

TUESDAY JUL 23, 2024 6:30 PM-9:00 PM

**Chair** Gary Brumbaugh  
**Attendees** Brad Smith  
Eric Cender  
Robin Loucks  
**Apologies** BOB STUTZMAN

Diane Clerk/Secretary  
Karl Cender  
Rod Waldron  
Dave Hollenbeck

DONN NEFF  
KENNY JONES JR  
Thomas B. Astbury

## ▶ OPEN MEETING

Gary Brumbaugh

- ▶ Chairman Brumbaugh opened the meeting at 6:30 pm

## ▶ WELCOME CITIZENS IN ATTENDANCE

Gary Brumbaugh

- ▶ Chairman welcomed Brad Smith citizen in attendance.

## ▶ JPR - NPCD ENGINEER

KENNY JONES JR



## ▶ REVIEW LIFT STATION PROJECT

KENNY JONES JR



## ▶ NPCD ATTORNEY - COLBY BARKES ATTORNEY

Dave Hollenbeck

- ▶ REVIEW JUNE 25, 2024 BOARD MINUTES REVIEW minutes and find them in compliance with the state board of accounts compliance.
- ▶ DAVE WILL BE BACK NEXT MONTH.
- ▶ UPDATES WITH 811 DIGGING PROGRAM
- ▶ STATE MOVING AWAY FROM ADVERTISING IN NEWS PAPER NOTICES
- ▶ DAVE WILL GIVE US ANY UPDATES ON THE JPR
- ▶ JULY 1ST; GATEWAY CHANGES. MORE EFFICIENT WAY OF NOTIFYING USERS OF THE CHANGES WITH THE STATE.

## ▶ CENDER & CO. - NPCD CPA

Karl Cender

- ▶ JUNE FINANCIALS
- ▶ JUNE BANK RECONCILLIAITON
- ▶ 2025 BUDGET PROPOSAL - INCREASE TO THE BUDGET THIS YEAR IS PROPOSED AT 4% INCREASE AS ALLOWED BY THE STATE. BOTH FOR THE GENERAL FUND AND CUMULATIVE IMPROVEMENT FUND. ON THE BUDGET ESTIMATE; ONE OF THE LINES WITH SIGNIFICANT INCREASE WAS TO THE CONSULTANTS CHARGES THAT WERE MOVED FROM THE OPERATING FUND TO THE GENERAL TAX FUND. ERIC'S PURPOSE WITH THE DRAFT WAS TO GET THE BOARD'S EYES ON IT FOR THEIR REVIEW AND FEEDBACK IF ANY PRIOR TO THE PUBLIC HEARING ON THE BUDGET. IF EVERYTHING LOOKS GOOD; THEY WILL PROCEED WITH WHAT WAS PRESENTED. ERIC WILL GET WITH DIANE NEXT WEEK TO GET THE BUDGET NOTICE UPLOADED.
- ▶ SIGNATURE RECONCILIATIONS TO UPDATE INTO GATEWAY. EMAILED FOR GARY TO SIGN - DIANE IS IN RECEIPT

- ▶ IN GATEWAY. THE MAIN CHANGE IS THE ADDITIONAL APPROPRIATIONS PROCESS, WHERE WE DO NOT ADVERTISE IN NEWSPAPERS ANY LONGER, ONLY GATEWAY. ERICS OPINION BECOMING MORE EFFICIENT. BECAUSE WE DO NOT DO MANY ADDITIONAL APPROPRIATIONS, ERIC WILL INFORM US IF WE NEED AN ADDITIONAL APPROPRIATIONS.
- ▶ PUBLIC HEARING ON THE BUDGET WILL BE ON AUGUST 27, 2024; AND THE BUDGET ADOPTION MEETING WILL BE ON SEPTEMBER 24, 2024.

▶ **PRESIDENT OF THE BOARD OF FINANCE**

Robin Loucks

▶ **PRESIDENT BOARD FINANCE REPORT**

**CARRIED**

**Moved by Gary Brumbaugh, Seconded by Rod Waldron**

- ▶ JUNE BANK TRACING
- ▶ NO EXCEPTIONS FOUND.

