

**Minutes of a Regular Meeting of Memorial Lake Regional Park Authority
held on Monday, January 8, 2024**

PRESENT:

Scott Strate, Jeanette Primeau-Byers, Lynn Bricker (zoom), Anita Weiers, Tash Keith, Dennis Simonar, John Duncan (phone)

ABSENT:

Brad Fry, Jake Giesbrecht, Brett Young

STAFF

Michelle Francoeur

CALL TO ORDER:

A quorum was present and the meeting was called to order by Chairman, Strate at 7:14 pm.

AGENDA:

- 001/2024 PRIMEAU-BYERS/DUNCAN:** That the agenda be accepted, with additions.
Carried

MINUTES

- 002/2024 WEIERS/KEITH:** That the minutes from December 2023 meeting be adopted as presented.
Carried

BUSINESS ARISING

1. A contract has been sent to Rob Olsen for greenskeeper position.

REPORTS

ADM Binders for ADM, Kiosk Manager and Clubhouse manager are done.

Seasonal sites are filled – one new occupant

BLDG & MAINTENANCE Donald Beaulieu will repair the cracks on the maintenance shop for \$1000 (Weiers)

Tender for painting the maintenance shop

CORRESPONDENCE

1. Brataschuk – Letter regarding seasonal sites and waiting list
2. New Board Member Applications - Corina Snell and Bill McNeilly will be recommended to the village for appointment.

Bricker, Primeau-Byers and Keith will meet to discuss some promotions for the park.

- 003/2024 FRY/KEITH** That the Board offer our long term patrons the opportunity to secure their campsite prior to bookings opening up to the public. In order to be eligible for this opportunity, they MUST have camped 90 or more days (consecutive) for the past five years. They must book for a minimum of 90 days for 2024. ADM will contact them individually to book their sites.
Carried

004/2024 SIMONAR/PRIMEAU-BYERS That the correspondence having been read, be filed.
Carried

FINANICIAL REPORT AND ACCOUNTS PAYABLE

005/2024 PRIMEAU-BYERS/FRY: That the financial report and transactions, ending December 31, 2023, be approved as presented.
Carried

OLD BUSINESS

NEW BUSINESS

1. Staffing:

- a. Olsen has been given until January 20th, 2024 to accept the greenskeeper position.
- b. Clubhouse Manager

006/2024 KEITH/FRY That the Board offer Gail Haworth the position as Clubhouse Manager for the 2024 season, at a biweekly salary of \$2480 plus vacation pay, to begin on April 1, 2024.
Carried

2. BBQ for Seasonal and Cabin Owners Cancelled

3. AGM Sunday, June 23rd at 2 pm.

4. Showerhouse Tender will be advertised

5. Budget Discussion on projects and areas to cut

6. Burn Pile Drackett is taking care of this

ADJOURNMENT:

007/2024 PRIMEAU-BYERS That the meeting be adjourned at 9:09 pm.

CHAIRMAN

ADMINISTRATOR

Next Meeting January 8th, 2023