

**Minutes of a Regular Meeting of Memorial Lake Regional Park Authority
held on Monday, March 10, 2025**

PRESENT:

John Duncan, Dennis Simonar, Lynn Bricker, Bill McNeilly, Corina Snell, Jake Giesbrecht, Brad Fry, Natasha Keith, Jeanette Primeau, Kyle Scott, Wendy Penner

ABSENT: Scott Strate

STAFF: Melissa Lukan

CALL TO ORDER:

A quorum was present and the meeting was called to order by Chairman, Primeau at 7:00 pm.

AGENDA:

- 011/2025 BRICKER/MCNEILLY:** That the agenda be accepted with the added changes of
g. Aurora Skies Stay and Play
. **CARRIED.**

MINUTES

- 012/2025 SNELL/FRY:** That the minutes from the December 16, 2024 meeting be adopted, as presented. **CARRIED.**

BUSINESS ARISING

COMMITTEE REPORTS:

1. Campground

- Seasonal opening up with Morrison's withdrawal

2. Golf Course

- 013/2025 BRICKER/SIMONAR:** That we order the pump and motor to replace the broken ones.
CARRIED.

3. Personel

- Trent Janz possibly a new hire

4. Building & Equipment Maintenance

- Discussion on K fire extinguishers

- 014/2025 MCNEILLY/BRICKER:** That we approach Keller Mechanical about repairing the furnace in the shop. **CARRIED.**

CORRESPONDENCE

1. LDSCR grant opportunities
2. SARCS – Donate what was donated last year
3. Blaine Lake Composite School – Donate Junior Golf Membership

- 015/2025 GIESBRECHT/MCNEILLY:** That the correspondence, having been read, be filed.
CARRIED.

FINANICIAL REPORT AND ADMINISTRATORS REPORT

016/2025 SIMONAR/KEITH: That the financial and administrators report and transactions, ending February 28, 2025, be approved as presented. **CARRIED.**

OLD BUSINESS

A. Personell Survey – Tash and Melissa to work together to get it sent out and responses compiled by next meeting

016/2025 KEITH/MCNEILLY: That we offer those that complete the survey a \$10 gift card for the golf course. **CARRIED.**

B. Constitution

017/2025 MCNEILLY/BRICKER: That we change the constitution to have board positions decided at the May meeting before the AGM. **CARRIED.**

NEW BUSINESS

A. Returned offer letters

018/2025 SCOTT/BRICKER: That we offer Lori a wage at \$21 with a potential end of season bonus based on performance metrics being met. **CARRIED.**

B. SRPA AGM & Convention – Bill, John and Melissa to attend, Melissa to book hotel rooms

C. Swimming Instructors Wages – No change from the previous year

D. Liquor Vendor Proposals – Tabled to next meeting

E. Signing Authority

019/2025 SCOTT/MCNEILLY: That we remove Anita Weirs from signing authority and online access. That signors will now be Scott Strate, Jeanette Primeau, Wendy Penner, Calvin Lynn Bricker and Melissa Lukan with Melissa Lukan and Wendy Penner having online access. **CARRIED.**

F. Conflict of Interest/Confidentiality Policies – all board members present signed forms

G. Aurora Skies Stay and Play – tabled to next meeting

Jeanette left the meeting at 9:10 prior to discussion on liquor vendor proposals

ADJOURNMENT

Adjournment – 9:28pm

CHAIRMAN

ADMINISTRATOR