

THURSDAY OCT 11, 2018 6:30 PM-9:00 PM

Attendees A. J. Lane
Diane Smith
Karl Cender

Brad Smith
Gary Brumbaugh
Matthew Rippey
Tony Neff

Dave
Gary Dausman
Rodney Waldron

Absent Ken Jones, Jr.

- **Open the meeting at 6:30 p.m.**

Gary Brumbaugh

- **Welcomed citizens in attendance**

Gary Brumbaugh

- AJ lane and Brad Smith were the citizen's in attendance.

- **Swearing in of AJ Lane**

Gary Brumbaugh

- **Approve Board Minutes of October 11, 2018 Board Meeting.**

All

- To approve the minutes of the October 11, 2018 board meeting as presented.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

- **CENDER & CO. KARL CENDER**

Karl Cender

- ISBOA EXIT INTERVIEW.

- **NPCD ATTORNEY VIA TELECONFERENCE**

Dave

- ISBOA EXIT INTERVIEW; confidential. Dave will work with Diane to complete addressing their findings.

- Dave's recommendation to release the insurance money to Paul Davis the amount of \$4,022.56.

CARRIED

Moved by Rodney Waldron, Seconded by A. J. Lane

- **JPR**

Ken Jones, Jr.

- Not able to attend; will update all Board member's via email tomorrow.
- Consensus of Board was that the bids still be advertised for the administration building. They've already discussed Neighbor's Countryside Market and that is not an option.
- September 25th, 2018 email to the NPCD Board of Directors; the Board expects the dates projected; to be followed. The Board is also requesting that JPR have a representative at every Board meeting.
- Smith will look into Mobile Offices.
- Not able to attend; will update all Board member's via email tomorrow.
- JPR needs to show contract vs costs on invoices reconciliations to railroad crossings; administration building, and district upgrades.

- **ASTBURY CONTRACT OPERATIONS**

Matt Rippey

- To approve operations report as presented.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

- Motion to give ASTbury permission to hire Crosby Construction

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

- Motion to give Bethany Christian High School permission to tour the plant.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

• FINANCIAL CLERK SECRETARY REPORT

Diane Smith

- To approve financial clerk report as presented.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

- AJ Lane President of Board of Finance

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

- Motion to leave Board Meetings as they are now.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

- Motion to fund insurance \$6,000.00 Same as last year with \$3000.00 deposited into the Employee HSA account for family coverage and \$3000.00 in June for family coverage. If the funds are needed by the employee prior to the June payment installment; the employee can request from the Board the balance of the \$3,000.00. AJ abstaining from the vote.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

- Motion to approve vacation time from October 29 through November 2, 2018.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

• NPCD Register of Claims:

Diane Smith

- Motion to approve register of claims

CARRIED

Moved by Gary Dausman, Seconded by A. J. Lane

• NEW BUSINESS:

Gary Brumbaugh

- Edu evaluations: Add 10% to the industrial businesses over five EDU's. In the letter explain that the time frame of December 1st to respond with the proper paperwork for the Board to review. One letter for industrial; One letter for set businesses, Below five stay same. 6 & 15 Spurlock businesses changed; elementary school letter how many students they have.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

-

Gary Brumbaugh

OVERDUE ACTION

- Wording in resolution if things are paid and certified by the financial clerk and the board shall review and approve the claim. What if the Board would like to refuse paying a claim after the fact.
HIGH PRIORITY Due: THU NOV 8, 2018 6:00 PM Responsible: Dave

- **UNFINISHED BUSINESS: For unfinished Business please refer to the Agenda. (If any action is taken on the unfinished business, it will appear in the minutes.)**

Gary Brumbaugh

-
- JPR & Astbury - Railroad crossing sewer lines: CR 46 & 142.
 - Edu comparison to Board
 - Moving Board Meeting Dates Board action was not to move the Board meeting dates.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

COMPLETED ACTION

- Employee Health Insurance District Co Pay
MEDIUM PRIORITY Due: THU NOV 8, 2018 6:00 PM Responsible: Gary Brumbaugh
- JPR - Administration building.
- District Files (what to do with the contaminated files)
- Employee Evaluation
- Employee Handbook
- Painting entire plant inside.
- Solar energy.
- Wind energy.
- August 2019 - Tom Astbury to be present for the annual review of Astbury's contract; prior to the cost of living increase. Next month or so Tom is to present the Board five year contract proposal.
- September 2019 - Todd Kidder with Insurance Trustee's is to attend the September meeting annually to go over the plant's insurance policy prior to the renewal in September.
- September 2019 - Board to review Employee Insurance and the District's contribution level.
- December 2018- Board openings and nominating petitions to be presented to the Board.
- December 2018 - Asset review
- Truck Sale
- The Board needs to develop a listing with costs for budgetary purposes.

- **ADJOURNMENT**

Gary Brumbaugh

-
- The meeting was closed at 9:09 p.m.

CARRIED

Moved by Gary Dausman, Seconded by Rodney Waldron

- **INFORMATION ON THE NEXT NPCD BOARD OF DIRECTOR'S MEETING.**

Gary Brumbaugh

-
- The next New Paris Conservancy District Board of Director's meeting will be held on November 8, 2018; 6:30 p.m. at the wastewater treatment plant.
 - Respectfully submitted by the New Paris Conservancy Board of Directors. Attested by the Financial Clerk/Secretary for the New Paris Conservancy District.

Remarked by Gary Brumbaugh

•

Remarked by Gary Dausman

•

Remarked by Rodney Waldron

•

Remarked by A. J. Lane

•

Remarked by Tony Neff

•

Remarked by Diane Smith

•