

2024

FRANKLIN COUNTY BUILDERS SHOW

The Franklin County Builders Association is pleased to announce the 39th Annual Franklin County Builder Show will be held on February 24-25, 2024 at Laird Hall, Wilson College, 1015 Philadelphia Avenue, Chambersburg, PA (along Route 11 in Chambersburg).

To reserve your space, send a deposit in the amount of 50% of the total due along with the completed registration form. No space is reserved until deposit and a signed registration form is received, no exceptions. **Space is limited; therefore, vendors will be limited to one booth. A waiting list for additional space will be maintained.** If applicable, waiting list space will be assigned first to members, then on first come first served basis. All balances must be paid in full on or before 01/15/2024, however you can take a \$50 early bird discount if paid in full before December 1, 2023. Booth space purchased after 1/15/24 must be paid in full.

Show hours: Saturday February 24 9:00 AM - 5:00 PM and Sunday February 25 11:00 PM - 4:00 PM. Set up for the show will be held Friday from 8:00 AM - 4:00 PM. Show tear down will be Sunday from 5:00 PM - 8:00 PM and Monday from 8:00 AM - 11:00 AM. All exhibits must be removed by 11:00 AM on Monday.

Each space is 8' deep by 10' wide and include drapes and electricity (no tables and chairs, you may provide your own or rent them at additional cost). No material is permitted outside of your rented booth space. Aisles must be kept free from any and all materials for the full width of the aisle. Materials outside of the booth may be removed with a \$100 fine assessed to the exhibitor (additionally the exhibitor may not be permitted in future shows at the discretion of FCBA).

FCBA accepts both VISA and MasterCard; however, there is a \$35 per booth discount for payment by check or cash. Following receipt of your payment and a completed registration form and once spaces are assigned, you'll receive a packet which includes: a floorplan, booth assignment, and set-up/tear down schedule.

Returning this Year, the Silent Auction! FCBA will conduct a silent auction on Saturday to benefit the FCBA Scholarship Fund. The 2023 Silent Auction raised \$1,514.00 for the scholarship fund. FCBA awarded three scholarships in 2019 totaling \$3,000.00, two scholarships in 2021 totaling \$1,000.00, one scholarship in 2022 totaling \$500.00 and one scholarship in 2023 totaling \$500.00. Please consider donating an item for the silent auction to enable FCBA continued success in raising these funds for a very worthwhile cause.

If you have any questions, contact Donna Sommerville at 717-267-2208 or by email donna@franklincountybuilders.com. The office is open Tuesday and Thursday morning by appointment only.

2024 FRANKLIN COUNTY BUILDERS SHOW

FEBRUARY 24 & 25

LAIRD HALL, WILSON COLLEGE

1015 PHILADELPHIA AVENUE, CHAMBERSBURG

REGISTRATION FOR EXHIBITOR SPACE AND ACCESSORIES

Booth Rental

8'x10' booth - \$685* (\$460** FCBA member) **limited space available**

Vendors will be limited to one booth but may request to be added to a wait list for additional space – applications/payment for more than 1 space will be returned and not processed

***Cash/check payment discount of \$35 per booth can be applied below (All payments must be made by cash/check to be eligible for discount) An early bird discount can be applied below if paid in full before December 1, 2023**

****FCBA members receive a \$225 discount per booth!**

Accessories (must be rented in advance—not available at set up) or you may provide your own

6' Table \$15 each

8' Table \$15 each

Folding Chair \$10 each

EVERY VENDOR MUST COMPLETE THE REGISTRATION FORM

VENDOR NAME _____

PRODUCT/SERVICE TO BE DISPLAYED _____

Contact _____ Phone _____

Email _____

Mailing address _____

8 X 10 space @ \$685 (\$490 FCBA member) **1 space only**

Corner/end space @ \$50 extra per corner (limited availability)

Number of 6 ft tables _____ X \$15 each

Number of 8 ft tables _____ X \$15 each

Number of Chairs _____ X \$10 each

= \$ _____ (limited to 1 space per vendor)

= \$ _____ (very limited availability)

= \$ _____

= \$ _____

= \$ _____

Subtotal = \$ _____

Minus Discount(s)

Cash/Check discount \$35, All payments must be made by cash/check

Early Bird discount \$50, Must be paid in full before Dec 1, 2023

Discount(s) (-)\$ _____

Please read and sign the following certification

I understand the booth size is 8 feet deep and 10 feet wide.

Further, I agree that no materials will be displayed outside of my assigned space. Materials outside of the booth may be removed and the exhibitor charged a \$100 fine with possible exclusion in future shows. Application for the above space is hereby submitted in accordance with the terms and conditions set forth in the "Contract Terms and Conditions". The undersigned agrees to be bound by all contract terms and conditions, including amendments, as presented herein.

Total Due = \$ _____
Must be paid in full 1/15/24

Vendor signature

Please complete form and return to
FCBA

1102 Sheller Avenue Suite C
Chambersburg, PA 17201

CONTRACT TERMS AND CONDITIONS

This agreement is by and between the Franklin County Builders Association (FCBA) and the Exhibiting Company (as identified on the face of the application). For and in consideration of the rental sum identified on the application and the agreements and covenants contained herein, FCBA hereby grants to Exhibitor the right to exhibit at the 2024 Builder Show for the period of time indicated in the exhibitor's application form for installation, display and removal of exhibition materials, and for no other purpose.

