader), and cheques (made out to: Aine Hogan).
- Electronically: E-transfers (lessons@movementinmusic.ca), PayPal (<https://paypal.me/movementinmusic>), credit card (through invoice software), or bank transfer (through invoice software).

Below are current rates:

#### **Private Lesson**

1 hour lesson	\$40.00
$\frac{3}{4}$ hour lesson	\$30.00
$\frac{1}{2}$ hour lesson	\$20.00
Travel Fee (home lesson)	\$5 (under 10km) \$10 (10km-15km)

### Group Lesson

1 hour lesson	\$60.00
¾ hour lesson	\$45.00
½ hour lesson	\$30.00
Travel Fee (home lesson)	\$5 (under 10km) \$10 (10km-15km)

### Group Class\*

Storks – Per class	\$10
Chickadees – Per month	\$45
Canaries – Per month	\$60
Sparrow – Per month	\$60

### \*Classes

- Class fees are calculated by the season's total divided by the number of months in the season. A student starting mid-season will be pro-rated.
- **Important: Enrollment and billing will continue through to the end of the school year unless we are otherwise notified by the registrant.**

## *Punctuality and Being Prepared*

### Lessons:

- Arrive early enough for bathroom trips, removing coats, shoes, and anything else before your lesson.
- Remember to bring a notebook, pencil, water bottle, assigned music, and your instrument(s).
- Please wait outside the studio until your lesson time. You may enter my studio at your lesson time and wait quietly for me to finish with the student before you.
- Departing students should collect their music and leave promptly.
- Parents or students with questions should ask them at the beginning of the lesson, or via email.
- Please remember that there is usually at least one student after you.

### Classes:

- Arrive early enough for bathroom trips, removing coats, shoes, and anything else before your class.
- For classes that are an hour or longer please bring a water bottle. There is a fountain to fill them up on the lower level of the building.
- Please wait in the lobby until your class time.
- For your first class the teacher will meet you in the lobby. For subsequent weeks the student can head up to the studio when it is time for their class. Please accompany your child up to the room if they are in the Chickadees or Canaries class.

- At the end of class students will wait for their guardian in the front lobby, if your child is in the Chickadees or Canaries class, please meet them at the bottom of the steps.
- Parents with questions should ask them at the beginning of the class, or via text/email. There may be a class after yours so after class is not a proper time for questions.

### ***Music and Music Resources***

Access to music and music resources is of utmost importance, your teacher will tell you if you need any specific music/instruments. When looking for resources, some retailers to consider are:

#### **Long and McQuade**

1557 Lyon Street S,  
Prince George, BC V2N  
3Z3  
P. (250) 563-0691  
E.[princegeorge@long-mcquade.com](mailto:princegeorge@long-mcquade.com)  
W.<https://www.long-mcquade.com/>

#### **P.S. Pianos**

1280 4<sup>th</sup> Avenue  
Prince George, BC V2L  
3J4  
P. (250) 564-0481  
E.[ps@pspianos.com](mailto:ps@pspianos.com)  
W.<https://www.pspianos.com/>

#### **Sound Factory**

1621 Nicholson St S  
Prince George, BC V2N  
1V7  
P. (250) 649-0134  
E.[soundfactorypg@gmail.com](mailto:soundfactorypg@gmail.com)  
W.<http://www.soundfactory.ca/>

Other suppliers to consider for **sheet music** are Sheet Music Plus ([www.sheetmusicplus.com](http://www.sheetmusicplus.com)) and Music Notes ([www.musicnotes.com](http://www.musicnotes.com))

### ***Practicing***

- We follow a music first approach where the students learn music and then learn the techniques that are related to their song. For this, practicing is strongly encouraged but not enforced. If the student starts to hate music, we have failed at our job.
- It is up to the student and their guardian to maintain a practice schedule that is maintainable with their lifestyle.
  - o **Please remember**, improvement is strongly based on how much consistent practice is done. When you have not practice, it shows.
  - o To find out how much you should be practicing, talk to your teacher. The amount is going to change based on the improvement you want to see, your technique level, and your lifestyle.

## ***Commitment and Communication***

Our season runs from September to June, but registration does NOT commit you to the entire 10-month period. Tuition is paid monthly, and students are free to add, transfer, and/or withdraw from any class or lesson at a time. Enrolment and billing will continue through to the end of the season, unless otherwise stated.

### **Lessons:**

- To withdraw, we ask that you give your teacher a month's notice. This gives them enough time to fill that spot. If you need to cancel abruptly, please talk to your teacher as soon as possible.
- When possible, we recommend keeping your child in lessons until the next recital. This allows them to showcase their skills and feel a sense of accomplishment.

### **Classes:**

- If you withdraw, the student will be taken off the attendance starting the following season (Each season is around 3 months). For any changes to your class/lesson schedule please contact your teacher.
- Important: Enrollment and billing will continue through to the end of the school year unless we are otherwise notified by the registrant.
- If a scheduled class is cancelled by the teacher, that class will be rescheduled during a week no classes were planned. This will usually be during a week with a statutory holiday or after the next recital.
- Storks: Parent participation is required, there is no recital, and attendance is flexible.
- Chickadees: Parent participation is optional; this class is used to help students gain independence in their music and prepare them for our Canaries class. This group performs a hello song and a goodbye song at recitals.
- Canaries: No parent participation is required; regular attendance is important. The group will prepare 1-3 songs for the recital and decide together what they want to perform.
- Sparrows: No parent participation is required; regular attendance is required. Class will prepare 2-4 songs for the recital and decide together what they want to perform. Practicing is strongly encouraged for this class; parents can discuss a practice schedule with the teacher.

## ***Performing***

Performing is strongly encouraged but not mandatory. We find performances and recitals give students a goal to work towards and helps them feel accomplished in their music. Students work so hard in their lessons and classes; this gives them the opportunity to show what they've learned and feel proud of the work they've done. I will provide recitals for students throughout the year, they will be at Excalibur Theatre Arts Co. For the dates and times please see our studio calendar. Students/parents are responsible for all fees associated with auditions, competitions, recordings, and any other related performances.

**Classes:**

- Each class will perform 1-3 songs together; performing as a team can ease some stage freight and is a great way to learn important musicianship skills.
- Exception: due to the nature of our Storks class there will be no recital for this group.

***Thank you,***

Aine Hogan (she/her)

Music Instructor

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Email: [lessons@movementinmusic.ca](mailto:lessons@movementinmusic.ca)

Web: [www.movementinmusic.ca](http://www.movementinmusic.ca)

