

**Important information regarding the New Paris Conservancy District:**

*The New Paris Conservancy District is a Special District under the State of Indiana; and is bound to the Laws set by the State concerning Special Districts. We bill a month in arrears; for example, the September bill is for August's usage. We do not meter the sewage. We cannot turn off a sewer. We do not "bill renters"; the bill stays in the name that is on the tax id code i.e. the property owner. It is up to the property owner to collect from their renter. To assist in the operation of the District; a portion of the District's funds come from property taxes. The balance is collected through monthly billings. The District processes annual billings that are sent out in December for January's payment. If an account falls delinquent during that time; a notice will be sent out prior to placing a lien on the property. **Any payment received after the 15<sup>th</sup> of the month is charged a 10% penalty. We do not post by the check date; we post by the date postmarked or received in our office. We are not responsible for the U.S. Mail Delivery, checks in transit and/or checks lost in transit. Failure to receive bill, does not exempt you from payment and/or late charges.** We now offer a drop box at the administration building; we ask that payments be placed in an envelope with your payment stub and that the account is written on your check. **PLEASE, NO CASH DEPOSITS IN THE NIGHT DROP BOX – PLACING CASH IN THE NIGHT DROP BOX IS NOT A SECURE WAY TO PAY.** **The monthly cost for one EDU is currently \$32.60. Unpaid sewer bills can be collected by placing a lien on the property. If the lien is not satisfied, it can become certified; at that point if not paid, would be subjected to a Sherriff's sale the following spring.** For more information regarding the District, please visit us at [newparisconservancydistrict.com](http://newparisconservancydistrict.com).*

*The public is welcome to attend the monthly Board meetings. They are held the fourth Tuesday of every month at 6:30 p.m. at the administration.*

*If you have any questions in regards to the above, please contact Diane Smith, Financial Clerk/Secretary for the New Paris Conservancy District at 574/831-6100; Monday, Wednesday or Friday from the hours of eight to four.*

*(dkf - 9/19/02) (rev. 4/22/03) (rev. 4.18.08) (rev. 3.9.2020)*