

NPCD BOARD OF DIRECTORS MINUTES

MEETING MINUTES

TUESDAY SEP 23, 2025 6:35 PM-8:35 PM

Chair	Gary Brumbaugh		
Attendees	BOB STUTZMAN Diane Clerk/Secretary KENNY JONES JR Thomas B. Astbury	Brad Smith DONN NEFF Robin Loucks	Dave Hollenbeck Eric Cender Rod Waldron
Absent	Karl Cender		

► OPEN MEETING

Gary Brumbaugh

- Chairman Brumbaugh opened the meeting at 6:37 pm
- ALL BOARD MEMBERS IN ATTENDANCE

► WELCOME CITIZENS IN ATTENDANCE

Gary Brumbaugh

- WELCOMED TODD KIDDER
- JPR - NPCD ENGINEER - KENNY JONES JR - NOT PRESENT

KENNY JONES JR

- APPROVED JPR REPORT AS PRESENTED

CARRIED

Moved by Robin Loucks, Seconded by Rod Waldron

► NPCD ATTORNEY

Dave Hollenbeck

- REVIEW AUGUST 26, 2025 BOARD MINUTES REVIEW. THE MINUTES ARE IN SATISFACTORY FORM WITH THE STATE BOARD OF ACCOUNTS STATUTES.
- REVIEW AND OR APPROVE THE MINUTES AUGUST 26,2025 PUBLIC HEARING ON THE PROPOSED 2026 BUDGET
- DAVE TALKED TO ELKHART COUNTY ATTORNEY AND THE AUDITOR UNDERSTANDS THE APPROVAL DECISION PER DAVE,

► CENDER & CO. - NPCD CPA

Karl Cender

- AUGUST BANK RECONCILLIAITON NO ISSUES NOTED. ALL OUTSTANDING ITEMS WERE POSTED.
- ERIC WENT THROUGH THE BALANCE & INCOME SHEET.
- ERIC WENT THROUGH THE RATE STUDY. CENDER IS PROPOSING A 10% INCREASE ON THE MONTHLY SEWER BILLS.

- ROBIN INCREASE THE EDU TO \$36.00.

CARRIED

Moved by Robin Loucks, Seconded by Rod Waldron

- ERIC WILL PREPARE THE NEWSPAPER ADVERTISING AND GET WITH DIANE ON THE PUBLIC HEARING.

► PRESIDENT OF THE BOARD OF FINANCE

Robin Loucks, BOB STUTZMAN

- PRESIDENT BOARD FINANCE REPORT

CARRIED

Moved by Rod Waldron, Seconded by Gary Brumbaugh

- ▶ AUGUST BANK TRACING - THERE WERE EXCEPTIONS IN RECONCILING. WILL RE REVIEW AFTER THE ISSUES WITH AMPSTUN IS COMPLETE. REFER TO REPORT. ISSUE WITH AMPSTUN SOFTWARE; DETAILED TRIAL BALANCE; ROBIN WILL RE DO ONCE THE ISSUE IS RESOLVED.

- ▶ **REVIEW AND OR APPROVE AUGUST 26, 2025 BOARD MINUTES AS CORECTIONS**

All

- ▶ ONE BLOWER HAS NOT BEEN REPAIR SHOULD BE REPLACED.

CARRIED

Moved by Rod Waldron, Seconded by BOB STUTZMAN

- ▶ **REVIEW AND OR APPROVE AUGUST 26, 2025 BOARD MINUTES OF THE 2026 PROPOSED BUDGET HEARING**

All

- ▶ APPROVED MINUTES AS PRESENTED

CARRIED

Moved by BOB STUTZMAN, Seconded by Robin Loucks

- ▶ **INSURANCE TRUSTEES - TODD KIDDER**

All

- ▶ INSURANCE BLANKET ON PROPERTY BLANKET BUILDING AND BPP AND SOLAR PANELS. THE INCREASE IS 4.2%. DEDUCTIBLE IS AT \$2,500.00.

- ▶ APPROVED INSURANCE TRUSTEES RATE FOR 2025-2026 OF \$23,772

CARRIED

Moved by Rod Waldron, Seconded by BOB STUTZMAN

- ▶ **ASTBURY WASTER TECHNOLOGIES GROUP - PLANT OPERATIONS - TOM ASTBURY**

All

- ▶ ASTBURY WATER TECHNOLOGIES GROUP - PLANT OPERATIONS REPORT APPROVED AS PRESENTED.

CARRIED

Moved by BOB STUTZMAN, Seconded by Robin Loucks

- ▶ WEED WILL START LINE CLEANING/TELEVISION IS SCHEDULED FOR OCTOBER 12-17

CARRIED

Moved by Robin Loucks, Seconded by Rod Waldron

- ▶ **FINANCIAL CLERK/SECRETARY REPORT**

Diane Clerk/Secretary

- ▶ FINANCIAL CLERK/SECRETARY REPORT APPROVED AS PRESENTED.

CARRIED

Moved by Rod Waldron, Seconded by Robin Loucks

- ▶ REGISTER OF CLAIMS AS PRESENTED

CARRIED

Moved by BOB STUTZMAN, Seconded by Robin Loucks

- ▶ AR REPORT
- ▶ AR FUNDS RECEIVED
- ▶ AR PAST DUES
- ▶ CERTIFIED LIENS

**▶ UNFINISHED BUSINESS**Gary Brumbaugh

▶ WELDING ON PORTABLE GENERATOR REPAIRED BY ASTBURY**▶ INSPECTION FEE****▶ NEW BUSINESS**Gary Brumbaugh

▶ THE PLANNING COMMISSION VOTED 4 TO 4; AND SENT IT TO THE COMMISSIONERS WITH NO RECOMMENDATIONS. NIPSCO STATED PROPERTY VALUES WOULD INCREASE. CHUPP'S PIANO WAS THERE TO STATE THEY DID NOT WANT TO HAVE NIPSCO ENVELOPE HIS PROPERTY. ONE COMMISSIONER SIDED WITH CHUPP. THE DENTIST OFFICE IS PURCHASING ADDITIONAL LAND TO INCREASE THEIR PARKING LOT. OUT OF BUILDING COMMISSION AND GIVEN TO THE COMMISSIONERS.**▶ ADJOURNMENT**Gary Brumbaugh

▶ MOTION WAS MADE TO ADJOURNMENT 8:03 PM**CARRIED****Moved by BOB STUTZMAN**

Gary Brumbaugh

▶ PLEASE SIGN BELOW YOUR NAME.Gary Brumbaugh

Rod Waldron

Robin Loucks

BOB STUTZMAN

DONN NEFF

**▶ ATTESTED BY:**Diane Clerk/Secretary

