



# INSTRUCTOR IN CHARGE

## 2019 Edition

**8.2.1, 8.2.1(B) Prepare a pre-burn plan**  
**8.4.3, 8.4.3(B) Complete records and reports**

**LFIC -1**

Revised 03/30/2021

**Candidate:** \_\_\_\_\_  
**Student#:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>STANDARD:</b> 8.2.1, 8.2.1(B), 8.4.3, 8.4.3(B) NFPA 1041, 2019 Edition	<b>TASK:</b> Prepare a pre-burn plan				
<b>PERFORMANCE OUTCOME:</b> The candidate shall prepare a pre-burn plan in compliance with NFPA 1403, given the AHJ policy and procedures for live fire training evolutions, the facility policies applicable to evolutions, learning objectives, and all conditions affecting the evolution, so that learning objectives are developed, the plan meets all AHJ requirements, existing conditions are identified, and the plan meets the developed learning objectives. Candidates must complete a minimum of steps and all <b>MUST PASS</b> to successfully complete this skill.					
<b>CONDITIONS:</b> Given a training scenario, training goals, scheduling forms and current resources the candidate shall demonstrate the ability to:					
<b>EQUIPMENT REQUIRED:</b>					
•	Paper and pencil or pen				
•	Details of a mock training session				
NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Indicate all areas of training that will be used				
2.	Have written objectives for all live fire training				
3.	Have written assignments for all crews involved				
4.	Identify what equipment is needed				
5.	Identify what is required for water supply				
6.	Identify staffing Levels required				
7.	Assignment of staff and positions.				
8.	Identify time requirements.				

**First Test:**

Total points needed to pass: 8 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Retest:**

Total points needed to pass: 8 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Proctor/Candidate Comments:** \_\_\_\_\_  
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**Proctor** (Print & Sign)

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**Re-Test Proctor**

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**Date**

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**Re-Test Candidate**

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**Date**



# INSTRUCTOR IN CHARGE

## 2019 Edition

**8.2.2, 8.2.2(B) Conduct a pre-burn inspection**  
**8.4.3, 8.4.3(B) Complete records and reports**

**LFIC -2**  
 Revised 03/30/2021

**Candidate:** \_\_\_\_\_  
**Student#:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>STANDARD:</b> 8.2.2, 8.2.2(B), 8.4.3, 8.4.3(B) NFPA 1041, 2019 Edition	<b>TASK:</b> Conduct a pre-burn inspection				
<b>PERFORMANCE OUTCOME:</b> The candidate shall conduct a pre-burn inspection of the structure or prop, given a structure or prop for live fire training, so that structural damage is identified, structural preparation is determined, and safety concerns are identified and addressed prior to the live fire evolution.. Candidates must complete a minimum of 5 steps and all <b>MUST PASS</b> to successfully complete this skill.					
<b>CONDITIONS:</b> Given a training scenario, training goals, scheduling forms and current resources the candidate shall demonstrate the ability to:					
<b>EQUIPMENT REQUIRED:</b>					
<ul style="list-style-type: none"> <li>• Live fire prop or structure</li> <li>• Required paperwork</li> </ul>					
NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Gather required materials				
2.	Inspect building or prop looking for any structural damage				
3.	List any modifications that must be made before any live fire evolutions can be made				
4.	Ensure there are proper and enough areas of egress				
5.	Fill out the required paperwork according to the AHJ				

**First Test:**

Total points needed to pass: 5 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Retest:**

Total points needed to pass: 5 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Proctor/Candidate Comments:** \_\_\_\_\_  
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**Proctor** (Print & Sign)

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**Re-Test Proctor**

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**Re-Test Candidate**

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**Date**



# LIVE FIRE INSTRUCTOR IN CHARGE

## NFPA 1041, 2019 Edition

**8.2.3, 8.2.3(B) Calculate the minimum water supply**  
**8.4.3, 8.4.3(B) Complete records and reports**

**LFIC -3**  
Revised 03/30/2021

**Candidate:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Student#:** \_\_\_\_\_

<b>STANDARD:</b> 8.2.3, 8.2.3(B), 8.4.3, 8.4.3(B) NFPA 1041, 2019 Edition		<b>TASK:</b> Calculate the minimum water supply			
<b>PERFORMANCE OUTCOME:</b> The candidate shall calculate the minimum water supply required for a live fire evolution in compliance with NFPA 1403, Section 4.12, given a structure or prop so that the required minimum water supply is determined.. Candidates must complete a minimum of 2 steps and all <b>MUST PASS</b> to successfully complete this skill.					
<b>CONDITIONS:</b> Given a training scenario, training goals, the candidate shall demonstrate the ability to:					
<b>EQUIPMENT REQUIRED:</b>					
<ul style="list-style-type: none"> <li>• Live fire prop or structure</li> <li>• Paper and pencil</li> </ul>					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Calculate the water supply requirements for the live fire training				
2.	Develop water supply documentation				

**First Test:**

Total points needed to pass: 2 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Retest:**

