

TUESDAY APR 23, 2024 6:30 PM-9:00 PM**Chair** Gary Brumbaugh**Attendees** BOB STUTZMAN
Diane Clerk/Secretary
Karl Cender
Rod WaldronBrad Smith
DONN NEFF
KENNY JONES JR
Thomas B. AstburyDave Hollenbeck
Eric Cender
Robin Loucks**▶ OPEN MEETING**

Gary Brumbaugh

▶ WELCOME CITIZENS IN ATTENDANCE

Gary Brumbaugh

▶ DAN BYMAN JPR COLBY BARKES ATTORNEY BLACHLY TABOR BOZIK & HARTMAN VIA ZOOM & BRAD SMITH

Gary Brumbaugh

▶ JPR - NPCD ENGINEER

KENNY JONES JR

▶ REVIEW AND OR APPROVE LIFT STATION PROJECT

KENNY JONES JR

- ▶ \$545,300.00 SELGE CONSTRUCTION IS WHO JPR IS RECOMMENDING WE AWARD THE LIFT STATION PROJECT TO. NIBLOCK WAS \$595,500.00; AND TGB UNLIMITED \$626,000.00

- ▶ MOTION TO GO WITH SELGE FOR \$545,300.00. GARY TO SIGN THE BID PROPOSAL FROM GARY JPR WILL PROCEED NOTIFYING SELGE. DAN WILL BE REACHING OUT TO GARY. NOTICE TO PROCEED BEGINS THE CONTRACTUAL DATE. GARY ASKED IF THIS PUT'S THE PROJECT COMPLETE IN THE FALL? DAN STATED ONE CALENDAR YEAR. CONTROLS TAKE A 20 WEEK LEAD TIME. COMPLETION DATE OF MAY 2025. PAY WILL SUBMIT PAY APPLICATIONS AND THEN PRESENTED TO THE BOARD AT THE BOARD MEETINGS FOR MONTHLY PAYOUTS.

CARRIED**Moved by Rod Waldron, Seconded by Robin Loucks**

- ▶ 2 HOUSES INSPECTED
- ▶ MAPPING PROJECT UPDATE - SITTING IDLE. WILL WORK AGAIN ON IN JUNE. QUESTION WAS RAISED ON WHO PAYS FOR JPR'S RESEARCH AND THEIR TIME TO PRODUCE THE INFORMATION ON THE MAPPING.
- ▶ SIMILAR CONVERSATIONS WITH OTHER ENTITIES TO INCORPORATE THEIR INFORMATION ON INCLUDING THEIR INFORMATION ON THE MAPPINGS.

▶ NPCD ATTORNEY

Dave Hollenbeck

- ▶ COLBY BARKES IS FILLING IN FOR DAVE HOLLENBECK.
- ▶ IF THE BOARD HAS ANY QUESTIONS OR CONCERNS YOU CAN EMAIL.
- ▶ REVIEW MARCH 26, 2024 BOARD MINUTES REVIEWED AND THEY COMPLIED WITH THE STATE BOARD OF ACCOUNTS.

▶ CENDER & CO. - NPCD CPA

Karl Cender

- ▶ MARCH FINANCIALS
- ▶ MARCH BANK RECONCILLIAITON RECONCILED TO GENERAL LEDGER WITH NO ISSUES
- ▶ INDUSTRIAL REVENUES; IT SEEMED LIKE THE INDUSTRIAL WERE LOWER AND THE RESIDENTIAL REVENUES WERE HIGHER. IT HAS SOMETHING TO DO WITH THE CODING SYSTEM. HE WAS UNABLE TO FIND OUT WHAT HAS CHANGED. ERIC WILL GET WITH AMPSTUN AND WILL LET THE BOARD KNOW. SEWER REVENUES IS CORRECT.

- ▶ LIFT STATION PROPOSAL IS LARGER THAN HE EXPECTED; THE EXPENSE CAN BE DRAWN OUT OVER 2024 AND 2025. IF THE BOARD WOULD REQUEST HE CAN COMPOSE A SPREADSHEET.

▶ **PRESIDENT OF THE BOARD OF FINANCE**

Robin Loucks

- ▶ PRESIDENT BOARD FINANCE REPORT APPROVED AS PRESENTED

CARRIED

Moved by DONN NEFF, Seconded by BOB STUTZMAN

- ▶ MARCH BANK TRACING NO EXCEPTIONS FOUND
- ▶ INVESTING OF FUNDS REFER TO REPORT ATTACHED MONEY IS ALL INVESTED

▶ **REVIEW AND OR APPROVE MARCH 26, 2024 BOARD MINUTES**

Gary Brumbaugh

- ▶ MARCH MINUTES BOB STUTZMAN WAS LISTED TWICE AND DAVE HOLLENBECK WAS LISTED AND WASN'T HERE.

