

# MINUTES - New Paris Conservancy District Board Meeting

## MEETING MINUTES

THURSDAY DEC 13, 2018 6:30 PM-8:30 PM

**Attendees** AJ LANE  
Diane Smith  
Karl Cender  
Rick Wallace

Brad Smith  
Gary Brumbaugh  
Ken Jones, Jr.  
Rodney Waldron

Dave  
Gary Dausman  
Matthew Rippey  
Troy Leher

**Absent** Tony Neff

- **Open the meeting at 6:30 p.m.**

Gary Brumbaugh

- **Welcomed citizens in attendance**

Gary Brumbaugh

- Welcomed Troy Leher from the Home Company and Rick Wallace from Office Interiors, and Brad Smith.

- **Approve of the Board minutes from December 13, 2018**

All

- Minutes approved as presented.

**CARRIED**

**Moved by Gary Dausman, Seconded by Rodney Waldron**

- **CENDER & CO. KARL CENDER**

Karl Cender

- **NPCD ATTORNEY VIA TELECONFERENCE**

Dave

- **ASTBURY CONTRACT OPERATIONS**

Matt Rippey

- Report was approved as presented.

**CARRIED**

**Moved by Gary Dausman, Seconded by AJ LANE**

- **OFFICE INTERIORS**

Rick Wallace

- Motion was to approve Office Interiors as the Boards designer for the interior of the administration building.

**CARRIED**

**Moved by Gary Dausman, Seconded by Rodney Waldron**

- The Board would like Mapletonics to be at the January Board Meeting.

- **JPR**

Ken Jones, Jr.

- Bids are to be opened at the January 10, 2019 Board meeting for the new administration building. Due date will still be on August 1, 2019
- Vice Chairman Dausman wanted a cost to budget basis invoices monthly detailing what the charges are, from JPR.
- No bids on the railroad yet. Looking towards end of December.

- **Office Interiors**

All

- Action was to hire office interiors to start with the process of implementing our office plan.

**CARRIED**

**Moved by Gary Dausman, Seconded by Rodney Waldron**

- The Board would like Mapletonics at our January 10, 2019 Board meeting. TODD WALLACE

- **FINANCIAL CLERK SECRETARY REPORT**

Diane Smith

- Approve as submitted.

**CARRIED**

**Moved by Gary Dausman, Seconded by AJ LANE**

- Approve vacation time December 21, 26, 27, 28, and 31st.

**CARRIED**

**Moved by Rodney Waldron, Seconded by AJ LANE**

- **NPCD Register of Claims**

Diane Smith

- Approve as submitted

**CARRIED**

**Moved by Gary Dausman, Seconded by Rodney Waldron**

- **NEW BUSINESS:**

Gary Brumbaugh

- Authorization was given to have Legacy Heating and AC install new furnace at a cost of \$4,457.00. The Board would like to ask Legacy for a discount; and or a reduction in price.

**CARRIED**

**Moved by Gary Brumbaugh, Seconded by Rodney Waldron**

- Approve updating the District's software with Ampstun; converting the history to the new software. At a cost of \$22,500.00.

**CARRIED**

**Moved by Gary Dausman, Seconded by Rodney Waldron**

- **UNFINISHED BUSINESS:**

Gary Brumbaugh

- Furnace - Legacy
- Ampstun - Software upgrade
- Updating Resolution 96-4 Payables
- Resolution for payroll
- JPR & Astbury - Railroad crossing sewer lines: CR 46 & 146
- Stephan Riley on sealing doors
- JPR - Administration building.
- District Files
- Employee Evaluation
- Employee Handbook David Hollenbeck
- Painting entire plant inside.

- Solar energy.
- Wind energy.
- August 2019- Tom Astbury to be present for the annual review of Astbury’s contract; prior to the cost of living increase.
- September 2019 - Todd Kidder with Insurance Trustee’s is to attend the September meeting annually to go over the plant’s insurance policy prior to the renewal in September.
- September 2019 - Board to review Employee Insurance and the District’s contribution level.
- December 2019 - Board openings and nominating petitions to be presented to the Board.
- March 2019 - Asset review
- Sale of District Truck ad to be placed in local papers. Pending Hollenbeck’s approval.

• **ADJOURNMENT**

Gary Brumbaugh

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- Motion to Adjourn. The meeting of the New Paris Conservancy District Board of Director’s meeting was closed at 9:00 p.m.

**CARRIED**

**Moved by Gary Dausman, Seconded by AJ LANE**

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• **INFORMATION ON THE NEXT NPCD BOARD OF DIRECTOR’S MEETING.**

Gary Brumbaugh

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- The New Paris Conservancy Board of Directors will hold their next meeting on January 10, 2019. The meeting will be held at the wastewater treatment plant. The meeting will commence at 6:30 p.m. The public is welcomed to attend.

*Remarked by Gary Brumbaugh*

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*Remarked by Gary Dausman*

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*Remarked by Rodney Waldron*

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*Remarked by AJ LANE*

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*Remarked by Tony Neff*

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*Remarked by Diane Smith*

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