

TUESDAY NOV 28, 2023 6:30 PM-9:00 PM

Chair	Gary Brumbaugh		
Attendees	Brad Smith DONN NEFF Rod Waldron	Dave Hollenbeck Eric Cender Thomas B. Astbury	Diane Clerk/Secretary KENNY JONES JR
Absent	BOB STUTZMAN	Josh Koontz	Karl Cender

▶ OPEN MEETING

Gary Brumbaugh

▶ Meeting was opened at 6:30 p.m.

Gary Brumbaugh

▶ WELCOME CITIZENS IN ATTENDANCE

Gary Brumbaugh

- ▶ Gary welcomed Brad Smith citizen in attendance. AND MATT LENTZ

▶ NPCD ATTORNEY

Dave Hollenbeck

- ▶ MINUTES OF OCTOBER 24, 2023 IN COMPLIANCE? HE HAS REVIEWED THE MINUTES AND THEY ARE IN COMPLIANCE IN WHAT THE STATE STATUTE REQUIRES.
- ▶ CONSUMER TRAINING PROGRAM FOR CUSTOMER SERVICE. CANNOT FIND A SUITABLE PROGRAM FOR OUR TRAINING.
- ▶ SOLAR ENERGY UPDATE THE CHAIRMAN ASKED FOR DAVE TO REVIEW THE BIDS AND EDUCATE THE BOARD. BOTH ENTITIES SOLAR ENERGY SYSTEMS AND RENEWAL ENERGY SYSTEMS BOTH ARE RESPONSIBLE COSTS. WHEN BRUCE OPENED THE BIDS; AND THE CONFUSION. IN A NUTSHELL INADVERTENTLY HE MIS READ THE SOLAR ENERGY BID. THEY PUT THE FENCE IN A SEPARATE PART OF THE QUOTE. SOLAR ENERGY ENERGY; THE RENEWABLE ENERGY THE PRICE WAS INCLUDING THE FENCE. TO 283806 AND 296500 BY RENEWABLE ENERGY. SOLAR ENERGY SYSTEMS WITH OR WITHOUT THE FENCE WAS THE LOWEST BIDDER. CONTRACT WITH SOLAR ENERGY SYSTEMS. DAVE REVIEWED THE CONTRACT AND DEEMED IT TO BE IN COMPLIANCE 248206 NO FENCE. HIS RECOMMENDATION IS TO REWARD. THE LAW IS WHEN THE BIDS ARE OPEN THE LOW BIDDER WOULD HAVE A CHANCE TO REDO HIS CONTRACT. ROD QUESTIONED WHY THE RENEWABLE ENERGY WAS NOT GIVEN THE CHANCE TO REVIEW THEIR CONTRACT. ROD STATED THAT HIS UNDERSTANDING IT WAS A SEALED BIDS AND WERE NOT TO BE OPENED BEFORE. DAVE FOUND NO EVIDENCE. ROBIN WAS HERE AND IT WAS DONE PROPERLY. NO ONE WAS ALLOWED TO OPEN THE BIDS. ROBIN STATED IF THAT WAS THE CASE ALL BIDS WOULD HAVE BEEN TOSSED OUT AND THE BIDDING PROCESS WOULD HAVE BE REDONE. THE CHAIRMAN ASKED IF HE HAD TO SIGN THE CONTRACT TONIGHT? DAVE ADVISED THAT ALL WAS IN ORDER TO SIGN THE CONTRACT. NPCD DOES NOT HAVE THE CONTRACT. DAVE RECOMMENDED A MOTION TO BE MADE TO ALLOW THE CHAIRMAN TO SIGN. THE CHAIRMAN RECEIVED AN EMAIL FROM CHERYL.
- ▶ ROBIN MADE A MOTION TO APPROVE 283,806.98 INCLUDING THE FENCE TO SOLAR ENERGY CORPORATION. AND GIVE THE CHAIRMAN PERMISSION TO SIGN THE CONTRACT ON THE BOARD'S BEHALF.

CARRIED

Moved by Robin Loucks, Seconded by DONN NEFF

- ▶ CHAIRMAN BRUMBAUGH ASKED HOW WE CAN GET THE FERRIC CHLORIDE TANKS FIXED? MATT LENTZ FROM AMERICAN PUMP & REPAIR BROUGHT A QUOTE TO PRESSURE THE FERRIC LINES. ROBIN QUESTIONED MATT'S EXPERIENCE IN DOING THIS PROJECT. ESTIMATE IS NOT THE FINAL COSTS. ROBIN WANTED TO KNOW HOW MUCH THE TANKS ALONE WOULD COST? \$20K PER TANK. \$50K FOR BOTH. MATTHEW DOES NOT WANT TO JUST GIVE US A COSTS UNTIL THEY LOOK AT THE LINES. ROBIN WANTED TO KNOW WHAT THE COSTS BEFORE WE WOULD HAVE TO PUT IT OUT FOR A BID? DAVE STATED \$150K. MATT'S RECOMMENDATION IS TO SLOW DOWN AND GIVE HIM A DAY TO PRESSURE THE LINES.

