

TUESDAY MAY 28, 2024 6:30 PM-9:00 PM

**Chair** Gary Brumbaugh

**Attendees** Brad Smith  
DONN NEFF  
KENNY JONES JR  
Thomas B. Astbury

Dave Hollenbeck  
Eric Cender  
Robin Loucks

Diane Clerk/Secretary  
Karl Cender  
Rod Waldron

**Absent** BOB STUTZMAN

## ▶ OPEN MEETING

Gary Brumbaugh

## ▶ WELCOME CITIZENS IN ATTENDANCE

Gary Brumbaugh

## ▶ WELCOMED BRAD SMITH CITIZEN

## ▶ JPR - NPCD ENGINEER

KENNY JONES JR

## ▶ DAN BYMAN - JPR

## ▶ CONTRACT SIGNED BY CHAIRMAN

## ▶ PRE CONSTRUCTION MEETING JPR & THE BOARD. TUESDAY JUNE 4TH OR TUESDAY THE 11TH. OR JUNE 13TH. JOSH KOONTZ WILL BE INVITED TO ATTEND.

## ▶ 18459 BARRINGTON WAS INSPECTED BY JPR.



## ▶ REVIEW LIFT STATION PROJECT

KENNY JONES JR

## ▶ NPCD ATTORNEY

Dave Hollenbeck

## ▶ COLBY BARKES IS FILLING IN FOR DAVE HOLLENBECK. DAVE IS STILL OUT RECOVERING. HE IS ANTICIPATING THE FOLLOW UP SURGERIES THAT HAD BEEN SCHEDULED OUT.

## ▶ IF THE BOARD HAS ANY QUESTIONS OR CONCERNS YOU CAN EMAIL.

## ▶ REVIEW APRIL 23, 2024 BOARD MINUTES REVIEWED MINUTES WERE REVIEWED AND IN COMPLIANCE WITH THE STATE BOARD OF ACCOUNTS. THE ONE ITEM BROUGHT UP WAS ON THE MINUTES IT HAD MINUTES ON LEFT HAND SIDE AND ON THE RIGHT HAND SIDE SAID AGENDA.

## ▶ CENDER & CO. - NPCD CPA

Karl Cender

## ▶ APRIL FINANCIALS

## ▶ APRIL BANK RECONCILLIATION RECONCILED TO GENERAL LEDGER WITH NO ISSUES ALL TRANSACTIONS POSTED.

## ▶ INCOME STATEMENT NORMAL MONTH OF OPERATIONS. TWO TRANSACTIONS OUT OF THE NORMAL COURSE OF BUSINESS THE \$84K AND THE OTHER INVOICE FOR \$9K FOR INSERV

## ▶ ON THE BALANCE SHEET, TOWARDS BOTTOM YEAR END COMPARISON. WE ARE PERFORMING SLIGHTLY BETTER THAN LAST YEAR.

- ▶ GARY ASKED ABOUT THE RESIDENTIAL VS COMMERCIAL BILLINGS. TO SUMMARIZE. THE REVENUES ARE CORRECT. WE ARE TRACKING THREE DIFFERENT RESIDENTIAL TYPES. WHAT HE HAS DETERMINED IS THAT THE CODING IN AMPSTUN CHANGED. WHAT CUSTOMER'S DO WE WANT TO TRACK AS RESIDENTIAL VS INDUSTRIAL. NOT ABLE TO DETERMINE WHICH ONE IS CORRECT. LIPPERT SHOULD BE INDUSTRIAL IT IS CODED RESIDENTIAL. INDUSTRIAL OR COMMERCIAL. INDUSTRIAL MORE MANUFACTURING. COMMERCIAL WOULD BE LIKE NEW PARIS TELEPHONE. DIANE ASKED IF WAS IN TOUCH WITH AMPSTUN; BECAUSE WHEN SHE WAS POSTING IN THE ADJUSTMENTS THE ACCOUNT CHOICES HAVE CHANGED. EXAMPLE THE SEWER ADJUSTMENT AND THE SEWER CHARGE IS NO LONGER THERE. THE TRANSACTION CODING HAS CHANGED.
  - ▶ AMPSTUN EDU'S SAID WE WENT FROM THREE EDU'S DOWN TO TWO. AMPSTUN IS STILL BILLING THEM FOR THREE. THEY ARE CLAIMING \$261.88 IN ARREARS. THE EDU WAS UPDATED ON DECEMBER 11, 2023 AND THE BILLS PRINTED WAS CORRECT; WHEN CUSTOMER GOES ON LINE IT IS CHARGING FOR THREE.
  - ▶ Diane is to get with Blake and copy Eric on it.

▶ **PRESIDENT OF THE BOARD OF FINANCE**

Robin Loucks

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- ▶ PRESIDENT BOARD FINANCE REPORT APPROVED AS PRESENTED
 

<b>CARRIED</b>	<b>Moved by Rod Waldron, Seconded by DONN NEFF</b>
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  - ▶ APRIL BANK TRACING NO EXCEPTIONS FOUND
  - ▶ INVESTING OF FUNDS REFER TO REPORT ATTACHED MONEY IS ALL INVESTED
  - ▶ Detail trial balance 4.23 cash payment \$140.18. On page Dylan Desommer paid the amount. Outstanding transit. If it did not clear in April.
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- ▶ REVIEW AND OR APPROVE APRIL 23, 2024 BOARD MINUTES
 

<b>CARRIED</b>	<b>Moved by Rod Waldron, Seconded by Robin Loucks</b>
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  - ▶ DIANE MADE THE CORRECTIONS AS POINTED OUT BY THE ATTORNEY.
  - ▶ ASTBURY WATER TECHNOLOGIES GROUP - PLANT OPERATIONS APPROVED AS PRESENTED.
 