Total points needed to pass: 2 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Proctor/Candidate Comments:** \_\_\_\_\_

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# INSTRUCTOR IN CHARGE

## 2019 Edition

8.2.4, 8.2.4(B) Calculate the minimum water flow application rate

LFIC -4

Revised 03/30/2021

Candidate: \_\_\_\_\_

Date: \_\_\_\_\_

Student#: \_\_\_\_\_  
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<b>STANDARD:</b> 8.2.4, 8.2.4(B), NFPA 1041, 2019 Edition		<b>TASK:</b> Calculate the minimum water flow application rate			
<b>PERFORMANCE OUTCOME:</b> The candidate shall calculate the minimum water flow application rate for a live fire evolution in compliance with NFPA 1403, Section 4.12, including any additional safety measures, given a structure or prop so that the required minimum water flow application rate is determined... Candidates must complete a minimum of 5 steps and all <b>MUST PASS</b> to successfully complete this skill.					
<b>CONDITIONS:</b> Given a training scenario, training goals, the candidate shall demonstrate the ability to:					
<b>EQUIPMENT REQUIRED:</b>					
<ul style="list-style-type: none"> <li>• Live fire prop or structure</li> <li>• Paper and pencil</li> </ul>					
NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Calculate the minimum water flow for the live fire training				
2.	Each line shall be capable of delivering 95 GPM				
3.	Backup line(s) shall be in place				
4.	There shall be a reserve of additional water in the amount of 50 percent of the fire flow demand				
5.	Separate water sources shall be used for the supply of attack lines and backup lines.				

**First Test:**

Total points needed to pass: 5 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Retest:**

Total points needed to pass: 5 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Proctor/Candidate Comments:** \_\_\_\_\_  
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# INSTRUCTOR IN CHARGE

## 2019 Edition

**8.3.1, 8.3.1(B) Coaching and observation techniques**  
**8.4.3, 8.4.3(B) Complete records and reports**

**LFIC -5**  
 Revised 03/30/2021

**Candidate:** \_\_\_\_\_  
**Student#:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>STANDARD:</b> 8.3.1, 8.3.1(B), 8.4.3, 8.4.3(B) NFPA 1041, 2019 Edition	<b>TASK:</b> Coaching and observation techniques				
<b>PERFORMANCE OUTCOME:</b> The candidate shall Identify and assign instructional tasks and duties in compliance with NFPA 1403, given staffing assignments, learning objectives, and instructor capabilities, so that safety officer(s), ignition officer, and crew/functional lead(s) are designated and rotated through duty assignments, instructor(s) implement participant accountability, proper instructor/student ratios are maintained, instructor(s) monitor and supervise all participants during evolutions, and awareness of changing conditions that impact training is maintained. Candidates must complete a minimum of 6 steps and all <b>MUST PASS</b> to successfully complete this skill.					
<b>CONDITIONS:</b> Given a training scenario, training goals, the candidate shall demonstrate the ability to:					
<b>EQUIPMENT REQUIRED:</b>					
<ul style="list-style-type: none"> <li>• Live fire prop or structure</li> <li>• Paper and pencil</li> </ul>					
NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Identify tasks that need staffing				
2.	Assign instructional tasks and duties				
3.	Maintain student/instructor ratios				
4.	Maintain situational awareness of all evolutions				
5.	Coach staff as necessary to achieve objectives				
6..	Complete required paperwork				

**First Test:**

Total points needed to pass: 6 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Retest:**

Total points needed to pass: 6 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Proctor/Candidate Comments:** \_\_\_\_\_  
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**Date**



# INSTRUCTOR IN CHARGE

## 2019 Edition

**8.3.2, 8.3.2(B) Conduct a pre-burn briefing session**

**LFIC -6**

Revised 03/30/2021

**Candidate:** \_\_\_\_\_  
**Student#:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>STANDARD:</b> 8.3.2, 8.3.2(B), NFPA 1041, 2019 Edition		<b>TASK:</b> Conduct a pre-burn briefing session			
<b>PERFORMANCE OUTCOME:</b> The candidate shall Conduct a pre-burn briefing session, given the pre-burn plan, so that all facets of the evolution(s) are identified, training objectives are covered, a walk-through of the structure or prop with all participants is performed and established safeguards and emergency procedures are identified. Candidates must complete a minimum of 7 steps and all <b>MUST PASS</b> to successfully complete this skill.					
<b>CONDITIONS:</b> Given a training scenario, training goals, the candidate shall demonstrate the ability to:					
<b>EQUIPMENT REQUIRED:</b>					
<ul style="list-style-type: none"> <li>• Pre-burn plan</li> <li>• Paper and pencil</li> </ul>					
NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
	CONDUCT A PRE-BURN BRIEFING SESSION COVERING THE FOLLOWING				
1.	Training objectives (MUST PASS)				
2.	Assignments for all crews				
3.	Assignments for all staff				
4.	Ensure that all participants have a walk through of all structures being used				
5.	Any safety issues				
6.	Emergency procedures'				
7.	All egress points				

