

Minutes of a Regular Meeting of Memorial Lake Regional Park Authority held on Saturday, October 21, 2023

PRESENT:

Scott Strate, John Duncan, Tash Keith, Lynn Bricker, Brad Fry, Dennis Simonar, Jeanette Primeau, Brett Young, Anita Weiers

STAFF

Michelle Francoeur

CALL TO ORDER:

A quorum was present and the meeting was called to order by Chairman Strate at 1:09pm.

AGENDA:

Additions Maintenance Building
 Sip and Shop
 New Board Members
 Purchase of Mowers

049/2023 Simonar/Primeau: That the agenda be accepted, with additions. **Carried**

MINUTES

050/2023 Primeau/Keith: That the minutes from August 2023 meeting be adopted as presented. **Carried**

BUSINESS ARISING

1. Flooring resolved in Shower House B

REPORTS

CABINS

- Young will be updating the Cabin Handbook
- Would like a deck box for toys at cabin beach area
- Children driving golf carts is a concern
- What about a bylaw officer?
- Would like to have gathering for cabin owners and seasonal site holders
 - Saturday June 22 5:30 BBQ for these patrons
- **AGM Sunday June 23 2:00pm**

CAMPGROUND

- Signage in the park
- Parking for ball diamond patrons

OH&S

- Rain gear and long sleeve T-shirts are needed for staff
- Purchase 4 sets of rains gear for staff to use

FINANCIAL REPORT AND ACCOUNTS PAYABLE

051/2023 Primeau/Bricker: That the financial report and transactions, ending September 30, 2023, be approved as presented. **Carried**

OLD BUSINESS

NEW BUSINESS

1. Rates for 2024

052/2023 Duncan/Bricker That the Board increase all rates by 2% for the 2024 season. **Carried**

2. Staffing for 2024

053/2023 Fry/Primeau That the Board increase all staffs wages by \$1/hour. **Carried**

- Starting wage for 2024 is \$15/hour
- Advertise Clubhouse Manager position. Pelchat may apply. Her regular wage will be old wage plus the raises she missed when she was manager for the two years
- Offer contracts to golf course manager, kiosk manager and campground maintenance manager

3. 2024 Season

May 10 to Sept 27

Swimming Lessons

July 1 – 12

July 15 – 26

4. 2024 Projects and Capital Purchases (Wish List)

| | |
|---------------------------|-----------|
| Shower House Reno | \$100 000 |
| Mower | \$15 000 |
| Recycle Bins | \$5000 |
| Shop Maintenance | \$30 000 |
| Mapping/Signage | \$20 000 |
| Beverage Cart Cooler | \$10 000 |
| Golf Clubs and Pull Carts | \$6000 |
| Deck Upgrade | \$3500 |
| Washroom by #6 | \$10 000 |
| Laptop for Kiosk | \$1000 |
| LED Lighting | \$10 000 |
| Ball Diamond #2 | \$10 000 |

5. Sip and Shop

- \$35 for a table
- Sell 2024 Memberships at 2023 rates
- Sell Five pack memberships (green fees)
- Sell Camping Deal – stay seven nights pay for six nights

6. Group Camping

054/2023 Fry/Primeau That the policy for the group camping area change for 2024 and moving forward to:

Three nights \$800 – unlimited campers

Four nights \$1000 – unlimited campers

Does not include use of kitchen and shelter (billed separately)

50% due on booking (nonrefundable)

7. Mower Purchase

055/2023 Primaeu/Simonar That the Board purchase two used mowers from Clark's Supply TriKing 19000 and LF 550 for the total cost of \$99 900. **Carried**

8. New Board Members

Advertise for new board members. The constitution reads new board members can join in January

ADJOURNMENT:

056/2023 Primeau That the meeting be adjourned at 3:29 pm.

CHAIRMAN

ADMINISTRATOR

Next Meeting December 11, 2023