- ▶ INVESTING OF FUNDS REFER TO REPORT ATTACHED IF BOARD APPROVES WOULD LIKE TO MOVE ONE MILLION DOLLARS FOR AN ELEVEN MONTH CD AT A FIXED RATE OF 5.1%

**CARRIED**

**Moved by Rod Waldron, Seconded by DONN NEFF**

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▶ **REVIEW AND OR APPROVE JUNE 25, 2024 BOARD MINUTES**

Gary Brumbaugh

- ▶ BLAKE IS WITH AMPSTUN. ERIC IS WITH CENDER & COMPANY. MOTION TO APPROVE MINUTES AS CORRECTED.

**CARRIED**

**Moved by DONN NEFF, Seconded by Rod Waldron**

▶ **ASTBURY WASTER TECHNOLOGIES GROUP - PLANT OPERATIONS**

All

▶ **ASTBURY WATER TECHNOLOGIES GROUP - PLANT OPERATIONS**

**CARRIED**

**Moved by Rod Waldron, Seconded by Robin Loucks**

- ▶ WE ARE UTILIZING 33% OF THE PLANTS DESIGN CAPACITY
- ▶ JULY 18TH IDEM INSPECTION. NO ISSUES NOTED.
- ▶ TRAIN NEW INDIVIDUALS; DUE TO CIRCUMSTANCES BEYOND THEIR CONTROL
- ▶ PLANT GENERATOR. LOOK INTO REPLACING. IT IS AS OLD AS THE TREATMENT PLANT.
- ▶ CLARIFIER I BEAMS HAVE BEEN PAINTED.
- ▶ LIFT STATION AT 6 & 15; ASTBURY TOOK POSSESSION OF THE PUMP. IT WILL BE INSTALLED ONCE MORE LABOR IS AVAILABLE.
- ▶ CHAIRMAN BRUMBAUGH APPROVED THE ORDER OF TWO REPLACEMENT BLOWERS ON MAY 21ST. ASTBURY WILL PROVIDING THE BOARD CONTRACTOR PRICES FOR BLOWER INSTALLATION.

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▶ **FINANCIAL CLERK/SECRETARY REPORT**

Diane Clerk/Secretary

- ▶ FINANCIAL CLERK/SECRETARY REPORT APPROVED AS PRESENTED

**CARRIED**

**Moved by Robin Loucks, Seconded by DONN NEFF**

- ▶ REGISTER OF CLAIMS AS PRESENTED

**CARRIED**

**Moved by Robin Loucks, Seconded by Rod Waldron**

- ▶ AR REPORT
- ▶ AR FUNDS RECEIVED
- ▶ AR PAST DUES
- ▶ CERTIFIED LIENS
- ▶ CUSTOMER ISSUES

▶ **UNFINISHED BUSINESS**

Gary Brumbaugh

- ▶ HOOKS FOR BOUYS
- ▶ LIFE SAVING HOOK
- ▶ BUILDING AND PLT DRAWINGS FOR EMERGENCIES TO POST
- ▶ SAFETY COURSE FOR ADM
- ▶ EMPLOYEE HEALTH INSURANCE 2025 - 2026
- ▶ EMPLOYEE REVIEW JUNE 2024
- ▶ ROOF OVER TANKS CONSENSUS OF THE BOARD WAS TO PROCEED FORWARD. GARY WANTS BOB INVOLVED.
- ▶ AMERICAN PUMP INVOICE \$44,000.00 WAIT ANOTHER MONTH TO SEE IF WE HEAR ANYTHING FROM THEM.



▶ **NEW BUSINESS**

Gary Brumbaugh



▶ **ADJOURNMENT**

Gary Brumbaugh

- ▶ MOTION WAS MADE TO ADJOURNMENT 7:21 PM

**CARRIED**

**Moved by DONN NEFF, Seconded by Rod Waldron**



Gary Brumbaugh

- ▶ PLEASE SIGN BELOW YOUR NAME.



Gary Brumbaugh



Rod Waldron





Robin Loucks

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BOB STUTZMAN

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DONN NEFF

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**▶ ATTESTED BY:**

Diane Clerk/Secretary

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