



ALLEN WATER DISTRICT

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August 12, 2026 Board Meeting Minutes

There was an Allen Water District (AWD) Board Meeting held on **August 12, 2026 at 2:00 p.m.** at the Training Center of the Allen County Sanitary Engineering Department office located at 3230 North Cole Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Pledge of Allegiance
3. Additions, Changes, or Corrections to Agenda
4. Approval of AWD Meeting Minutes – July 8, 2026
5. Clerk of Board Report
6. Attorney's Report
7. Treasurer's Report
8. CPA Report
9. Sanitary Engineer's Report
10. Old Business
11. New Business
12. Board Comment
13. Public Forum
14. Executive Session
15. Adjournment

A quorum being present, Mr. Kessen brought the meeting to order at 2:02 p.m. and proceeded with the agenda.

1. ROLL CALL

Mr. Miller

Mr. Kessen

Mr. Gosnell - absent

Mr. Ingle

Mr. Neeper

Mr. Leis - absent

Mr. Bear

Ms. Joyce

Mr. Colasanti - absent

American Township Representative

Perry Township Representative

Shawnee Township Representative

Bath Township Representative

Allen County Representative

Allen County Representative

Allen County Representative

Allen County Representative

Member-at-Large

STAFF

Kim Stiles – Clerk of the Board
Shannon Finn – Office Assistant
Rex Huffman – District Legal

PUBLIC – Brad Niemeyer, Allen County Sanitary Engineer

2. PLEDGE OF ALLEGIANCE

3. **ADDITIONS, CHANGES OR CORRECTIONS TO AGENDA** – Shawnee Township Trustee Mr. Gross addressed the board requesting a reduction in the water permit for the Shawnee Cemetery. He stated the well is no longer a viable option and water is needed for watering the flowers and grass in the cemetery. The current cost of the permit is \$3,500 per policy. At the time the line was put in originally, the permit fee was almost \$4,500. Mr. Gross thanked the board for their time and informed them of their next Trustee Meeting date.

The Board discussed the request and concluded there was no evidence of hardship presented. Mr. Neeper added giving a discount for one customer for no real reason could pose an issue in future audits and be considered not following AWD policies.

4. **APPROVAL OF MEETING MINUTES** – Motion made by Mr. Miller to approve the July 8, 2026 minutes. Seconded by Mr. Ingle. Motion carried 6-0.

5. CLERK OF BOARD REPORT

Ms. Finn stated there had been 5 inquiries, 6 permits issued and no extension inquiries since last month's meeting.

Improvements/Changes/Upcoming Events:

- November Board Meeting will be 3rd Wednesday of the month, November 18th
- Ottawa River Clean Up Scheduled for October 24th

By-laws, Policies and Procedures: Nothing to report.

Contracts and Agreements: Committee - Kessen, Gosnell, Miller, Ingle

Ms. Stiles stated it may be a good time to schedule a Committee Meeting (2nd or 3rd week of September):

- Office lease expires in April 2027 – Mr. Niemeyer, Sanitary Engineer, commented there has never been an increase in the rent and his office is looking at comps and considering an increase.
- Fiscal Agent Agreement expires December 2026

RESOLUTION 26-018: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, AUTHORIZES CHAIR TO EXECUTE A BILL OF SALE WITH VINO LAND DEVELOPMENT GROUP FOR THE EASTOWN ROAD WATERLINE EXTENSION.

Motion made by Mr. Neeper. Seconded by Mr. Ingle. Roll Call: Mr. Miller – yes, Mr. Gosnell –

absent, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – absent, Mr. Ingle – yes, Ms. Joyce – yes, Mr. Colasanti – absent, Mr. Bear – yes. Motion carried 6-0.

Projects - Committee met on August 4th and discussed possible projects for 2027 including a section of the East Regional Loop Project (Slabtown to Fetter). The Committee also discussed the possibility of closing a loop at Wapak/Sweger/Allentown.

Baty & Neely Waterline Improvement Project

- Working on Easements on Neely Road
- Hoping to advertise for bid soon

East Regional Loop – High Priority

- Easement preparation for section of project between Slabtown and Fetter roads.

East Regional

- **Enforcement of Connection Ordinances** – Approximately 8 property owners in Villages who have made no attempt to connect/pay tap fee.
- **Paint issue** - Water Tower – Ms. Stiles stated work is scheduled for next few weeks.

