

Vehicle Expense Worksheet

Vehicle Description: _____

Date Placed in Service: _____ Buy ☐ or Lease ☐

Cost of Vehicle: _____

Do you or your spouse (if applicable) have another vehicle available for personal use?

Yes ☐ No ☐

Odometer at Beginning of the Year _____

Odometer at End of Year _____

Total Mileage for the Year _____

Business Miles _____ Personal Miles _____

Commuting Miles _____ Daily Average RT _____

How do you document your business usage? Log Book ☐ Other ☐

If other please explain: _____

Was this vehicle depreciated in a prior tax year? Yes ☐ No ☐

Vehicle Expenses:

Fuel _____

Maintenance _____

Repairs _____

Tires _____

Insurance _____

License-Reg _____

Monthly Lease _____

Loan Interest _____

Other _____

Other _____