

Minutes New Paris Conservancy District Board Meeting MEETING MINUTES

TUESDAY NOV 24, 2020 6:30 PM-9:00 PM

Npcd New Administration Building

Chair GARY
Attendees AJ LANE
Diane Smith
Karl Cender

Brad Smith
Donn Neff
Rodney Waldron

DAVE HOLLENBECK
Gary Brumbaugh

- **Open the meeting the meeting**

GARY

- The meeting was opened

- **Welcome citizens in attendance**

GARY

- Chairman welcomed citizen in attendance, Brad Smith.

- **CENDER & CO. KARL CENDER**

Karl Cender

- Bank Reconciliation October, 2020 is attached. Three items need to be resolved; PERF, deposit from Paygov and Indiana Department of Revenue and a payment of \$68.46.
- Financials of October 2020 are attached
- DT Deductions in Contract ; Karl's recommendation is to do nothing further. If we need to pay for repair on the roof; or their capital in nature; will deal with it on a case by case basis. Keep track of the \$2,500.00 to \$3,000.00 that we have back for the roof, JPR, or anything else that may come up.
- Fund Compliance Karl is working on

- **NPCD ATTORNEY**

Dave

- October NPCD Board of Director's meeting on the 2021 Budget Adoption Meeting in compliance? Minutes are in compliance.
- October regular NPCD Board of Director's meeting for October 27, 2020; are minutes in compliance? Hollenbeck stated that they were.
- Sewer Overflows Dave compiled two letters and emailed it to Chairman and copied Diane. They are working on the sewer letters they have not been mailed yet; they will be going out next week.
- Handbook, His legal assistant and Dausman have went through with more changes. It is on Dave's desk to inspect and complete.
- COVID - A customer came into the office COVID positive. Diane got with the Chairman and Dave. Dave commented that Diane handled the situation approp

- **Review/and/or/Approve October 27, 2020 Adoption of the 2021 Budget Minutes**

Gary Dausman

- Action was to approve as submitted.

CARRIED

Moved by Rodney Waldron, Seconded by AJ LANE

- **Review/and/or/Approve October 27, 2020 Board Minutes**

Gary Dausman

- Action was to approve as submitted.

CARRIED

Moved by Rodney Waldron, Seconded by AJ LANE

- **Register of Claims are from past meeting date to current meeting date.**

GARY

- To approve the Register of Claims as presented.

CARRIED

Moved by Rodney Waldron, Seconded by AJ LANE

• **Past Due Review**

GARY

- Liens
- Lien filing Diane is working on second batch

• **JPR roof update**

Gary Dausman

- Gary stated that JPR stated that someone has been on the roof and bent it. Needs repaired.

• **Projects 2021**

Gary Dausman

- Solar Energy - Lehman will be here and would like to present a power point in December. Tim Lehman from Bethany; used to serve on the NPCD Board; to give us feedback on what he has done at Bethany.
- Led purchase order given to Superior Lightening; waiting on them.
- Portable generator ; AJ stated they make solar energy.
- Turtle Top we need to decide if we want to do Meandering Meadows or 6 & 15 too. We need to get a quote on a stand alone generator for Turtle Top. Don will get the Board quotes.
- Painting Plant Don has three contractors coming in; S&L, McAlister, and Neff. Don does not believe all rooms need to be painted. Chairman asked if when Gary Brumbaugh made it out of quarantined and will get with Don.

• **Edu billing/Yearly billing**

GARY

- Combined bill's;

CARRIED

Moved by AJ LANE, Seconded by GARY

- Yearly Billing will be mailed out at the end of the year.
- Inspections - Chairman Dausman will get with Donn that there are several properties that need inspected. Land o Goshen; at one time had a grinder; the grinder was taken out; they will have to hook up if a new business moving in will need to pay for the hook up.
- News letter 2021 - ready to approve by the next Board meeting.

• **Astbury Water Technologies Group - Plant Operations**

Donn Neff

- Operations Report as presented

CARRIED

Moved by Rodney Waldron, Seconded by AJ LANE

- Meandering Meadows
- Veada blockage appears to be fine. The paper blocks KMC also has sewer blocks. Chairman Dausman stated he will go to KMC and Veada and explain to them that the District cannot continue to absorb the costs of their blockages. Donn recommends an engineer to come in and run a camera from KMC to Veada; and them to make sure that the lines are large enough to handle, etc. Donn has been checking Industrials once a month instead of once every two months.
- Smart Cab
- Valves on weed beds

- NIPSCO gas leak URG subcontractor looking for gas leaks. Donn could smell slight gas order. The leak is our responsibility.

• **FINANCIAL CLERK SECRETARY REPORT**

Diane Smith

- Financial Clerk Report Approved as submitted.

CARRIED

Moved by Rodney Waldron, Seconded by AJ LANE

- Customer Issues - Bishop, Anthony & Deborah Chupp. Explained on report.
- COVID - Chairman has given Diane permission to ask Customer's to leave that are coughing or sneezing. Do not leave anyone inside the "bubble".
- Speaker for window - ordered not here yet.
- Verizon update - by
- Evaluations will be given handed out in December, for review in January 2021.
- Update Board on

• **New Business**

All

• **Holiday Pay**

All

- For one weeks pay for the Holiday.

CARRIED

Moved by Rodney Waldron, Seconded by AJ LANE

• **UNFINISHED BUSINESS:**

GARY

- Election - Three Districts; Four in total. If contested election, we will need to look for help for Diane.
- Reconfigure Districts - 2022 Budget
- Newsletter - Gary will be getting it around for next month.
- Verizon
- Signage front/parking
- Logo for Conference Room Donn and Gary
- Office supplies
- Back up for office - recommended temp agency
- Customer map project for locations
- Signs tabled
- Interra credit union why is the money market accounts different in interests.

• **REFER TO DISTRICT'S CALENDAR - BRING TO BOARD MEETINGS FOR REFERENCE**

GARY

- **ADJOURNMENT** - meeting adjourned at 7:45

CARRIED

Moved by Rodney Waldron, Seconded by AJ LANE