

THURSDAY APR 12, 2018 7:00 PM-9:30 PM

Attendees Brad Smith
Diane Smith
Jill Everest
Lorita Everest
Rodney Waldron

Dave
Gary Brumbaugh
Karl Cender
Matthew Rippey

Dean Everest
Gary Dausman
Ken Jones, Jr.
Rick Frye

Absent Jake Althouse

Tony Neff

- **Opened the meeting at 6:30 p.m.**

Gary Brumbaugh

- **Welcomed citizens in attendance**

Gary Brumbaugh

- Minutes of March 12, 2018 Board Meeting

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

- **CENDER & CO. KARL CENDER VIA TELECONFERENCE**

Karl Cender

- Karl presented believed the calendar was working.
- The DLGF has implemented new procedures in the 2019 budget process. The dates proposed to the Board are 9.13.2018 for the public hearing and 10.11.2018 for the budget adoption meeting.
- Financials were distributed to the Board. They are up to date; and accurate.
- Record retention needs to go by State compliance.
- Karl questioned the status of the audit. It was reported that we have not heard back from the State. Smith will make contact to see when they would like to resume. To the best of Smith's knowledge; the State has all the requested information.

- **NPCD ATTORNEY VIA TELECONFERENCE**

Dave

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- **JPR**

Ken Jones, Jr.

- JPR will have the three proposals at the May board meeting.
- IDEM permit. Breakdown in communications. IDEM is reviewing.
- JPR's contract review. Tabled till May.
- Railroad update. Weaver has assigned. Jeff Taylor Elkhart County Engineering was contacting; he has not heard anything back. JPR would like to wait till the County does the road repaving to do both projects at the same time. We will need a permit from the Railroad; they will probably require a Bond; Dausman stated to copy Mike Yoder on the communications.

- **ASTBURY CONTRACT OPERATIONS**

Matt Rippey

- To approve operations report as presented.

CARRIED

Moved by Gary Dausman, Seconded by Rick Frye

- Merchant Metals: IDEM violations blamed on their new employee operator. In our permit it states if they are in violation; they are to report all violations to us. They discharge 5k gallons in a batch two to three times a much. We would like to be notified 24 hours prior to dumping into the sewer. Rippey would like them to install a controlled manhole. NPCD could monitor their waste and metals; that the metal content would cause us not to be able to land apply the sludge. NPCD would have to take the sludge to a special dump facility and would be costly to the District. Rippey drafted a letter and wanted the Board to approve. Dausman questioned if we would require this in every business. Rippey stated in our old and new ordinances that this is stated in there. Two times a year when Astbury tests the discharge for zinc and metal levels.
 - Frye would like a stronger language on the 18 violations from Merchant Metals. Merchant Metals killed our plant twice in the history of the plant. Frye stated that he was ok.
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- Dausman made a motion to approve the letter as the draft and send it. If this letter does not get the proper response; we will take further action.

CARRIED **Moved by Gary Dausman, Seconded by Rick Frye**

- Action was to approve preventative maintenance program with who ever is available Abe's or Weed. Abe's quote was \$285 and Weed was \$300 each for a minimum of four hours.

CARRIED **Moved by Gary Dausman, Seconded by Rick Frye**

- Board would like alarm put on headworks to avoid overflow's with a contact relay pressure switch.

FINANCIAL CLERK SECRETARY REPORT

Diane Smith

- To approve the FC/Sec report as presented.

CARRIED **Moved by Gary Dausman, Seconded by Rick Frye**

- Motion was made to approve the Logmein program to be able to log in remotely at a cost of \$30.00 per month; or \$360.00 a year.

CARRIED **Moved by Gary Dausman, Seconded by Rodney Waldron**

- Motion was to give the Financial Clerk permission to hire an assistant to assist in getting the file room organized. The amount per hour approved was \$12.00 and the hours approved were 16.

CARRIED **Moved by Gary Dausman, Seconded by Rick Frye**

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- Motion was to approve Smith 25 vacation days to use between 2.16.18 - 2.16.19. The five extra days was due to the Audit at year end and her not being able to use them.

CARRIED **Moved by Gary Dausman, Seconded by Rick Frye**

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NPCD Register of Claims

Diane Smith

- To approve the register of claims as presented.

CARRIED **Moved by Gary Dausman, Seconded by Rick Frye**

NEW BUSINESS

Gary Brumbaugh

- **Everests had sewage back flow in their basement through floor drain. Clean up was \$1,000.00; carpet estimated at \$1,200.00. They are requesting from the Board to have the District install a back flow to their sewer line to keep this from happening in the future.**

All

- Motion was made to pay for the clean up and repairs and clean up to their home for the sewage back flow. They will submit to me invoices for reimbursement. Decision will be made at a later date to decide if this is to be turned into insurance or not.

CARRIED

Moved by Gary Dausman, Seconded by Rick Frye

- Dausman made a statement that the back flow is the homeowner’s responsibility to connect to the sewer from the lateral; or the back flow installation. The Board is stating that due to an improper floor drain hook up that if the sewage backed up in that drain again; then it would be at the homeowner’s expense. (Jill questioned why they were not informed of this four years ago. Different Board members and it was not thoroughly investigated; otherwise the District would not be paying for this back up). The District would then require to inspect the disconnect the floor drain. The inspection fee would be waived. Note: it was stated that if sewage backed up in their home through a toilet; then that would be the District’s responsibility.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

- Chairman Brumbaugh requested to add to unfinished business to add alarm on headworks.
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- **UNFINISHED BUSINESS: For unfinished Business please refer to the Agenda. (If any action is taken on the unfinished business, it will appear in the minutes.)**

Gary Brumbaugh

ADJOURNMENT

Gary Brumbaugh

- The meeting was adjourned at 9:20 p.m.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

INFORMATION ON THE NEXT NPCD BOARD OF DIRECTOR’S MEETING.

Gary Brumbaugh

- May 10, 2018 at the wastewater treatment plant. The meeting will commence at 6:30 p.m.
- NPCD BOARD OF DIRECTORS SHEET:
- Documents:
- Respectfully Submitted by the NPCD Board of Directors:
- Chairman of Board:
(Sign)_____ (Print)_____
- Vice Chairman of Board:
(Sign)_____ (Print)_____
- President Board of Finance:
(Sign)_____ (Print)_____
- Board Member Elect:
(Sign)_____ (Print)_____

- Board Member Elect:
(Sign) _____ (Print) _____
- Attest By: (Sign) _____ (Print) _____