

TUESDAY JAN 23, 2024 6:30 PM-9:00 PM

Chair Gary Brumbaugh
Attendees Brad Smith
DONN NEFF
Karl Cender
Rod Waldron
Absent BOB STUTZMAN

Dave Hollenbeck
DONN NEFF
KENNY JONES JR
Thomas B. Astbury

Diane Clerk/Secretary
Eric Cender
Robin Loucks

▶ OPEN MEETING

Gary Brumbaugh

▶ THE MEETING WAS CALLED TO ORDER AT 6:30 PM

▶ WELCOME CITIZENS IN ATTENDANCE

Gary Brumbaugh

▶ GARY WELCOMED CITIZEN BRAD SMITH IN ATTENDANCE. BOARD MEMBERS ABSENT WERE BOB STUTZMAN AND DONN NEFF. DONN NEFF CAME IN AFTER MEETING WAS STARTED.

▶ NPCD ATTORNEY

Dave Hollenbeck

▶ MINUTES OF THE NOVEMBER 28 2023 NPCD BOARD MEETING IN COMPLIANCE? MINUTES ARE IN COMPLIANCE WITH THE STATE BOARD OF ACCOUNTS MEETINGS. YES.

▶ THE FENCE IS OUT OF THE PICTURE AND THE CHANGE OF USE FOR THE LAND WAS APPROVED. CHAIRMAN BRUMBAUGH AND BOB WERE PRESENT AT THE PUBLIC HEARING ON THE SOLAR PANEL PROJECT. BLAKE DORIOT WANTED DAVE TO GO THROUGH RECORDS AND WANTED THE SURVEY. DAVE HAS THE DEED, HE NEEDS TO LOCATE SURVEY.

▶ THE SALESMAN CAME IN FROM THE OTHER SOLAR COMPANY AND THE MATTER IS TABLED UNTIL THE BOARD INSTRUCTS OTHERWISE.

▶ DAVE ASKED IF WE HEARD ANYTHING IF WE NEEDED TO INSTALL A FENCE. DAVE WILL CHECK INTO IT AND ADVISE.

▶ CUSTOMER SERVICE TRAINING

▶ CENDER & CO. - NPCD CPA

Karl Cender

▶ DECEMBER FINANCIALS WERE E MAILED JUST PRIOR TO BOARD MEETING.

▶ DECEMBER BANK REC RECONCILED WITH NO ISSUES

▶ WENT OVER THE ADJUSTED CASH BALANCE IN THE LEDGER

▶ ANNUAL HIGHLIGHTS EVERYTHING WAS FINE. POINT OUT SEVERAL THINGS; COLLECTIONS \$408,000 PRIOR YEAR \$410,000.

▶ INTEREST IN THE DIVIDENDS INCREASE

▶ SPENDING OVER ALL SIMILAR TO RECENT YEARS. ACCIDENT AND ENVIRONMENT CLEANUP COST. CASH AT 2022 WAS 2 MIL AND 23 1.8 MIL; DIFFERENCE IS THE ENVIRONMENTAL CLEAN UP.

▶ NEXT MONTH THE SDAR REPORT IS PUT THROUGH GATEWAY THAT IS REQUIRED BY THE STATE BOARD OF ACCOUNTS; AND IT IS ACCESSIBLE FOR THE PUBLIC VIEWING.

▶ 2023 TAX COLLECTIONS \$151,689.61 TO GENERAL \$25K TO CUMULATIVE IMPROVEMENT FUND.

▶ BUDGET ORDER HAS BEEN RECEIVED AND MATCHES THE 1782 NOTICE.

▶ TWO RESOLUTIONS FOR THE BOARD TO CONSIDER. ONE IS THE SALARY ORDINANCE; AND THE OTHER IS TO TRANSFER FUNDS BETWEEN LINE ITEMS ON THE BUDGET.

▶ DIANE WANTED TO MAKE ALL AWARE THAT TWO INSURANCE CHECKS WERE RECEIVED AND DEPOSITED TODAY; ONE FOR \$76M429.22 AND THE OTHER FOR \$2,500.00.