**First Test:**

Total points needed to pass: 7 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Retest:**

Total points needed to pass: 7 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Proctor/Candidate Comments:** \_\_\_\_\_  
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**Date**



# INSTRUCTOR IN CHARGE

## 2019 Edition

**8.3.3, 8.3.3(B) Maintain the training environment**  
**8.4.3, 8.4.3(B) Complete records and reports**

**LFIC -7**  
 Revised 03/30/2021

**Candidate:** \_\_\_\_\_  
**Student#:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>STANDARD:</b> 8.3.3, 8.3.3(B), 8.4.3, 8.4.3(B) NFPA 1041, 2019 Edition		<b>TASK:</b> Maintain the training environment			
<b>PERFORMANCE OUTCOME:</b> The candidate shall maintain the training environment to safeguard participants, given participants in a live fire training evolution, so that signs and symptoms of fatigue and distress are recognized, action is taken to prevent injuries, and actions are documented. Candidates must complete a minimum of 5 steps and all <b>MUST PASS</b> to successfully complete this skill.					
<b>CONDITIONS:</b> Given a training scenario, training goals, the candidate shall demonstrate the ability to:					
<b>EQUIPMENT REQUIRED:</b>					
<ul style="list-style-type: none"> <li>• Pre-burn plan</li> <li>• Incident forms</li> </ul>					
NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Evaluate all environmental conditions				
2.	Monitor all participants for signs of fatigue or distress				
3.	Activate emergency procedures if required				
4.	Maintain class management				
5.	Complete all required paperwork and forms				

**First Test:**

Total points needed to pass: 5 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Retest:**

Total points needed to pass: 5 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Proctor/Candidate Comments:** \_\_\_\_\_  
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# INSTRUCTOR IN CHARGE

## 2019 Edition

**8.4.1, 8.4.1(B) Conduct a post-burn briefing session**  
**8.4.3, 8.4.3(B) Complete records and reports**

**LFIC -8**

Revised 03/30/2021

**Candidate:** \_\_\_\_\_  
**Student#:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>STANDARD:</b> 8.4.1, 8.4.1(B), 8.4.3, 8.4.3(B) NFPA 1041, 2019 Edition		<b>TASK:</b> Conduct a post-burn briefing session			
<b>PERFORMANCE OUTCOME:</b> The candidate shall conduct a post-burn briefing session, given the learning objectives of the evolution, so that feedback on each learning objective is provided to each participant, and any needed corrective actions are identified. Candidates must complete a minimum of 5 steps and all <b>MUST PASS</b> to successfully complete this skill.					
<b>CONDITIONS:</b> Given a training scenario, training goals, the candidate shall demonstrate the ability to:					
<b>EQUIPMENT REQUIRED:</b>					
<ul style="list-style-type: none"> <li>• Pre-burn plan</li> <li>• Candidate evaluation forms</li> </ul>					
NO.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	Conduct a post burn briefing session				
2.	Provide feedback to all participants				
3.	Ensure all learning objectives have been covered				
4.	Activate emergency procedures according to the AHJ				
5..	Complete all required paperwork and forms				

**First Test:**

Total points needed to pass: 5 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Retest:**

Total points needed to pass: 5 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Proctor/Candidate Comments:** \_\_\_\_\_  
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**Date**

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**Date**



# LIVE FIRE INSTRUCTOR IN CHARGE

## NFPA 1041, 2019 Edition

### 8.4.2, 8.4.2(B) Conduct a post-burn inspection

**LFIC -9**  
Revised 03/30/2021

**Candidate:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Student#:** \_\_\_\_\_

<b>STANDARD:</b> 8.4.2, 8.4.2(B), NFPA 1041, 2019 Edition	<b>TASK:</b> Conduct a post-burn inspection				
<b>PERFORMANCE OUTCOME:</b> The candidate shall Conduct a post-burn inspection of the structure or prop, given a structure or prop for live fire training, so that structural damage is identified, safety concerns are identified, and necessary corrective actions are taken. Candidates must complete a minimum of 6 steps and all <b>MUST PASS</b> to successfully complete this skill.					
<b>CONDITIONS:</b> Given a training scenario, training goals, the candidate shall demonstrate the ability to:					
<b>EQUIPMENT REQUIRED:</b>					
<ul style="list-style-type: none"> <li>• Pen and paper</li> <li>• Any required forms</li> </ul>					
No.	TASK STEPS	FIRST TEST		RETEST	
		Pass	Fail	Pass	Fail
1.	After training is completed do a building walk through				
2.	If air quality is not good ensure SCBA is worn				
3.	Clean building before conducting inspection				
4.	Look for any structural damage and safety concerns				
5..	Report any issues to the AHJ				
6.	Complete all necessary paperwork according to the AHJ				

**First Test:**

Total points needed to pass:6 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Retest:**

Total points needed to pass:6 Total points scored: \_\_\_\_\_ All must pass items passed: Yes \_\_\_ No \_\_\_

**Proctor/Candidate Comments:** \_\_\_\_\_

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**Proctor** (Print & Sign)

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