

**Minutes of a Regular Meeting of Memorial Lake Regional Park Authority
held on Monday, June 9, 2025**

PRESENT:

John Duncan, Lynn Bricker, Bill McNeilly, Jake Giesbrecht, Kyle Scott, Jeanette Primeau, Wendy Penner

ABSENT: Brad Fry, Scott Strate, Dennis Simonar, Corina Snell

STAFF: Melissa Lukan, Don Riekman, Gail Haworth, Ron Haworth, Brian Drackett

CALL TO ORDER:

A quorum was present and the meeting was called to order by Chairperson, Primeau at 7:16 pm.

AGENDA:

045/2025 PENNER/BRICKER: That the agenda be accepted with additions below:

- Swimming Lesson Sites – Old Business
- Tree Inspections
- Back Gate
- Speed Sign
- Campsite Marking **CARRIED.**

MINUTES

046/2025 MCNEILLY/GIESBRECHT: That the minutes from the April 14, 2025 meeting be approved as presented. **CARRIED.**

047/2025 DUNCAN/GIESBRECHT: That the minutes from the May 12, 2025 meeting be approved with changes noted. **CARRIED.**

BUSINESS ARISING

048/2025 SCOTT/MCNEILLY: That we hire Jill Mayo to paint the shop based on her quote. **CARRIED.**

COMMITTEE REPORTS:

1. Campground

➤ Discussion on what to do with the contractor who painted shower house floor in old part.

049/2025 MCNEILLY/SCOTT: That we send a demand letter to the floor contractor if we get no restitution by July 1st. **CARRIED.**

➤ Discussion on road paving

050/2025 SCOTT/MCNEILLY: That we pay for the extra road paving we requested. **CARRIED.**

2. Building & Equipment Maintenance

➤ Discussion on shop roof, quote from Ian Ardagh presented

The meeting moved in camera at 8:05

Meeting resumed out of camera at 8:10

CORRESPONDENCE

1. Board Resignation Letter Natasha Keith
2. RCMP Golf Tournament – Donate 2 18 hole golf rounds with a cart

051/2025 DUNCAN/BRICKER: That the correspondence, having been read, be filed. **CARRIED.**

FINANCIAL REPORT AND ADMINISTRATORS REPORT

052/2025 SCOTT/GIESBRECHT: That the financial and administrators report and transactions, ending May 31, 2025, be approved as presented. **CARRIED.**

OLD BUSINESS

A. Golf Cart Bylaw

053/2025 SCOTT/GIESBRECHT: That Bylaw 01-2025 a bylaw for the use of golf carts in the park be given its first reading. **CARRIED.**

054/2025 PENNER/DUNCAN: That Bylaw 01-2025 a bylaw for the use of golf carts in the park be given its second reading. **CARRIED.**

055/2025 GIESBRECHT/PENNER: That Bylaw 01-2025 go to three readings this day. **CARRIED.**

056/2025 BRICKER/SCOTT: That Bylaw 01-2025 a bylaw for the use of golf carts in the park be given its third and final reading and be adopted this day. **CARRIED.**

B. Swimming Lesson sites

NEW BUSINESS

A. 2024 Draft Audited Financial Statement

057/2025 MCNEILLY/SCOTT: That we approve the draft 2024 audit as prepared by Virtus Group and presented by administrator. **CARRIED.**

B. Tree Inspections – Administrator to look into course employees could take

C. Back Gate – Bricker/Scott to look into options

D. Speed Sign

058/2025 MCNEILLY/PENNER: To move the speed sign from beside the gate to the culvert before the kiosk. **CARRIED.**

E. Campsite Marking

F. Night Shift Pay

043/2025 SCOTT/BRICKER: That we pay kiosk night shift personnel \$1 more. **CARRIED.**

ADJOURNMENT

Adjournment – 9:28pm

CHAIRMAN

ADMINISTRATOR