- ▶ THE DECEMBER WILL BE AS SCHEDULED FOR THE 26TH.

▶ **CENDER & CO. - NPCD CPA**

Karl Cender, Robin Loucks

- ▶ OCTOBER FINANCIAL BALANCE SHEET
- ▶ DLGF RECEIVED 1782 NOTICE. REVIEW OF BUDGET PROCESS. APPROVED BOTH BUDGETS THAT WERE ADOPTED. GENERAL 327600 CUM IMP 54844. IN ADDITION THE ASSESSED VALUATION 217591200 HAS GONE UP. OUR TAX RATE 0.1505 CUM 0.0 0.01919 THE 1782 NOTICE IT HAS BEEN REVIEWED AND EMAIL THE 1782 NOTICE BACK TO THE DLGF. DECEMBER 8, 2023 AND CHECK BOX NO CHANGES.
- ▶ BANK REC NO ISSUES
- ▶ CAPITAL SPENDING WAS SIGNIFICANT. ERIC WILL BE GETTING WITH TOM OR JOSH TO CAPITALIZE THE EXPENDITURES. ERIC WILL BE WORKING ON THIS DECEMBER AND JANUARY.

▶ **JPR - NPCD ENGINEER**

KENNY JONES JR

- ▶ THE CHAIRMAN WENT OVER THE THREE LIFT STATIONS WITH KENNY. HE HAS THEM ENGINEERED. MAYBE BY NEXT MEETING WILL ASK PERMISSION TO SEND OUT FOR BID.
- ▶ FERRIC CHLORIDE; DID NOT THINK WAS NECESSARY.
- ▶ MAPPING AND INSPECTIONS; CHAIRMAN ASKED THAT HE SHOW HIS WORK; THE MAPPING PROJECT THAT THEY HAVE BEEN WORKING ON IT.

▶ **PRESIDENT OF THE BOARD OF FINANCE REPORT**

Robin Loucks

- ▶ OCTOBER BOARD OF FINANCE REPORT .

CARRIED **Moved by Rod Waldron, Seconded by DONN NEFF**

- ▶ DEPOSIT TRACING DONE WITH NO EXCEPTIONS.
- ▶ INVESTMENTS

- ▶ REVIEW AND OR APPROVE MINUTES OF THE ADDITIONAL APPROPRIATIONS SEPTEMBER 26, 2023

CARRIED **Moved by Robin Loucks, Seconded by Rod Waldron**

- ▶ REVIEW AND OR APPROVE OCTOBER 24, 2023 BOARD MINUTES. AS CORRECTED.

CARRIED **Moved by Rod Waldron, Seconded by DONN NEFF**

- ▶ CORRECTED. ASTBURY HAD A QUOTE NOT TO EXCEED COMMERCIAL EMS \$5145.00 PER CLARIFIER. THE \$4000 FOR PAINTING. FROM BCW. BLASTING WAS DONE ON ONE BRIDGE.

CARRIED **Moved by Rod Waldron, Seconded by DONN NEFF**

▶ **ASTBURY WATER TECHNOLOGIES GROUP - PLANT OPERATIONS**

All

- ▶ OPERATIONS REPORT:
- ▶ MOTION TO APPROVE REPORT AS PRESENTED.

CARRIED **Moved by Rod Waldron, Seconded by Gary Brumbaugh**

- ▶ WEED LIFT STATION CLEANING FOR \$6K NOT TO EXCEED.

CARRIED

Moved by Robin Loucks, Seconded by Rod Waldron

- ▶ HASKINS HAS AN ISSUE THAT THEY NEED TO FIX. TOM DID NOT KNOW SPECIFICS.
- ▶ TINNY AND SONS SEPTIC; PUMPING OUT SEPTIC PRIOR TO CLEANING. DONN ASKED HOW THEY WERE GOING TO GET RID OF THE GRIT. TOM DOES NOT KNOW AND WILL FOLLOW UP. DONN WANTS TO KNOW HOW THEY WILL BE REMOVING THE GRIT.
- ▶ TURTLE TOP GENERATOR IS UP AND RUNNING. ONE HOUR AND A HALF WAS THE USAGE FOR TESTING? OR OPERATIONAL. ROBIN ASKED IF HE KNEW FOR SURE. TOM STATED OPERATIONAL. DONN ASKED IF WE HAD OPERATIONS MANUAL TO HAVE ON FILE. ROD ASKED IF IT WAS RAT PROOF. CHAIRMAN STATED THAT MOUSE DROPPINGS WERE ON THE NEW GENERATOR. ROD WANTS IT TO BE RAT PROOF. ROBIN STATED THAT HE WILL GO OUT AND SEE WHAT NEEDS TO BE DONE. ROD DOES NOT WANT TO PAY ANOTHER 15K TO FIX THE GENERATOR WIRES.
- ▶ BFD'S WHERE GETTING FROM; TOM THOUGHT TOSHIBA. DONN WAS CURIOUS ON LEAD TIMES BECAUSE HE CAN REACH OUT TO THE OWNER.

