

**Minutes of a Regular Meeting of Memorial Lake Regional Park Authority
held on Monday, August 11, 2025**

PRESENT:

John Duncan, Lynn Bricker, Bill McNeilly, Jake Giesbrecht, Kyle Scott, Brad Fry, Corina Snell, Wendy Penner, Dennis Simonar

ABSENT: Scott Strate, Jeanette Primeau, Brad Fry

STAFF: Melissa Lukan, Don Riekman, Gail Haworth, Ron Haworth

CALL TO ORDER:

A quorum was present and the meeting was called to order by Chairman, McNeilly at 6:58pm.

AGENDA:

070/2025 GIESBRECHT/BRICKER: That the agenda be accepted with additions below:

- Gator Purchase
- Fire Line **CARRIED.**

MINUTES

071/2025 SCOTT/DUNCAN: That the minutes from the July 14, 2025 meeting be approved as presented. **CARRIED.**

BUSINESS ARISING

COMMITTEE REPORTS:

1. Chairman

- Discussion on Sask power removing trees in the park

2. Campground

- Discussion on sign for garbage cans in F section
- Planned out shutdown for campground water off September 29, Power the 30th

3. Personnel

Melissa left the meeting at 7:53 and returned to the meeting at 8:01 for an In-Camera session

072/2025 SCOTT/GIESBRECHT: That we pay Gerard Lukan a wage of \$30/hr. **CARRIED.**

4. Building and Equipment Maintenance

073/2025 BRICKER/DUNCAN: That we pay Ian Ardagh \$3,500 to replace the screw on the shop roof. **CARRIED.**

5. Promotions

- Offer 2 for 1 golf starting September 15

6. Finance

- Discussion around project budgets and individual project committees
- Discussed the need for a tca policy

074/2025 DUNCAN/SNELL: That for any project over \$25,000 we have a special committee to oversee said project. **CARRIED.**

075/2025 SNELL/PENNER: That we adopt the tca policy for assets over \$2,500. **CARRIED.**

CORRESPONDENCE

1. Shell River Excavating Ltd – send a letter to Evan requesting a copy of a signed agreement between the board and Shell River Excavating Ltd.
2. Seniors Golf Tournament – Donate 2 gift certificates for either a round of golf or a night of camping
3. Carolyn Schmidt
4. SPRA Training Symposium

076/2025 PENNER/DUNCAN: That the correspondence, having been read, be filed. **CARRIED.**

FINANCIAL REPORT AND ADMINISTRATORS REPORT

077/2025 SCOTT/PENNER: That the financial and administrators report and transactions, ending July 31, 2025, be approved as presented. **CARRIED.**

OLD BUSINESS

- A. Rules around 90/60/30 days camping – Tabled
- B. Seasonal Lot Fees Discussion - Tabled

NEW BUSINESS

- A. Driving Cage – Not this year, plan for next year
- B. Invitational Prizes

078/2025 DUNCAN/PENNER: That we spend \$3,500 on the invitational prizes. **CARRIED.**

- C. Tree Removal
- D. Member Guests not Paying for Golf – send a letter to the related party
- E. Annual/End of Season Staff Reviews
- F. Gator Purchase

079/2025 PENNER/SIMONAR: That we purchase 3 gators for a total price of \$53,257.80. **CARRIED.**

- G. Fire Line

ADJOURNMENT

Adjournment – 10:03pm

CHAIRMAN

ADMINISTRATOR