BOSC/Google

- District attending monthly meetings.
- Tap on Bluelick estimated for August/September now.
- Still awaiting payment for regular permit.

Developments

- EASTOWN RD – LIMA VASCULAR – Construction complete. Bill of Sale needed.
- AUTUMN LAKE CONDOMINIUM DEVELOPMENT – Construction in progress.
- PROJECT LAST MILE/SLOAN – Amazon. Construction in progress.
- COUNTRY AIRE 5D – Development Agreement executed. Construction Complete.
- HICKORY CREEK PHASE 2 – Phase 2 asbuilts will be shared once complete.
- RACETRAC – Beaverdam – Development Agreement executed. Construction in progress.
- ODOT – extension request – Utilize same easement Sanitary Engineer is using? Ms. Stiles is waiting to hear back from ODOT as to whether this is a possibility.

Waterline Relocations – ODOT Roundabouts

- Bluelick and N. West Street/S.R. 65 – Ms. Stiles stated the City has taken the lead on this.
- Fort Amanda and S.R. 501 – Ms. Stiles is working with the City to see if our lines need to be cased.
- Bluelick and N. Cole Street (PAAC) – Mr. Huffman stated if the water line is in the road right-of-way it will be AWD's responsibility to move it. If it is in an easement, Port would be responsible.

6. **ATTORNEY'S REPORT:** None

7. **TREASURER'S REPORT:**

Revenue and Expense Reports for July 2026 (Month-to-Date and Year-to-Date) available.

MOTION MADE BY MR. NEEPER TO APPROVE THE AUGUST 2026 TREASURER'S REPORT. Seconded by Mr. Ingle. Motion carried 6-0.

RESOLUTION 26-019: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, APPROVES A SUPPLEMENTAL APPROPRIATION "NOTE PRINCIPAL" IN THE DEBT SERVICE FUND, 8750, FOR THE 2026 BUDGET BY TWO THOUSAND SIX HUNDRED NINETY-FOUR DOLLARS AND FOURTEEN CENTS (\$2,694.14). Motion made by Mr. Neeper. Seconded by Mr. Bear. Roll Call: Mr. Miller – yes, Mr. Gosnell – absent, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – absent, Mr. Ingle – yes, Ms. Joyce – yes, Mr. Colasanti – absent, Mr. Bear – yes. Motion carried 6-0.

Audit and Finance Committee Meeting held immediately prior to Board meeting with agenda as follows:

-  *Approve May 13, 2026 Audit and Finance Meeting Minutes.*
-  *YTD Budget Comparison (through 2ndst Quarter 2026)*
-  *2024/2025 Audit*
-  *2027 Preliminary Budget*
-  *Fiscal Agent Agreement*
-  *Fraud Reporting Concerns?*
-  *Federal Grant/Loans – Concerns/Policies?*
-  *Date for Next Meeting will be October 14th*

8. **CPA REPORT:** None

9. **SANITARY ENGINEER:** Mr. Niemeyer explained to the board new rules put in place by Commissioners and Board of Health regarding connecting to public sewer.

10. **OLD BUSINESS:**

RESOLUTION 26-020: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, AUTHORIZES CHAIR TO ENTER INTO AN INTERGOVERNMENTAL COOPERATIVE AGREEMENT WITH THE ALLEN COUNTY SANITARY ENGINEER AND THE CITY OF DELPHOS TO EVALUATE THE ASSUMPTION OF DELPHOS' WATER AND SEWER SYSTEMS. Motion made by Mr. Miller. Seconded by Mr. Neeper. Roll Call: Mr. Miller – yes, Mr. Gosnell – absent, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – absent, Mr. Ingle – yes, Ms. Joyce – yes, Mr. Colasanti – absent, Mr. Bear – yes. Motion carried 6-0.

Ms. Stiles stated draft agreement has been shared with ACSE and Delphos for comment. District would like for agreement to be executed prior to next Board Meeting if possible so AWD Board could accept proposal for study from Mr. Greiner.

11. **NEW BUSINESS:** None

12. **BOARD MEMBER COMMENTS:** None

13. **PUBLIC FORUM:** None

14. **EXECUTIVE SESSION:** None

15. **ADJOURNMENT:** Motion for adjournment made by Mr. Miller at 2:45 p.m. Seconded by Mr. Neeper.
Motion carried 6-0.

ATTESTED:


Chairman Date 9-9-26


Secretary Date 9-9-26