▶ **AMERICAN PUMP REPAIR:**

Diane Clerk/Secretary

- ▶ FERRIC TANKS. HIS RECOMMENDATION TO LOW PRESSURE AIR LINES TO MAKE SURE THE LINES ARE GOOD. THEY GAVE TO MAKE TWO TRIPS TO DO IT. QUOTE IS 3240.00 (DONN WANTED TO KNOW WHY SO MUCH. SIMILAR TO PRESSURE TESTING A HOUSE.)

CARRIED

Moved by Rod Waldron, Seconded by Robin Loucks

- ▶ DONN QUESTION HEATED OR NON HEATED TANKS. ROBIN ASKED FOR TWO QUOTES ON TWO DIFFERENT TANKS BY THE NEXT BOARD MEETING. THE CHAIRMAN STATED JPR WANTED TO GO TO A SINGLE TANK; DISCUSSION WAS THAT IT WOULD CAUSE MORE ISSUES.

▶ **FINANCIAL CLERK/SECRETARY REPORT**

Diane Clerk/Secretary

- ▶ FC/SEC REPORT APPROVED AS PRESENTED

CARRIED

Moved by Robin Loucks, Seconded by Rod Waldron

- ▶ REGISTER OF CLAIMS APPROVE AS PRESENTED.

CARRIED

Moved by Robin Loucks, Seconded by DONN NEFF

- ▶ VOUCHER REGISTER
- ▶ A/R RECEIPTS
- ▶ PAST DUE REVIEW
- ▶ CERTIFIED LIENS
- ▶ CUSTOMER ISSUES

▶ **UNFINISHED BUSINESS**

Gary Brumbaugh

- ▶ EDU REPORT GIVEN TO THE BOARD; TABLED FOR BOARD REVIEW UNTIL NOVEMBER'S BOARD MEETING.

- ▶ MOTION TO CHANGE THE CUSTOMER'S THAT DID NOT RESPOND TO KEEP THEIR BILLS THE SAME. THE ONE'S RESPONDED; MAKE THE APPROPRIATE CHANGES.

CARRIED

Moved by Rod Waldron, Seconded by Robin Loucks

- ▶ SOLAR PANEL BIDS
- ▶ MIKE FERGUSON - CONCRETE AT TURTLE TOP.

▶ **NEW BUSINESS**

Gary Brumbaugh

▶ ANNUAL NEWSLETTER

- ▶ DECEMBER 18, 2024 IS NEW DATE APPROVE PUBLICATION OF ANNUAL NEWSLETTER.

CARRIED

Moved by Gary Brumbaugh, Seconded by Robin Loucks

▶ VACATION PROPOSAL 2024 APPROVE VACATION DAYS

CARRIED

Moved by DONN NEFF, Seconded by Robin Loucks

▶ REPLACE THREE SAFETY RINGS JIM BUYOU WITH ROPES.

CARRIED

Moved by DONN NEFF, Seconded by Rod Waldron

▶ HOLIDAY PAY BONUS ONE WEEKS PAY

CARRIED

Moved by Robin Loucks, Seconded by DONN NEFF

▶ **ADJOURNMENT**

Gary Brumbaugh

▶ THE MEETING WAS CLOSED AT 8:31 P.M.

CARRIED

Moved by DONN NEFF, Seconded by Rod Waldron

▶ **THE NEXT NPCD BOARD OF DIRECTOR’S MEETING WILL BE HELD AT THE NPCD ADMINISTRATION BUILDING ON NOVEMBER 28 2023. THE MEETING WILL COMMENCE AT 6:30 P.M.**

DONN NEFF, Rod Waldron



NOT YET HEARD

▶ **PLEASE SIGN BELOW YOUR PRINTED NAME OF**

Diane Clerk/Secretary

Remarked by Gary Brumbaugh



Remarked by Rod Waldron



Remarked by Robin Loucks



Remarked by BOB STUTZMAN



Remarked by DONN NEFF



▶ Attested by Diane Smith, Financial Clerk/Secretary

▶ *Remarked by Diane Clerk/Secretary*