Exhibitor agrees to the terms, and conditions set forth below. FCBA has the full authority to make amendments as may be considered necessary for the safe and proper conduct of the Show.

1. Exhibitor agrees to pay the specified rental in accordance with the payment schedule as shown on the exhibitor's application package.
2. Exhibit space is assigned with member priority, then on a first come first served basis. Show management will make every effort to accommodate requests; however, no exhibitor is guaranteed a specific area of the show floor. If circumstances deem it advisable or necessary, FCBA reserves the right to alter the official floor plan and to make changes in exhibit space and/or assignments when necessary for the proper conduct of the Show.
3. Cancellation/Refunds: Cancellations must be made by **January 15, 2024** in order to receive a refund. ***Deposit fee of \$100.00 per space will not be refunded.***
4. Set-up hours are **Friday February 23rd 8:00 am – 4:00 pm**. Booths may be removed immediately following closing on the last day of the Show, but no later than **11:00 am, Monday, February 26, 2024**. Packing is not permitted until the close of the Show.
5. The Exhibitor must have an attendant in charge of his display during the scheduled hours of the Show on Saturday and Sunday unless prior approval is given by FCBA.
6. FCBA reserves the right to make changes in the show hours and dates in the event acts of God or other events beyond the reasonable control of FCBA threaten the safety and/or proper conduct of the Show. FCBA is not liable for any show cancellation, disruption or postponement caused by weather, acts of God or other events beyond the reasonable control of FCBA, including novel coronavirus/COVID-19. In the event the show is not held as proposed, the premises are destroyed by fire or by any other cause, or any circumstances whatsoever shall make it impossible for FCBA or the management to permit the Exhibitor to occupy the premises, FCBA has no obligation to refund booth space fees to exhibitors. FCBA is released from any and all claims for damages which might arise from such consequences.
7. Exhibitor agrees to release FCBA, its Board of Directors, officers, agents, employees or other representatives from any liability for damage or injury to the person or property of the Exhibitor or any of its officers, agents, employees or other representatives, resulting from theft, fire, water, accident or any other cause. Exhibitor further agrees to indemnify, defend and protect FCBA, its Board of Directors, officers, agents, employees or other representatives, and hold and save them harmless from any and all claims, demands, suits, liability, damages, attorney fees and expenses of whatever kind which might result from or arise out of any action or failure to act of the Exhibitor or any of its officers, agents, employees or other representatives.
8. FCBA reserves the right to restrict, refuse or expel at any time exhibits which in its judgment may detract from the general character of the Show. This reservation includes persons, things or printed matter which may be objectionable or detrimental to the show as a whole. Audio-visual aid sound volumes must not disturb neighboring exhibits.
9. No exhibit will be permitted to protrude into adjoining booths or aisles. No signs may be erected which block the visibility of another booth.
10. Exhibits, interviews, demonstrations and distribution of literature must be made within an exhibitor's space only.
11. Subletting or sharing of exhibit space is prohibited. Two or more firms may not exhibit in a single space unless prior arrangement is made with FCBA.

12. Exhibitor acknowledges that FCBA and its agents do not maintain insurance covering exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain business interruption and property damage insurance covering such losses by the Exhibitor.
13. Exhibitor agrees to honor and abide by all rules and regulations of the building in which the Show is held as well as the terms and conditions, including any amendments, as presented herein. Failure to comply may result in FCBA exercising their right to exclude a vendor from participation in future shows/events.

Silent Auction Donation Form

*All proceeds from the
Silent Auction benefit
the Franklin County
Builders Association
(FCBA)
**Scholarship
Fund***



**FRANKLIN COUNTY
BUILDERS ASSOCIATION**

1102 Sheller Avenue, Suite C
Chambersburg, PA 17201

717-267-2208
donna@franklincountybuilders.com



39th Annual



We invite you to take this opportunity to promote your business by donating a silent auction item to the 39th Annual Franklin County Builders Show to be held February 24–February 25, 2024 at the Laird Hall, Wilson College, Chambersburg. Your contribution may be tax deductible as a charitable contribution (please consult your tax advisor for eligibility). All proceeds from the auction will benefit the Scholarship Fund. FCBA awards scholarships annually to local students who are attending college or trade school. Below are a few examples of what to donate and how your donation can promote your company at the upcoming builder show.

◆ **Donate a New Item, Gift Certificate or Service** (\$25 minimum value)

Examples: tools, appliances, gift certificates for local restaurants or movies, indoor/outdoor furniture, tickets to sporting events or sports equipment

◆ **Your Business Will Receive**

Your company name listed in print material, on the bid sheet and publicly displayed with your donation. Your name will also be listed on franklincountybuilders.com⇒builder show page

Company Name

Contact Name

Phone

Email

Donation item

Approximate value

Please check one of the following

- ☐ I will bring the item to the FCBA office (Tues or Thurs, by appt only)
- ☐ Please contact me by (Circle One) *phone* or *email* to arrange item pickup