

Citywide Council for Special Education  
Thursday, February 23, 2022 - Via Zoom  
Special/Sub-Committee Planning Meeting Minutes

**Roll Call**

Cynthia Arbulu Vacca	Present
Julie Barreto	Absent
Sanyi Beckeles-Canton	Present
Carolyn Castro	Present
Wenming Chen	Present
Heather Dailey	Present
Artelia Flowers	Present
Paullette Healy	Present
Ellen McHugh	Present
Erika Newsome	Present

**Call to Order**

The Business Meeting was called to order by Co-President Ellen McHugh at 7:09 pm.

Roll Call established that a quorum was present.

**Budget Modification** – The 2021-2022 budget was reviewed and there was a discussion about the current balance and the potential balance as of June 30, 2022. The focus was on Member Reimbursement, which showed a negative balance of \$578.20 as of June 30, 2022. AA Morgan mentioned that the P-Card can be reduced and suggested \$1000. Further review of the P-Card budget, there was a discussion about the potential expenses the P-Card is used for and where cuts can be made in case our meetings return to in-person and funds are needed for refreshments. Co-President Newsome suggested eliminating the Survey Monkey account (\$979.89) since we don't use it much and instead of moving \$1000, move \$600 to cover the \$578.20. A motion was made.

Carolyn Castro moved and Erika Newsome seconded to move \$600 from the P-Card to Member Reimbursement. There were eight members in attendance at the time of the vote. Eight members voted yes to move \$600 from the P-Card to Member Reimbursement.

The Council voted to go into Executive Session to discuss the applications for the CCSE vacancy.

The Council resumed the Special/Sub-Committee Planning Meeting to discuss the IEP Conference.

Dr. Sanyi Beckeles-Canton moved and Cynthia Arbulu Vacca seconded to adjourn the meeting.

Meeting Adjourned – 9:45 pm