

MINUTES - New Paris Conservancy District Board Meeting

MEETING MINUTES

THURSDAY MAR 14, 2019 6:30 PM-8:30 PM

Attendees AJ LANE
Diane Smith
Jamie Fisher
Matthew Rippey
TODD WYATT

Brad Smith
Gary Brumbaugh
Karl Cender
Rodney Waldron

Dave
Gary Dausman
Ken Jones, Jr.
Ron Rylands

Absent Rick Wallace

Tony Neff

- **Open the meeting at 6:30 p.m.**

Gary Dausman

- **Welcomed citizens in attendance**

Gary Dausman

- Brad Smith

- **Approve of the Annual Board minutes held on February 14, 2019.**

All

- To approve as presented.

CARRIED

Moved by Gary Brumbaugh, Seconded by Rodney Waldron

- **Approve of the Board minutes from February 14, 2019 Board meeting.**

All

- Minutes approved as presented.

CARRIED

Moved by Rodney Waldron, Seconded by AJ LANE

- **Don Ganger freeholder in District V - was not present. Chairman Dausman informed Board on his conversation with Mr. Ganger.**

All

- **CENDER & CO. KARL CENDER**

Karl Cender

- To look into the Astbury contract to see if the District needs to move the cost of the contract to the general tax fund.

- **NPCD ATTORNEY VIA TELECONFERENCE**

Dave

- Astbury contract costs currently \$82,200.00. New contract amount \$105,400.00. For the second, third and fourth; the increase of the contract would be subject to the CPI index; but not over 3%.

- The Board advised Dave to contact Smart Cabinetry to make sure their improvements to their property is in the District.

- Approved Astbury four year contract. year contract based on the good faith of contract. We would like two four years add ones to the contract locking the increase at 3% for a possible 12 years if so desired by the Board.

CARRIED

Moved by Gary Brumbaugh, Seconded by AJ LANE

- Dave will look into the Association of Indiana Conservancy's District to see if there is an updated manual.

- Dave was question in regards to District I

• **ASTBURY CONTRACT OPERATIONS**

Matt Rippey

- Report was approved as presented.

CARRIED **Moved by Rodney Waldron, Seconded by AJ LANE**

- Approval for \$3,864.00 for Griffen Plumbing and heating to replace all water lines and valves in this room and replace them with fiberglass insulated water lines with a ridged PVC shell.

CARRIED **Moved by Rodney Waldron, Seconded by AJ LANE**

- Motion was made to accept the lower quotes to do both the plant and treatment plant if it is one piece guttering. Gutters and Leaf Guard for garage is \$225.00 and the Treatment Plant \$875.00. Discussion was getting the water away from the building.

CARRIED **Moved by Rodney Waldron, Seconded by AJ LANE**

- Astbury’s contract. Motion was made to continue with Astubury Contract for the next 12 years.

CARRIED **Moved by Gary Brumbaugh, Seconded by AJ LANE**

• **OFFICE INTERIORS - Not Present**

Rick Wallace

• **JPR**

Ken Jones, Jr.

- Suggested to the Board to only fix one railroad. No estimate for construction costs has been put together by JPR yet. In the February Board meeting the issue to put project out to bid was tabled.
- Roof to be spec’d onsite. Roll forming at the site. Warranty same on both roofs. Seal is the same and the installation warranty is five years.

- Motion to go with the \$35,000.00 roof with hidden fasteners. No matter what it has to go through DT Construction on the roof. Laying responsibilities of liability at contractor’s fees. Motion passed three to one with AJ Lane voting against the motion.

CARRIED **Moved by Gary Brumbaugh, Seconded by Rodney Waldron**

- DT Construction will get me the Nipsco information for me to complete to forward to NIPSCO.

- Motion to allow Ed with JPR pick the outside colors to match up with our current building structure. Within the spec’s DT placed in the bid.

CARRIED **Moved by Gary Dausman, Seconded by Rodney Waldron**

• **Mapletronics**

TODD WYATT

- Quote was giving for network hardware configurations.
- Jamie Fisher from Electromedia introduced herself and she will be working on the conference sound system; and the security system. She will bring a quote to the April board meeting.

• **FINANCIAL CLERK SECRETARY REPORT**

Diane Smith

- Approve as submitted.

CARRIED

Moved by Rodney Waldron, Seconded by AJ LANE

- Motion was to approve investment with Interra at 2.77% \$500,000.00.

CARRIED

Moved by Rodney Waldron, Seconded by AJ LANE

- Motion was to proceed forward in producing coupon books.

CARRIED

Moved by Gary Brumbaugh, Seconded by AJ LANE

• NPCD Register of Claims

Diane Smith

• NEW BUSINESS:

Gary Dausman

- Board of Finance President is going to be signing off the deposits and reconciliations. Along with the register of claims.
- April meeting they need to be prepared to talk about the audit and the internal controls manual.
- The audit. To go through to make sure we are doing all that Dave and Karl wrote in the ISBOA audit response.

• UNFINISHED BUSINESS:

Gary Dausman

- Painting entire
- Sale of District Truck - bids are to be open May 2019 Board meeting
- Resolution for Payroll
- Resolution updating 94-4 Payable's
- Ampstun - Software upgrade
- JPR & Astbury railroad crossing sewer lines CR 46 & CR 146
- JPR Administration building
- Employee evaluation
- Employee Handbook - Dave Hollenbeck
- Solar energy
- Wind energy
- District files

• REFER TO DISTRICT'S CALENDAR - BRING TO BOARD MEETINGS FOR REFERENCE

Gary Dausman

• ADJOURNMENT

Gary Dausman

- Motion to Adjourn. The meeting of the New Paris Conservancy District Board of Director's meeting was closed at 9:09 p.m.

CARRIED

Moved by Rodney Waldron, Seconded by AJ LANE

• **INFORMATION ON THE NEXT NPCD BOARD OF DIRECTOR'S MEETING.**

Gary Brumbaugh

- The next meeting of the New Paris Conservancy District Board of Directors will be held April 11, 2019. The meeting will be held at the wastewater treatment plant. The meeting will commence at 6:30 p.m. The New Paris Conservancy Board of Directors regular monthly meeting will commence after the annual meeting. The public is welcomed to attend.

Remarked by Gary Dausman

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Remarked by Gary Brumbaugh

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Remarked by Rodney Waldron

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Remarked by AJ LANE

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Remarked by Tony Neff

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Remarked by Diane Smith

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