- ▶ MOTION TO APPROVE RESOLUTION 2024-0123-2

CARRIED

Moved by Rod Waldron, Seconded by Robin Loucks

- ▶ MOTION TO APPROVE RESOLUTION 2024-0123

CARRIED

Moved by Rod Waldron, Seconded by Robin Loucks

▶ JPR - NPCD ENGINEER

KENNY JONES JR

- ▶ INDOT UPDATE INCLUDED CR 146 INTERSECTION. JPR WILL BE REACHING OUT TO THEM.
- ▶ NPCD ASSET MANAGEMENT GIS MAPPING SYSTEM EMAILED ALL WHAT IT IS AND WHAT IT WILL BE GOING FORWARD. CHAIRMAN WANTED TO KNOW HOW WE CAN ACCESS. WE CANNOT AT THIS TIME. THIS IS WHAT THEY ARE WORKING ON. AND WILL HAVE AN ACCESS FROM OUR WEBSITE FOR THE DRAWINGS; THE PROPERTY LINES WILL BE VISIBLE BUT WILL SHOW ACTUAL COLLECTIONS SYSTEM. MOST OF THE TIME PRIVATE SECTORS ARE FOR THEIR OWN SEWER HOOK UPS. KENNY INCLUDED A LINK TO INFORM OF DIFFERENT FUNDING THAT IS AVAILABLE TO ENTITIES SUCH AS US.
- ▶ JPR UPDATE ON THREE LIFT STATIONS
- ▶ GRANITE RIDGE BUILDERS ISSUE KENNY IS WORKING WITH MALLORY ASKING FOR JPR'S PAPERWORK TO BE COMPLETED.
- ▶ PRE BID MEETING FOR THE LIFT STATION PROJECT. GIVES BIDDERS A CHANCE TO SUGGEST THINGS AND DISCUSS IT DURING . JPR HAS REACHED OUT TO SEVERAL POTENTIAL BIDDERS; AND THERE IS INTEREST. THEY ARE WORKING ON AD TO PLACE IN THE PAPER. THE BIDDERS DOWNLOAD IT. BIDS BE OPENED AT 6:30 P.M. RIGHT AT THE BOARD MEETING. ROBIN WANTED THE BIDS TO OPENED AT A PUBLIC BOARD MEETING; FOR REVIEW WITH NOT HAVING TO AWARD THE PROJECT UNTIL THE BOARD HAS TIME TO REVIEW AND DISCUSS. CHAIRMAN ASKED IF THEY HAD A DATE IN MIND. MARCH BOARD MEETING. ONE CREW PROJECT. CLOSE COORDINATION. CONSENSUS WAS FOR THE BIDS TO BE PRESENTED AT THE MARCH BOARD MEETING.

▶ PRESIDENT OF THE BOARD OF FINANCE

Robin Loucks

- ▶ DECEMBER FINANCE REPORT
- ▶ TO APPROVE THE NPCD BOARD OF FINANCE REPORT AS PRESENTED.

CARRIED

Moved by Rod Waldron, Seconded by DONN NEFF

- ▶ PLEASE REFER TO THE PRESIDENT OF THE BOARD OF FINANCE REPORT ATTACHED
- ▶ DEPOSIT TRACING
- ▶ INTERRA FINANCES ROBIN REVIEWED THE ACCOUNT BALANCES.

- ▶ REVIEW AND OR APPROVE DECEMBER 26, 2023 BOARD MINUTES

CARRIED

Moved by DONN NEFF, Seconded by Robin Loucks

▶ ASTBURY WATER TECHNOLOGIES GROUP - PLANT OPERATIONS

Josh Koontz

- ▶ OPERATIONS REPORT FOR DECEMBER

CARRIED

Moved by Rod Waldron, Seconded by Robin Loucks

▶ OPERATIONS REPORT FOR JANUARY

CARRIED

Moved by Rod Waldron, Seconded by Robin Loucks

- ▶ SMART CABINETRY UPDATE GARY PICKED UP THE SHEET FROM SMART AND LEFT IT ON JOSH'S DESK. TOM SEEN A COPY OF IT. IT WAS IN AN ENVELOPE TO JOSH. TOM WILL FOLLOW THROUGH WITH JOSH ON IT.
- ▶ IF ANYONE HAS ANY QUESTIONS ON PROJECTS OR OPERATIONS, PLEASE GO THROUGH JOSH.
- ▶ WEED COMPLETED THE LIFT STATION CLEANING. STILL HAVE GREASE BUILD UP ISSUES AT SOME LIFT STATIONS. MAY WANT TO MAKE REVIEW THE SEWER

▶ **FINANCIAL CLERK/SECRETARY REPORT**

Diane Clerk/Secretary

▶ FINANCIAL CLERK SECRETARY REPORT

- ▶ APPROVED AS SUBMITTED.

CARRIED

Moved by Robin Loucks, Seconded by Rod Waldron

▶ REGISTER OF CLAIMS

- ▶ MOTION TO APPROVE REGISTER OF CLAIMS AS PRESENTED.

CARRIED

Moved by Gary Brumbaugh, Seconded by Robin Loucks

- ▶ VOUCHER REGISTER
- ▶ A/R RECEIPTS
- ▶ PAST DUE REVIEW
- ▶ CERTIFIED LIENS
- ▶ CUSTOMER ISSUES

▶ **UNFINISHED BUSINESS**

Gary Brumbaugh

- ▶ FERRIC CHLORIDE TANKS. THEY WILL FLUSH LINES AND WILL POWER WASH THEM AFTER GET THEM INSTALLED WILL GET FIRST LOAD OF FERRIC THEY WILL BE HERE. GARY HAS LEAD TO GET RID OF TANKS AS IS.

▶ **NEW BUSINESS**

Gary Brumbaugh

- ▶ EMPLOYEE PERFORMANCE

▶ **ADJOURNMENT**

Gary Brumbaugh

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- ▶ MOTION TO ADJOURN AT 7:54 P.M.

CARRIED

Moved by DONN NEFF, Seconded by Rod Waldron