CARRIED

Moved by BOB STUTZMAN, Seconded by Robin Loucks

▶ **ASTBURY WATER TECHNOLOGIES GROUP - PLANT OPERATIONS**

Josh Koontz

- ▶ APRIL OPERATIONS REPORT APPROVED AS PRESENTED.

CARRIED

Moved by Robin Loucks, Seconded by DONN NEFF

- ▶ FERRIC CHLORIDE PROCESS PUT IN SERVICE APRIL 4TH
- ▶ INSPECTION OF PLANT
- ▶ SMART CABINETRY UPDATE SMART PROVIDED NPCD VIA ASTBURY THE PRE TREATMENT REPORT. CONSIDERED COMPLETE.
- ▶ REED BED CLEANING; WASTING MORE TO KEEP THE SOLIDS DOWN. MAY WANT TO HAVE THE REED BEDS CLEANED IN THE SPRING OF 2025. GARY WANTED TO KNOW HOW MANY? TOM STATED ALL OF THEM.
- ▶ NO NEW ACTION ITEMS
- ▶ 6&15 PUMPS SHOULD BE SCRAPPED. ROBIN STATED THAT THREE WEEKS AGO HE SEEN CORRESPONDENCE BETWEEN JPR AND ASTBURY AND HE BELIEVED JPR ANSWERED HIM. GARY STATED WENT OVER AT THE PRE BID MEETING.

▶ **FINANCIAL CLERK/SECRETARY REPORT**

Diane Clerk/Secretary

- ▶ FINANCIAL CLERK/SECRETARY REPORT TO APPROVE REPORT AS PRESENTED

CARRIED

Moved by BOB STUTZMAN, Seconded by DONN NEFF

- ▶ REGISTER OF CLAIMS AS PRESENTED

CARRIED

Moved by BOB STUTZMAN, Seconded by Rod Waldron

- ▶ VOUCHER REGISTER
- ▶ AR REPORT
- ▶ AR FUNDS RECEIVED
- ▶ AR PAST DUES
- ▶ CERTIFIED LIENS

▶ CUSTOMER ISSUES

▶ **UNFINISHED BUSINESS**

Gary Brumbaugh

- ▶ HOOKS FOR BOUYS
- ▶ LIFE SAVING HOOK
- ▶ BUILDING AND PLT DRAWINGS FOR EMERGENCIES TO POST
- ▶ SAFETY COURSE FOR ADM
- ▶ FIRE EXTINGUISHERS - KOORSEN CHECK PLANT AND ADM
- ▶ FERRIC LEAK - DONN WANTED TO KNOW. \$9K FOR INSERVE TO COME OUT AND SERVICE THE TANKS. DONN ASKED IF THEY HAVE BEEN PUMPING OUT THE TANKS.
- ▶ GARY ASKED ABOUT PLACING A ROOF OVER THE FERRIC TANKS. ROBIN STATED THAT WHEN THE TANKS WERE MOVED OUTSIDE HE RECALLED MATT STATING A ROOF BE PLACED OVER IT.
- ▶ DONN ASKED WHAT WAS ALL IN THE TOTES. THE TEA WATER. ROBIN ASKED WHAT THE FERRIC CHLORIDE IS A SET DOSAGE PER DAY; 15 GAL A DAY FOR 24 HOURS. WHY AREN'T WE USING LESS FERRIC. DONN STATED ON OUR PERMIT WE HAVE TO B WAY UNDER THE PHOSPHORUS FROM THE INFLUENTIAL AND PHOSPHORUS GOING INTO THE RIVER AND HAVE TO BE BELOW 75%. ROBIN ASKED WHY WE DON'T USE 20 GAL A DAY. WHAT WOULD HAPPEN IF WE WOULD DROP THE TEA IN THE FERRIC TANKS TO GET RID OF THE CHEMICAL. ADD FOUR OR TEN GALLONS A DAY WE WOULD STILL BE WITHIN OUR PERMIT. EPA WANTED TO KNOW WHY WE COULDN'T RUN THE TEA THROUGH THE TREATMENT PLANT. WHY DON'T WE DISPOSE OF THEM IN THE TREATMENT PLANT. ROBIN IS JUST QUESTIONING. INJEST IT IN THE FINAL CLARIFYERS; THE TEA WOULD BE DELUITED MORE TO IMPROVE OUR PHOSPHORUS.

▶ **NEW BUSINESS**

Gary Brumbaugh

- ▶ AUTO DOOR OPENER FOR ADM BROKE. LECHLITNER DOOR WAS CALLED TO REPAIR.
- ▶ GARY HELD A SAFETY MEETING WITH THE NFPD AT THE PLANT TO GO OVER PRE PLAN IN THE EVENT OF EMERGENCIES.

▶ **ADJOURNMENT**

Gary Brumbaugh

- ▶ ADJOURNMENT MEETING WAS CLOSED AT 8:24 PM.

CARRIED

Moved by DONN NEFF, Seconded by Rod Waldron
