

**Minutes of a Regular Meeting of Memorial Lake Regional Park Authority  
held on Monday, May 8<sup>th</sup>, 2023  
7:00 pm at the Clubhouse**

**PRESENT:**

John Duncan, Lynn Bricker, Jake Giesbrecht, Dennis Simonar (7:30), Jeanette Primeau, Ian Martin, Brett Young

**ABSENT:**

Kyle Jones, Scott Strate, Anita Weiers, Brad Fry

**STAFF**

Michelle Francoeur, Brian Drackett

**CALL TO ORDER:**

A quorum was present and the meeting was called to order by vice chairman, John Duncan, at 7:06 pm

**GUESTS:**

Josh and Amber Wheeler did a presentation on catering for meals at events nights.\$17.50 per plate. Sample menus were presented. Meals would need to be prebooked 24 hours in advance.

**AGENDA:**

Additions to Agenda

Morin Lake donation

In Camera session on board procedures.

**025/2023 Primeau/Bricker:** That the agenda be accepted, with additions.

**Carried**

**MINUTES**

**026/2023 Bricker/Young:** That the minutes from April 2023 meeting be presented.

adopted as  
**Carried**

**BUSINESS ARISING**

1. Used Commercial BBQ has been picked up. Duncan has cleaned it and it is ready to go.
2. Duncan asked about mileage for transporting equipment with his truck and trailer.
3. Ramps have been picked up for shop
4. Martin installed shelves in the storage room in shop.

## **REPORTS**

### **Campground Maintenance (Brian)**

- Shower house renovation project – difficulty with quotes, we should have had an engineer draw up a blueprint. Would like to meet with Building and Maintenance Committee
- Treemeister has been brought in to remove some trees
- Water on everywhere except shower house B and far cabins
- Sewer ready
- Bottle Recycle program – lots of extra hours for staff. Would like board to consider passing all the work and revenue to Shell Lake Minor Sports
- Would appreciate a schedule of all minor sports events so the facilities are ready
- Road ban on cabin road
- New employee would like skid steer course
- Garbage bins are been abused – filled with unacceptable items

### **CHAIRMAN**

N/A

### **GOLF COURSE**

- Looks good
- Intake will not be done until fall
- Maintenance crew would like an iPad for use with the irrigation system

**027/2023 Bricker/Martin** That the board purchase an iPad for the golf course maintenance crew in order to be able to remotely control the irrigation system. **Carried**

### **CAMPGROUND**

- Staff seems good. Hankins would like someone two days a week to help with flowers. Prosser \$14 an hour 2 days a week
- Filleting shack needs a new counter top
- Picnic tables- some need repair

### **CLUBHOUSE**

- Basement door between the cart and the inventory needs self closing hinges

### **PERSONNEL**

- Three resumes for clubhouse manager position. Interviews will be set up

### **CABINS**

- Young would like permission to build a deck. His permit expired from 2020.

## **FINANICIAL REPORT AND ACCOUNTS PAYABLE**

**028/2023 Giesbrecht/Primeau:** That the financial report and transactions, ending April 30, 2023, be approved as presented. **Carried**

### **Correspondence:**

#### **1. New Board Member**

**029/2023 Bricker/Duncan** That the Board recommend to the village that Tash Keith be added to the Board for Memorial Lake. **Carried**

#### **2. Shell Lake Curling Club**

**030/2023 Simonar/Giesbrecht** That the Board waive all green fees for the Shell Lake Curling Club Golfspiel for 2023. **Carried**

**030/2023 Bricker/Giesbrecht** That the correspondence, having been read and discussed, be filed.

**OLD BUSINESS**

**1. Mapping Property** - Tabled

**NEW BUSINESS**

**1. Nominating Committee for 2023 AGM**

Primeau will handle this

**2. Morin Lake Regional Park**

**031/2023 Simonar/Martin:** That the Board donate 2 packages of golf to Morin Lake for their silent auction. Each package will be 2- 18 hole green fees with a full cart.

**Carried**

**Francoeur left the meeting.**

Incamera

**3. ADJOURNMENT:**

**032/2023** That the meeting be adjourned at \_\_\_\_\_ pm.

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CHAIRMAN

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ADMINISTRATOR