<b>CARRIED</b>	<b>Moved by Rod Waldron, Seconded by Robin Loucks</b>
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  - ▶ MAY OPERATIONS REPORT THE TREATMENT PLANT IS IN COMPLIANCE. WE WILL BE RECEIVING FORMAL COPIES FOR OUR RECORDS OF THE IDEM REPORTS.
  - ▶ FERRIC CHLORIDE PLANT UPDATE
  - ▶ INSPECTION OF PLANT
  - ▶ DIANE ISSUED REQUESTED PURCHASE ORDER'S LAST WEEK FOR THE BARNES PUMP AND THE BLOWERS.
  - ▶ MR. ROOTER CAME OUT TO REPAIR THE TOILET; THE COST WILL BE APPROXIMATELY \$4K; WHEN THEY TURNED THE WATER BACK ON THE PUMP ON THE WELL IT WOULDN'T WORK. THE TOILET IS SEPARATE FROM THE WELL. CHAMPION IS ON THE WELL SIDE. SOME 2" WATER LINE'S WERE BROKE; THE VALVE IN THE BASEMENT NEEDED REPAIRED.
  - ▶ GARY ASKED IF WE WERE GOING TO GET THE MANHOLE LINED? ROBIN STATED THAT THE COATING FOR THE LINES. ROBIN STATED THAT ON ASTBURY REPORT IT STATES THEY ARE OBTAINING QUOTES FOR THE COATING OF THE SEWER LINES.
  - ▶ FORM FROM TURTLE TOP; A REPORT TO NPCD. THE REPORT NORMALLY WOULD GO TO WATER PROVIDERS. WE WERE SENT THE REPORT IN ERROR.
  - ▶ GARY ASKED IF SMART CABINETRY WAS IN COMPLIANCE? TOM WILL GET WITH JOSH AND ADVISE.

- ▶ FINANCIAL CLERK/SECRETARY REPORT APPROVED THE REPORT AS PRESENTED

**CARRIED**

**Moved by Robin Loucks, Seconded by DONN NEFF**

- ▶ FINANCIAL CLERK/SECRETARY REPORT

- ▶ REGISTER OF CLAIMS APPROVED AS PRESENTED

**CARRIED**

**Moved by Robin Loucks, Seconded by Rod Waldron**

- ▶ AR REPORT
- ▶ AR FUNDS RECEIVED
- ▶ AR PAST DUES
- ▶ CERTIFIED LIENS
- ▶ CUSTOMER ISSUES
- ▶ **UNFINISHED BUSINESS**

Gary Brumbaugh

- ▶ HOOKS FOR BOUYS
- ▶ LIFE SAVING HOOK
- ▶ BUILDING AND PLT DRAWINGS FOR EMERGENCIES TO POST
- ▶ SAFETY COURSE FOR ADM FIRE EXTINGUISHER
- ▶ AUTO DOOR OPENER ADM
- ▶ FLAG FOR OUTSIDE

- ▶ **NEW BUSINESS**

Gary Brumbaugh

- ▶ EMPLOYEE HEALTH INSURANCE 2025 - 2026

- ▶ MAPLETRONICS FIREWALL: MAPLETRONICS ROBIN TALKED TO THEM. THEY WERE HIRED TO PUT IN FIVE YEAR LICENSE FOR A FIREWALL. IT USED TO BE THAT YOU WOULD NEED PERMISSION FOR SOMEONE TO GET INTO OUR NETWORK. WHEN YOU MAKE A CONNECTION FROM INSIDE TO OUTSIDE IT OPENS A TUNNEL. WHEN ROBIN SET UP SOLAR PANELS FOR PLANT; THEY WERE SET UP INSIDE FOR OUT. JOSH CULP NEW PARIS TELEPHONE; THE NAME OF THE FIREWALL. INSTEAD OF A ONE YEAR LEASE; ASK FOR MULTI YEAR LEASE. DEVICE; FIBER COMES FROM NEW PARIS TELEPHONE; EQUIPMENT HAS END OF LIFE AFTER THREE YEARS. GAVE US A THREE YEAR LICENSE IS \$2K. ROBIN WOULD RECOMMEND TO THE BOARD THAT WE PURCHASE THE THREE YEAR LICENSE.

**CARRIED**

**Moved by DONN NEFF, Seconded by Rod Waldron**

- ▶ ADJOURNMENT

**CARRIED**

**Moved by Robin Loucks, Seconded by Rod Waldron**

- ▶ **PLEASE SIGN BELOW YOUR NAME**

All

- ▶ *Remarked by Gary Brumbaugh*
- ▶ *Remarked by Rod Waldron*
- ▶ *Remarked by Robin Loucks*

▶ *Remarked by BOB STUTZMAN*

▶ *Remarked by DONN NEFF*

▶ *Remarked by Diane Clerk/Secretary*