

**Minutes of a Regular Meeting of Memorial Lake Regional Park Authority
held on Monday, February 13th, 2023
7:00 pm at the Clubhouse**

PRESENT:

Scott Strate, Lynn Bricker, Anita Weiers, John Duncan (Zoom), Jake Giesbrecht (Zoom), Dennis Simonar, Jeanette Primeau, Ian Martin (Zoom), Brett Young (Zoom), Brad Fry

ABSENT:

Kyle Jones

STAFF

Michelle Francoeur

CALL TO ORDER:

A quorum was present and the meeting was called to order by chairman, Scott Strate at 7:00 pm

AGENDA:

001/2023 Fry/Simonar: That the agenda be accepted, with additions. **Carried**

MINUTES

002/2023 Primeau/Fry: That the minutes from December 2022 meeting be adopted as presented. **Carried**

BUSINESS ARISING

Martin has looked into the price of the used pumps.

003/2023 Simonar/Fry: That the Board sell the old pumps for \$600. **Carried**

REPORTS

Chairman N/A

ADM

Correspondence:

1. Donation Request from SARCS

004/2023 Simonar/Young: That the Board donate a \$300 gift certificate to SARCS for the online auction. **Carried**

2. Shell Lake Fish Derby Status Quo donation (\$300)

3. Farmers Spiel: Status Quo donation (Golf Rounds)

4. Village of Shell Lake: Lease renewal **Tabled**

5. Swimming Instructor Proposal (Amy Strate)

005/2023 Simonar/Primeau: That the Board hire Alexis Mandziak (at a salary of \$3700.00) and Callie Johnson (at a salary of \$3182.00) to teach swimming lessons for the month of July 2023. **Carried**

Campground: Discussion of mapping out the campground (GPS), washroom ventilation, and tree removal (Sask Power) in the cabin area
Golf Course and Clubhouse: Mapping of course using GPS.

These items will be added to March meeting agenda

Personnel:

006/2023 Fry/Simonar: That the Board offer Tara Johnson the clubhouse manager position for 2023 season, starting on March 15th, starting salary of \$1760.00 biweekly. Once the 90 day probation period is over, her wage will be reassessed for an increase. **Carried**
Discussion of staff and wages for campground maintenance and workers needed for other positions.

Building and Equipment Maintenance:

Chemical storage room was discussed as well as the shower house in Campground B
Park truck will be taken into Blaine Lake Repair to be checked over.

Long Term Planning:

Extension of #7 fairway was discussed

Cabins:

New build is still in progress at Block 2 Lot 5

Waterfront: No report

OH&S: No report

Promotions: No report

FINANCIAL REPORT AND ACCOUNTS PAYABLE

007/2023 Weiers/Young: That the financial report and transactions, ending January 31, 2023, be approved as presented. **Carried**

OLD BUSINESS

1. Cooler for Beverage Cart:

008/2023 Simonar/Fry: That the Board hire Wayne Reddekoop to build a cooler for the beverage cart at the cost of \$3900. **Carried**

NEW BUSINESS

1. Budget for 2023

Discussion of budget prepared. Adm will update the discussed items and send out to all board members to review for the March 2023 meeting.

2. Snowmobile Trail

009/2023 Martin/Primeau: That the Board allow the snowmobile trail to go through the campground and also assist with marking where it will go.

Carried

Francoeur left the meeting.

3. New Board Member: Heather Beauchesne

4. ADM Proposal:

010/2023 Bricker/Duncan: That the Board offer Francoeur a one year contract (March 1, 2023 to March 1, 2024) at a salary of \$3460 biweekly. In the contract will be making succession binders for all managers and administration, as well as, time lines and contact information on permit applications. Contract will be the same as other managers. **Carried**
(from Primeau's notes)

5. ADJOURNMENT:

011/2023 Fry That the meeting be adjourned at _____ pm.

CHAIRMAN

ADMINISTRATOR