

**Minutes of a Regular Meeting of Memorial Lake Regional Park Authority
held on Monday, April 14, 2025**

PRESENT:

John Duncan, Dennis Simonar, Lynn Bricker, Bill McNeilly, Corina Snell, Jake Giesbrecht, Jeanette Primeau, Kyle Scott, Wendy Penner, Scott Strate

ABSENT: Brad Fry, Natasha Keith

STAFF: Melissa Lukan, Don Riekman, Gail Haworth, Ron Haworth, Brian Drackett

CALL TO ORDER:

A quorum was present and the meeting was called to order by Chairman at 6:58 pm.

Manager Reports

020/2025 PRIMEAU/DUNCAN: That we approve the purchase of a Brush sweeper for a cost up to \$12,000. **CARRIED.**

AGENDA:

021/2025 BRICKER/PRIMEAU: That the agenda be accepted as presented. **CARRIED.**

MINUTES

022/2025 DUNCAN/SCOTT: That the minutes from the March 10, 2025 meeting be adopted, as presented. **CARRIED.**

BUSINESS ARISING

COMMITTEE REPORTS:

1. Campground

1. Trees down before campers come in
2. Ball diamond discussion

2. Clubhouse

- Contact Kevin Fusick for ceiling
- Order K Fire Extinguisher

3. Personnel

023/2025 SCOTT/DUNCAN: That we increase Caleb Giesbrechts wage but \$1.50/hour. **CARRIED.**

3. Building & Equipment Maintenance

- Discussion on painting

024/2025 DUNCAN/SNELL: That we pay Bill for the parts that he bought for the equipment. **CARRIED.**

CORRESPONDENCE

1. Saskamper Apparel – get quotes from a few companies and order a base shipment
2. SaskNow Golf Directory – Pass at this time
3. Sask Parks & Rec Spring Training Symposium – offer to Ron and see if anyone wants to take a course
4. Shell Lake Lions Western Dance Donation – Give same as last year

025/2025 PENNER/MCNEILLY: That the correspondence, having been read, be filed. **CARRIED.**

FINANICIAL REPORT AND ADMINISTRATORS REPORT

026/2025 MCNEILLY/SNELL: That that we pay for the administrators CPA dues. **CARRIED.**

027/2025 PRIMEAU/PENNER: That the financial and administrators report and transactions, ending March 31, 2025, be approved as presented. **CARRIED.**

OLD BUSINESS

A. Personnel Survey – good feedback

B. Stay & Play

028/2025 SCOTT/PRIMEAU: That we offer stay & play packages with Aurora Skies Resort and Pine Ridge Cottages for a 15% discount. **CARRIED.**

C. Liquor Vendor Proposals

029/2025 SNELL/DUNCAN: That we move forward with a contract with Conrad for our alcohol supplier for the 2025 season. **CARRIED.**

NEW BUSINESS

A. Constitution changes – committee of Kyle, Wendy and Jeanette to work on this and bring to the board

B. Entrance Road

030/2025 MCNEILLY/SIMONAR: That we move forward with the entrance road paving and additional prep work for a cost of \$42,180. **CARRIED.**

C. Seasonal Site Modification Application - approved

D. Beer cart – discussion, leave it up to the staff to decide

E. Golf Cart Sale

F. Basement Office Flooring – administrator to contact someone to put in a flooring into the office

Jeanette left the meeting at 9:50 prior to discussion on liquor vendor proposals

ADJOURNMENT

Adjournment – 10:21pm

CHAIRMAN

ADMINISTRATOR